

total office solutions®

And Its Family of "Anywhere"® Companies

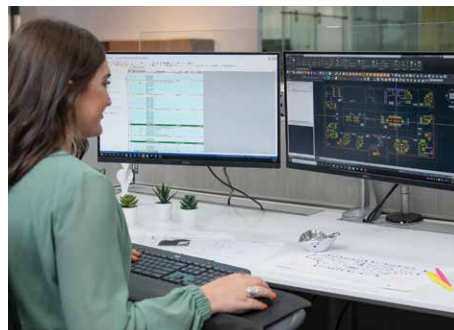
FURNISH • TECHNOLOGY • MOVE • LIQUIDATE

Whether for Clients or as Workmates, We Offer a Major Advantage!  
**It's About the Humans!**

**Great People**



**Success  
Culture**



**Immense Passion**

We Are 51% Woman Owned, 48% Veteran Owned       , 1% Divine Intervention Owned.

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# What Makes the Total Office Solutions Human Opportunity Extraordinary?



## We're Stable and Predictable

For more than 35+ years, our amazing Total Office Solutions team has helped clients stay nimble with solutions that assure adaptability for constantly evolving businesses. We excel on purpose. We are financially sound and debt-free—all made possible by our exceptional team of people with a relentless work ethic. We are strong professionals that focus on business, cash flow, and perfection. We tool and train our people for success, and support that success together.

## An Umbrella of Benefits

We respect the people who work at Total Office Solutions with competitive compensation plans, comprehensive employee benefits, and an environment full of opportunities. Our employment packages include PTO/paid vacations, a 401(k) plan with employer matching contributions, bonus systems, training assistance and allowances. We provide healthcare, dental, and vision coverage with reasonable co-pays, and a variety of paid and selectable insurance options. In addition, our philosophy from day one has been to promote from within, so our team members get first consideration as we grow together.



## Our Culture Defines All That We Do

Total Office Solutions and its family of companies are driven by an exceptional culture. It's what defines our success in all that we do. Our culture creates value for our clients, vendors, partners, and employees. It shapes every thing we do, and we protect it with commitment and passion. We believe in creating a workplace environment where every employee is backed by a strong support system, professional development programs, and the ability to grow and advance within the organization.

## We're Diverse, Inclusive, and Committed to the Communities We Serve

We are committed to a diverse workplace, and we work hard to ensure our company is a strong representation of the communities we serve, along with their families. Our diversity helps us deliver exceptional service for our clients and ensures a great place to work for everyone. Our commitment extends to initiatives that address sustainability, and we work with local charities to help create a positive impact. Total Office Solutions family has a Servant's Heart culture.



# What Defines the Total Office Solutions Human Experience?



We've never laid people off



A relentless desire to serve our clients



A company that operates without debt



Our workplace represents our communities



An exceptional workplace environment



Perfection in our accounting groups



We act with integrity



Focus on the we. Our team is all that we are



We empower our employees to do their best



Firm yet compassionate leadership



Financial strength in the community



Stable and predictable



Competitive culture



The strength of our brand



35+ years and we are still growing



An unflinching work ethic



Our personality is all about quality



We promote from within



**What would make the REST of your life the BEST of your life?**

**YOU DO. WE DO. OPPORTUNITY DOES.** It's about how you weave that together.

# What Our Teammates Say!

"I work at TOS because it's run by a very wonderful family, with smart business sense. I love the people here and enjoy the fact that I never have to worry about my job security."

—Staff Accountant

"In the short time of being a part of this company, I have been amazed by the culture and family environment that the company's leadership has built over the years."

—General Manager

"The company has always been known for providing win/win situations for its employees and its customers. It is an orchestrated event when we reach a level of fulfillment that extends throughout the company."

—Controller

"I appreciate the emphasis we place on customer satisfaction. It's not always easy to achieve project goals, but we put the work in behind the scenes in order to impress our clients on-site."

—FF&E Coordinator

"I love my job at TOS because no day is ever the same! Each day brings a new collaboration opportunity, either with teammates or clients, and those interactions always bring valuable rewards."

—Account Manager

"Steady work, safe practices, great equipment, great co-workers, lots of tenure, smart supervisor, great management and great clients."

—Mover

"Great working environment, meeting wonderful people on the job site. Learn to be dedicated and be yourself. Communication with the staff is great. Been with Move Solutions for 12 years. A family company for sure."

—Driver

"I have been with the company for 13 years. I love what I do on install projects and I have learned a lot over the years. I feel like the company is part of my family and look forward to being part of what the future brings."

—Install Supervisor

"The best thing about working for this company is not worrying about being laid off and the opportunity for advancement. I have been here for 30 years and it is like having a family at work."

—Move Manager

**Working Together**  
**We Are More Than the Sum of Our Parts!**

## total office solutions®

And Its Family of "Anywhere"® Companies

FURNISH • TECHNOLOGY • MOVE • LIQUIDATE

**office furniture plus**

And Its "Anywhere"® Footprint

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**corporate source**

And Its "Anywhere"® Footprint

CREATE • SPECIFY • FURNISH • CONTRACT MARKET

**techteam solutions**

And Its "Anywhere"® Footprint

SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

**move solutions®**

And Its "Anywhere"® Footprint

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**furniture services now**

And Its "Anywhere"® Footprint

LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB

**office boy**

A Total Office Solutions Company

NO MINIMUMS • NO NOTICE • TODAY IF POSSIBLE

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