

# total office solutions®

And Its Family of “Anywhere” Companies

FURNISH • TECH • MOVE • LIQUIDATE • DECOM

## THE “ANYWHERE” BOOK

Have a Corporate Relocation/Install Project?  
Consider Total Office Solutions, LLP

Your Complete “Anywhere” Office Furniture,  
Office Moving, Office Decommission Services Provider.

“It’s as Easy as 1, 2, 3, 4 ...”



1

Contract Furniture

Corporate Source

1

Mid-Market Furniture

Office Furniture Plus

2

Technology

TechTeam Solutions

3

Office Move

Move Solutions

4

Furniture Liquidation

Furniture Services Now

5

Paint and Carpet.com

Fresh Paint / New Carpet

We Are 51% Woman Owned, Woman Led, 48% Veteran Owned and , 1% Divine Intervention Owned.

Proprietary and Confidential

total office solutions®

And Its Family of "Anywhere" Companies

FURNISH • TECH • MOVE • LIQUIDATE • DECOM

Visit [tospartners.com](https://tospartners.com) or Call 1.800.668.3752

Total Office Solutions (TOS) Family of "Anywhere" Companies.

# "Our Promise to All Parties"

**Stable and Predictable**

**No Puzzles, No Mysteries, No Surprises**



**Transparent, Now, Complete**



**Firm, Fair, Compassionate**

*M Morales*  
2025

A credo is a personal or organizational statement of core beliefs, guiding principles, or values, originating from the Latin word "I believe".

## About Our Brand

The information in the following pages conveys the essence of our brand and the guiding principles that not only shape how others perceive us, but also how they connect with us. In a world where products can be imitated, our brand stands firm with a unique purpose. We aim to rise above the norms and build connections that go beyond transactions and resonate with our clients, partners and employees. We are driven by clarity and a steadfast consistency as we continue to build a truly distinctive business that attracts new and highly sought-after clientele.

*“Success is not just about what you sell, but about the meaningful solutions you provide, the lasting connections you forge, and the positive impact you make in people’s lives.”*

– Michael Monette/CEO of Total Office Solutions

# Table of Contents

## Brand Overview

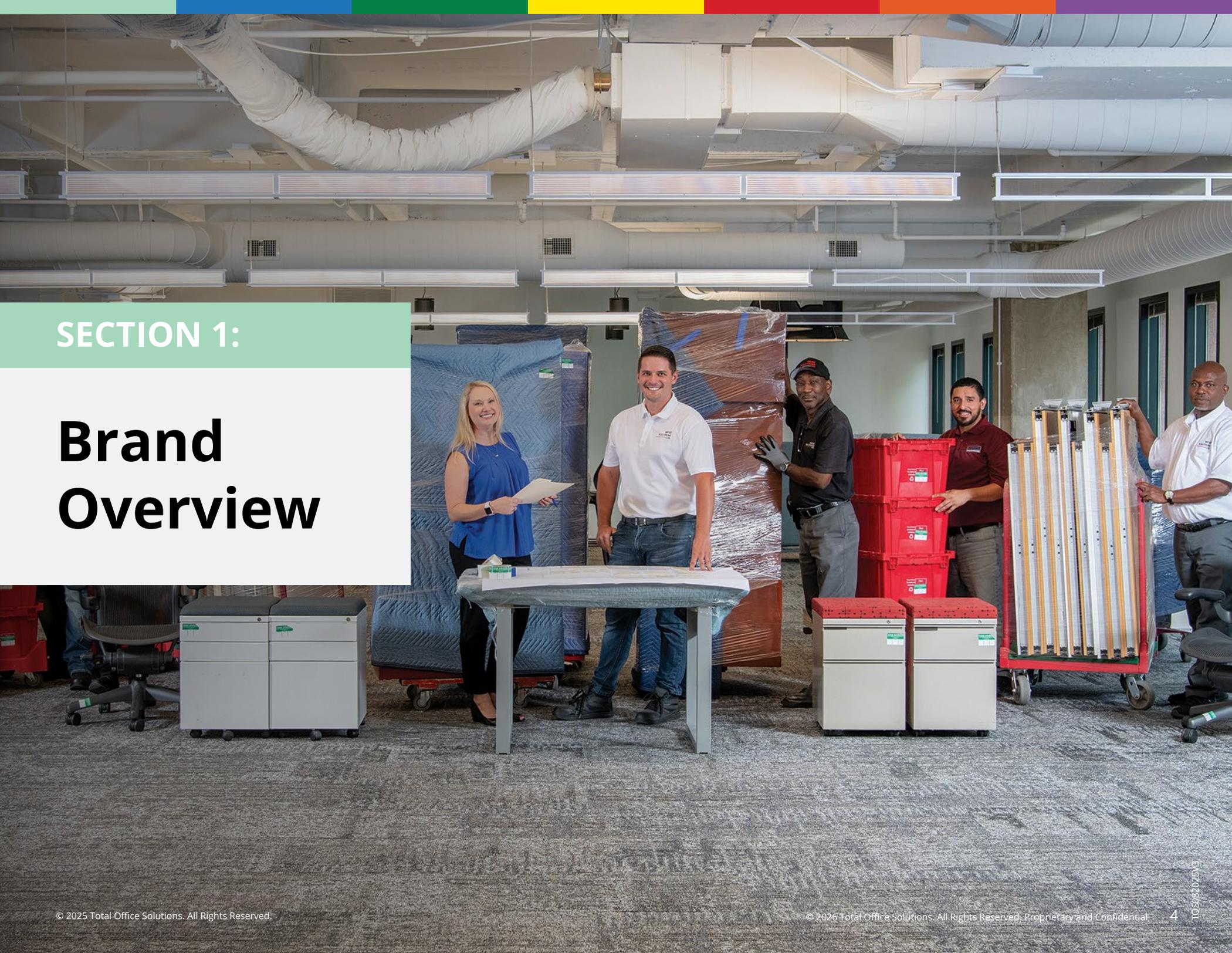
## Brand Identity

## Brand Deployment

<b>Our Story</b>	<b>5</b>	<b>Crafting Our Voice</b>	<b>20</b>	PowerPoint	36
<b>How to Use Us</b>	<b>6</b>	Messaging Framework	23	Digital and Print Assets	38
<b>Architecture Overview</b>	<b>7</b>	Name Usage	24	Websites	39
<b>Our Pillars of Success</b>	<b>15</b>	Legal Information	25	Photography	45
<b>Brand Framework</b>	<b>16</b>	Grammar and Usage	26	Icons	59
Our Vision	16	Logo Usage Guidelines	28	Print Collateral	60
Brand Personality	16	Logo Messaging Guidelines	29	Vehicle Wraps	65
Our Mission	16	Identity Misuse	30	Direct Mail	67
Our Purpose	16	Minimum Size Guidelines	31	Social Media	74
Our Credo	16	Color Palette	32	Dimensions	80
Our Unwavering Commitments to You	17	Font Usage	33	Gold Star Reviews	96
Our Core Values	18			E-Signature	97
				Explainer Videos	98
				Manufacturers: Furniture Collections	98
				SWAG (Stuff We All Get)	101

SECTION 1:

# Brand Overview



# Our Total Office Solutions and Its Family of “Anywhere” Companies Story

In the spirit of partnership and dedication, Total Office Solutions (TOS) is more than just a service provider—it’s a beacon of excellence and commitment. With its origins dating back to 1987, our family-owned and operated business has carved a niche that is uniquely our own, diligently serving as a tireless ally to our clients.

We Are 51% Woman Owned, Woman Led, 48% Veteran Owned and 1% Divine Intervention Owned. This reinforces our commitment to diversity. This means we foster an equitable workplace that celebrates the unique perspectives and contributions of individuals from all backgrounds.

Across city borders and beyond, Total Office Solutions (TOS) embodies its name by delivering comprehensive office solutions “Anywhere”, at any scale—from local startups to multinational corporations.

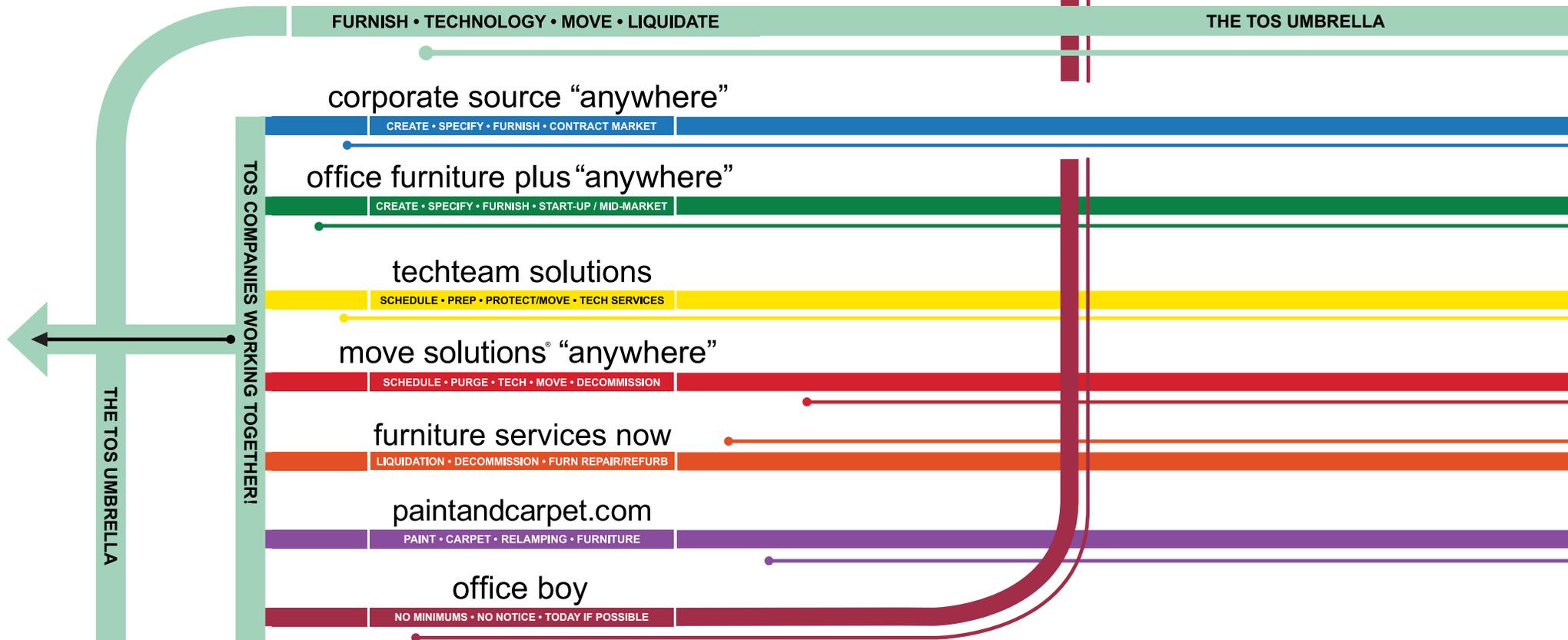
We started with a vision to converge diverse business needs under one roof, within the Total Office Solutions umbrella. Over three decades, we’ve meticulously cultivated our expertise and created a dynamic family of “Anywhere” companies. Our reach spans a broad spectrum of office requirements—from contract furniture and cutting-edge technology solutions to seamless office relocation and dependable post-project support—we’ve got it all!

The TOS brand is synonymous with steadfast quality, unmatched resources, and risk-mitigating foresight. Our journey is a testament to our commitment to safety and dependability. We’re not just prepared for the unexpected—we anticipate it, armed with the expertise to navigate through even the most challenging surprises with a sense of ease and agility.



# How the total office solutions® (tos)

Family of “Anywhere” Companies Work for You



## How to Use Us

Total Office Solutions (TOS) serves businesses of all sizes, ranging from small to large enterprises. Our clientele represents a vibrant mosaic of industries, each with its unique set of challenges and aspirations when it comes to workspace management, technology integration, furniture acquisition, and relocation services. We appreciate the pivotal role of a well-orchestrated and efficiently managed workspace in fostering the success of a company. It’s not just about space—it’s about creating an environment that inspires innovation and productivity. Relocating offices, setting up a seamless technological backbone, curating the perfect furniture, or handling post-project tasks—these are mountains to climb for many, but for us, they are opportunities to showcase our prowess and commitment to each and every one of our clients.

# Total Office Solutions Architecture Overview

## total office solutions®

And Its Family of "Anywhere" Companies

**FURNISH • TECHNOLOGY  
MOVE • DECOMMISSION**

Total Office Solutions, integrates a diverse suite of services and products, each one strategically woven into the fabric of our mission. Coined as our "Anywhere" Companies, each entity caters to a unique set of business needs that embodies the essence of what Total Office Solutions stands for.

## corporate source

A Total Office Solutions "Anywhere" Company

**CREATE • SPECIFY • FURNISH • CONTRACT MARKET**

Corporate Source helps our clients unlock the potential of their workspace with an extensive selection of top-quality furnishings from over 200 trusted manufacturers. We offer contract furniture that is both functional and visually stunning, backed by a comprehensive suite of services.

## office furniture plus

A Total Office Solutions "Anywhere" Company

**CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET**

Office Furniture Plus breaks the mold of convention and reshapes the understanding of the workspace ambiance. Specializing in Mid-market furniture and blend solutions, Office Furniture Plus assembles environments designed to amplify a team's inherent strengths, catalyzing their best attributes.

## techteam solutions

A Total Office Solutions "Anywhere" Company

**SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES**

Consider TechTeam Solutions to be the one-stop shop and tech backbone of any business, safeguarding the continuity of operations. TechTeam Solutions offers a robust portfolio of tech-related services—from data, voice, and audio/visual cabling to server relocation and IT inventory management.

## move solutions®

A Total Office Solutions "Anywhere" Company

**SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION**

Envision a seamless transition of any business space by one of the largest providers of office moving services in Texas and the nation, whether it's local, regional or national. That's what Move Solutions offers—expertise in office and business relocation. Services include Moves, Adds, Changes (MAC), to complex relocation projects.

## furniture services now

A Total Office Solutions "Anywhere" Company

**LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB**

Furniture Services Now specializes in liquidation and decommissioning, ensuring the repurposing or sustainable disposal of excess assets. Additionally, their comprehensive furniture repair and customized maintenance services effectively reverse the wear and tear of any office.

## paintandcarpet.com

A Total Office Solutions "Anywhere" Company

**PAINT • CARPET • RELAMPING • FURNITURE**

PaintandCarpet.com assesses business needs, proposes practical solutions within budget, and takes care of the entire process. Clients maintain focus on their business, free from the distraction of managing various contractors. Our painting, carpeting, and relamping services are designed to upgrade any work environment.

## office boy

A Total Office Solutions Company

**NO MINIMUMS • NO NOTICE • TODAY IF POSSIBLE**

Office Boy provides support to all business units nestled under the Total Office Solutions umbrella. From assembly tasks to workspace rearrangements, Office Boy is adept at tackling a variety of tasks including small moves and offers same-day assistance with no prior notice and no minimums.

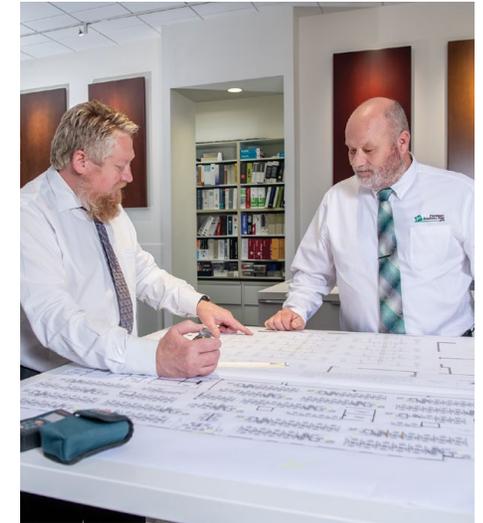
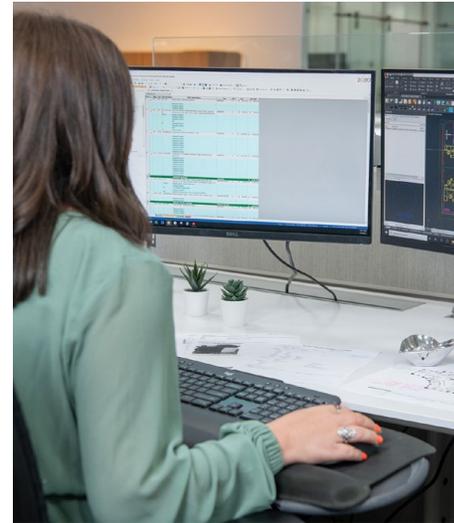
# Total Office Solutions "Anywhere" Company Services

- **Contract Furniture Sales:** We elevate our clients' spaces with an exceptional selection of contract furniture, curating a collection that reflects their unique style and enhances their brand image.
- **Consultation and Concept Development:** We empower our clients to tap into their creativity as we collaborate closely with them, working together to bring out the full potential of their space.
- **Space Planning and Design Support:** We transform our clients' spaces into a workspace they can be proud of, expertly planning every inch to optimize functionality and create an environment that inspires productivity.
- **Furniture Options and Evaluations:** We immerse ourselves in a world of endless possibilities, curating a vast array of furniture options while carefully evaluating each one to ensure it perfectly aligns with our clients' vision.
- **Budget Development and Substantiation:** We help make our clients' needs and wants a reality without breaking the bank, skillfully developing a budget that not only meets their requirements but also substantiates our incredible value.
- **Furniture Specifications and Finishes:** Our clients indulge in the aesthetics of furniture selection as we guide them through a selection of specifications and finishes, helping them create a space that exceeds their expectation.
- **Support, Commissioning, and Financing:** We provide our clients support from start to finish, handling every detail with precision and care, and exploring financing options that turn their needs into reality.

## corporate source

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • CONTRACT MARKET



# Total Office Solutions

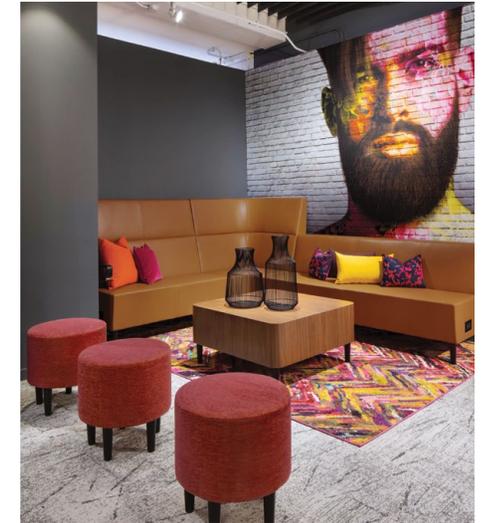
## "Anywhere" Company Services

- **Mid-Market Furniture Sales:** We offer our clients a wide selection of high-quality furniture solutions tailored to the needs of mid-market businesses, enhancing their workspaces with style and functionality.
- **Specification:** We provide expert guidance in selecting the right furniture specifications, ensuring that every piece meets our clients' design requirements and functional needs.
- **Space Plan Review:** We thoroughly assess our clients' space plans, offering insightful reviews and recommendations to optimize layout and maximize efficiency.
- **Receiving/Installation:** With meticulous attention to detail, we handle the receiving and installation process, ensuring that furniture is delivered and set up correctly, seamlessly transforming our clients' spaces.
- **Furniture Liquidation:** We assist our clients in efficiently liquidating their furniture assets, offering comprehensive services to manage the process and generate maximum returns.
- **Facility Decommission:** We facilitate the smooth decommissioning of facilities, efficiently managing the removal of furniture and equipment while adhering to industry regulations and sustainability practices.
- **Product Blend Services:** We curate a seamless blend of furniture products, combining various styles and functionality to create cohesive and inspiring work environments for our clients.

# office furniture plus

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET



# Total Office Solutions

## "Anywhere" Company Services

- **PC Disconnect/Reconnect and Computer Moving:** We ensure a seamless transition for our clients' IT infrastructure with professional PC disconnect/reconnect and computer moving services that minimize disruptions.
- **IT Moving Services:** We handle the safe and efficient relocation of our clients' IT assets, providing expertise and care to ensure the integrity and functionality of their technology during the move.
- **Server Relocation:** We execute a smooth and secure server relocation process, ensuring the seamless transfer of critical data and equipment to our clients' new environment.
- **Equipment Receipt & IT Inventory Management:** We offer our clients comprehensive services for equipment receipt and IT inventory management, maintaining accurate records and efficient organization of their technology assets.
- **Shredding & eWaste Disposal:** We prioritize data security and environmental responsibility through our secure shredding and e-waste disposal services that safeguard sensitive information and promote sustainable practices.
- **Sustainable Electronics Recycling:** We are committed to a greener future and provide sustainable electronics recycling solutions, minimizing electronic waste and contributing to environmental preservation for our clients.
- **Low Voltage Cabling Installation and Removal:** We provide low voltage installation for our clients' new office locations and offer professional low voltage wiring removal from their previous office location.

# techteam solutions

A Total Office Solutions "Anywhere" Company

**SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES**



# Total Office Solutions "Anywhere" Company Services

- **Relocation:** We facilitate the transition of our clients' businesses to new locations, ensuring a smooth and stress-free move.
- **Installation:** We install and set up furniture, fixtures, and equipment, bringing our clients' spaces to life with precision and care.
- **Logistics and Warehousing:** We manage intricate logistics needs and provide secure warehousing solutions, ensuring the efficient storage and transportation of our clients' assets.
- **Moves, Adds, and Changes (MAC):** We handle all requests for reconfiguration and adjustments, accommodating our clients' evolving needs.
- **Furniture, Fixtures, and Equipment (FF&E):** We curate a comprehensive range of furniture, fixtures, and equipment, offering our clients exceptional choices to enhance their spaces.
- **Operating Supplies and Equipment (OS&E):** We provide a wide range of operational supplies and equipment, equipping our clients' spaces with the essential tools they need for seamless operations.
- **BrassTacks; Tech Enabled Moving:** We leverage cutting-edge technology to revolutionize the moving experience, streamlining processes and providing our clients with a tech-enabled, efficient, and hassle-free relocation.

## move solutions<sup>®</sup>

A Total Office Solutions "Anywhere" Company

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION



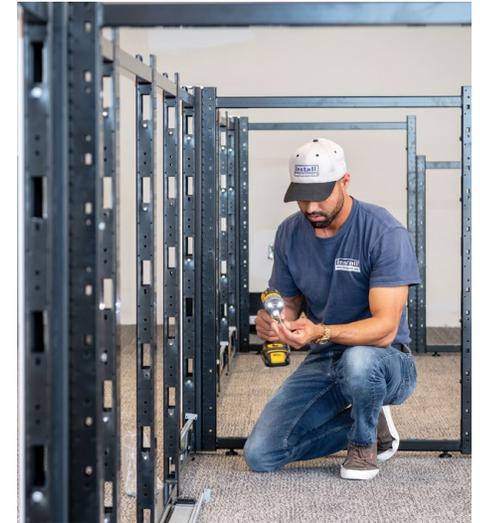
# Total Office Solutions "Anywhere" Company Services

- **Furniture Touch-Up and Repair Services:** We offer our clients facility quarterly and bi-annual maintenance programs to keep their space pristine all year long.
- **Furniture Refinishing and Reupholstery:** Our skilled artisans specialize in refinishing and reupholstery services, transforming our clients' furniture to its original state or giving it a fresh, updated look.
- **Furniture Part Replacement:** With an inventory of hardware and decor accumulated over 20 years of service, we provide efficient and reliable furniture part replacement, salvaging missing or damaged pieces for our clients.
- **Cubicle Reconfigurations:** Our team specializes in optimizing office layouts through cubicle reconfigurations, ensuring flexibility to accommodate changing needs and maximize productivity.
- **Electrostatic Painting:** Utilizing advanced techniques, we provide furniture with a smooth and durable finish through electrostatic painting, offering a cost-effective alternative to replacement.
- **Work Surface Modification:** Our precise work surface modification services allow us to customize our clients' workspace surfaces, including resizing, reshaping, staining, painting, and resurfacing to achieve their desired vision.
- **Lock and Key Services:** We provide comprehensive lock and key services, offering options to add locks to existing cabinetry, increase security, re-key storage, or change lock types to meet our clients' needs.

## furniture services now

A Total Office Solutions "Anywhere" Company

LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB



# Total Office Solutions

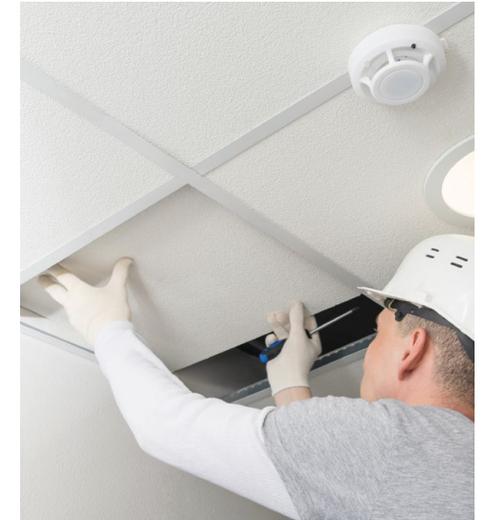
## "Anywhere" Company Services

- **Local "Anywhere":** We are based in DFW with our primary team, but our network of partners across the U.S. gives us national coverage.
- **Any Size Office or Building:** We customize our solutions and teams to adapt to your needs with minimal disruption to your office workspace.
- **Full Calendar and Clock:** We can work outside of your business hours, including weekends if necessary, for a totally seamless process.
- **Subject Matter Experts on Board:** Our team members are experts when it comes to painting, carpeting, low-voltage lighting, furniture, moving, and more.
- **Quality Products and Practical Economics:** We have access to the best options at virtually every price point, for a plan that will make sense for you.
- **Environmental Controls:** We provide airflow management and floor-to-ceiling sheeting to help minimize odor.
- **Sustainability Commitment:** We take proper recycling and disposal seriously, and work with our contacts in the used carpet market for cleaning and reuse.
- **Solid and Stable:** We are process-driven and backed by Class A insurance carriers, so you can partner with us with confidence.

# paintandcarpet.com

A Total Office Solutions "Anywhere" Company

PAINT • CARPET • RELAMPING • FURNITURE



# Total Office Solutions "Anywhere" Company Services

(Dallas and Surrounding Areas)

- **Small and Medium Moves:** We specialize in hassle-free small and medium office moves, providing efficient and reliable relocation services tailored to meet our clients' needs.
- **No Minimum, No Notice Moving:** We offer flexible moving solutions with no minimum requirements and no advanced notice, ensuring swift and convenient transitions for our clients.
- **Wall Hangings:** Our skilled team handles professional wall hanging services, enhancing office spaces with curated artwork and decorative elements that reflect our clients' style and brand.
- **Furniture Removal:** We efficiently manage furniture removal, assisting our clients in decluttering and optimizing their office space while ensuring proper disposal or relocation of unwanted items.
- **Same-Day Installation:** With our expedited same-day installation services, we quickly set up and assemble office furniture, allowing our clients to resume their operations promptly.
- **Shelving:** We provide customized shelving solutions that maximize storage and organization, optimizing the functionality of our clients' office spaces.
- **Office Cleaning:** Our comprehensive office cleaning services maintain a pristine and sanitary work environment, ensuring a fresh and professional atmosphere for our clients.

## office boy

A Total Office Solutions Company

NO MINIMUMS • NO NOTICE • TODAY IF POSSIBLE



# Our Pillars of Success

Our Pillars encapsulate the commitment to serve businesses with **reliability, flexibility, efficiency, experience, and commitment**. These pillars are not just principles, but the very essence of our identity, reflecting the way we operate within the business landscape.



## Reliable

Total Office Solutions (TOS) is a stable and reliable ally for businesses, consistently delivering high-quality services and solutions that our clients need, regardless of project complexity or scale.



## Flexible

In a world of ever-changing business needs, TOS showcases adaptability, offering a range of versatile solutions and services designed to meet the unique requirements of every client we serve.



## Efficient

Our suite of services is meticulously crafted to streamline process, ensuring swift and seamless transitions, installations, and relocations that keep your business moving forward.



## Experienced

With over 40 years of industry leadership, TOS brings a depth of expertise to every client interaction. We leverage our collective experience to deliver solutions that align with our clients' business needs.



## Committed

We're more than a service provider — we're a partner to our clients. Our commitment to our clients' success drives us to building lasting relationships based on trust and transparency.

# Total Office Solutions Brand Framework

## Our Vision

To be the most trusted and sought-after partner for business locally, regionally, and globally for innovative, and seamless office.

## Our Mission

Inspire workspaces that foster creativity, efficiency, and growth, through the Total Office Solutions family of companies, each excelling in their distinct services, while collectively contributing to the client's success.

## Our Purpose

To build enduring partnerships that add value and ensure each one of our clients' needs is met with quality, reliability, and excellence.

## Brand Personality

Total Office Solutions and its family of companies exudes a vibrant and innovative brand personality, that promotes a spirit of creativity, professionalism, and unparalleled expertise. With a dynamic and forward-thinking approach, we inspire our clients with a sense of excitement and possibility, empowering them to elevate their spaces and uncover their full potential. Our brand radiates passion, sophistication, and a commitment to delivering exceptional solutions that exceed expectations. We are the catalyst for transformation, bringing energy and enthusiasm to every project and establishing ourselves as a trusted partner for our clients.

### Total Office Solutions Credo

# Our Unwavering Commitments to You



**STABLE AND PREDICTABLE:**

## **No Puzzles, No Mysteries, No Surprises**

This is our commitment to our family, your family, our workforce, our client base, and our supply chain.

*The Monette Family*



## **Our Leadership Philosophy**

Leading from the front, firmly and with compassion.

# Our Core Values



## Customer-focused

---

The needs of our clients are at the forefront of all we do. We strive to exceed expectations, providing tailored solutions to meet the unique requirements of each business we serve.



## Quality and Excellence

---

We are committed to delivering the highest standard of service, ensuring excellence in every aspect of our operations. Our reputation is built on the quality of our work and our unwavering commitment to excellence.



## Reliability and Dependability

---

We understand the importance of trust in our relationships with clients. That's why we prioritize reliability and dependability, ensuring we deliver on our promises every time.



## Innovation

---

We believe in continuously evolving and adapting to changes in the business environment. Our commitment to innovation drives us to seek the latest technology to better serve our clients.



## Integrity and Transparency

---

We operate with the highest level of integrity and maintain transparency in all our dealings. We believe in open and honest communication, fostering trust and credibility with our clients.



## Collaboration

---

We value the power of teamwork, both within our organization and with our clients. By fostering a collaborative environment, we believe we can achieve exceptional results.



## Sustainability

---

We strive to operate in a manner that is sustainable and environmentally friendly. We take our responsibility to our planet seriously and seek to reduce our impact where possible.



## Resilience

---

We pride ourselves on our ability to adapt and overcome challenges. Our resilience ensures we can deliver effective solutions even in the face of adversity.



## Diversity and Inclusion

---

We celebrate diversity within our organization and promote an inclusive environment. We believe that a diverse workforce drives creativity, innovation, and better decision-making.



## Community Engagement

---

We believe in giving back to our community and strive to make a positive impact through various initiatives and contributions.

SECTION 2:

# Brand Identity



## Crafting Our Voice

At Total Office Solutions, our tone of voice is the vibrant thread that weaves through every word we speak and write. It captures our personality, giving life to our story and setting us apart. Our tone is **bold, with a human touch**.

We prioritize important information, presenting it with clarity and grouping related ideas. We use concrete language to simplify complexity, avoiding lengthy sentences that distract. Total Office Solutions speaks with a voice that is captivating and inspires genuine connections. Through our carefully crafted tone, we share our story authentically, leaving a lasting impression.

## Our Voice: Bold

To embody the boldness of our brand, we **embrace a tone that is direct, and intelligent.** We prioritize clarity without compromising our expertise, presenting essential information with precision. **Our bold voice** is concise and thoughtful, avoiding unnecessary complexity. We streamline our communication, ensuring every word carries purpose.

### Stable and Predictable

Total Office Solutions and its family of companies must emphasize a brand built on the foundation of stability and predictability. We take pride in our consistent and reliable services that ensure our clients' needs are met every single time. As a trusted partner, our customers can rely on us to deliver services and solutions, without surprises, puzzles or mysteries.

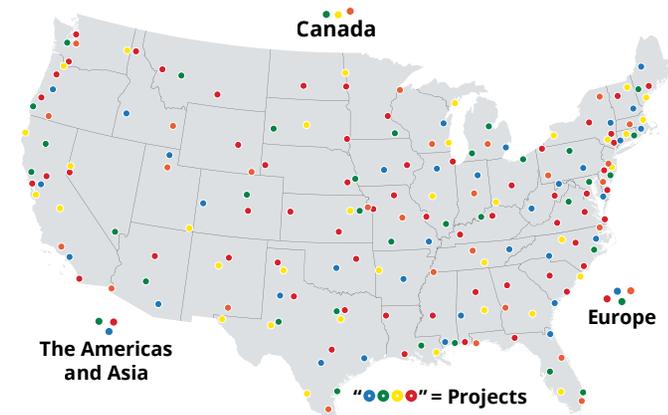
### Building Trust Through Collaboration

Our motto, "We work for you and with you," underscores our dedication to fostering collaborative partnerships. We firmly believe in the interdependence of our clients' success and our own, driving us to prioritize a deep understanding of their distinct needs and objectives. Our teams treats every client as an extension of our own family, that nurtures lasting trust.

*Please browse our websites and social media to properly get a sense of our tone of voice.*

### The Concept of "Anywhere"

The concept of "Anywhere" is a bold and distinctive element utilized by Total Office Solutions. The phrase "Total Office Solutions And Its Family of "Anywhere" Companies" represents our capacity to serve clients across different geographical locations, be it local, regional, national, or global. This ability is made possible through our partnership with OMA (Office Moving Alliance). Our slogan, displayed on the logos of each business unit, "And Its "Anywhere" Footprint, further emphasizes our collective capability to provide services wherever our clients need them.



# Our Voice: Human

We embrace a **human tone of voice that fosters authentic, relatable, and engaging conversations**. We believe in the power of genuine connections, inviting readers to embark on a personal journey with us. By understanding and respecting the diverse audiences we serve, we ensure our words resonate deeply, forging lasting connections.

## Embrace the Personal Touch: Your Journey Begins Here

Our communication is personal and genuine, using inclusive language that brings readers into our world. By incorporating personal pronouns like “we,” “us,” and “you,” we create a genuine and welcoming tone that reflects the human side of our industry.

## The Concept of it’s as Easy as 1, 2, 3, 4 ...

The phrase “It’s as Easy as 1, 2, 3, 4...” is used to highlight the seamless collaboration and integration among the various business units of Total Office Solutions. Each number communicates the ease and efficiency with which clients can access a wide range of services through its integrated and coordinated business units, simplifying the process of meeting their office needs.

<b>1</b>	<b>FURNISH promotes</b>	<b>2</b>	<b>TECHNOLOGY promotes</b>	<b>3</b>	<b>MOVE promotes</b>	<b>4</b>	<b>LIQUIDATE promotes</b>
Corporate Source and Office Furniture Plus, while emphasizing their expertise in providing high-quality furnishings for office spaces.		Tech Team Solutions, while highlighting their specialization in delivering comprehensive technology solutions for businesses.		Move Solutions and Office Boy, while showcasing their proficiency in professional office relocation and moving services.		Furniture Services Now, while emphasizing their capabilities in assisting with furniture liquidation and asset management.	

*Please browse our websites and social media to properly get a sense of our tone of voice.*

# Messaging Framework

Our primary messages must **focus on sharing our story** through the touchpoints below, we can bring that story to life by showcasing the tangible and intangible benefits we provide.

## Elevating Workspaces: Transforming Environments for Success

- Emphasize the profound impact our solutions have on elevating workspaces.
- Highlight the harmonious balance between functionality, aesthetics, and efficiency.
- Showcase the tangible value and wide-ranging benefits clients gain from our comprehensive offerings.

## Empowering Connections: Emphasize Growth and Collaboration

- Communicate our pivotal role as a connector and facilitator of growth and collaboration.
- Emphasize the invaluable access to innovative resources, insights, and expansive networks we provide.
- Showcase the value of our network-powered ecosystem in driving success and fostering meaningful connections.

## Customer-Focused Approach: Exceeding Expectations Through Partnerships

- Highlight our dedication to understanding and meeting clients' unique needs.
- Emphasize our collaborative and partnership-oriented approach, where client satisfaction is paramount.
- Communicate the exceptional service and tailored solutions we deliver.

## Unleashing Potential: Empowering Success in the Modern Workspace

- Convey our deep belief in the untapped potential of individuals and teams within the modern workspace.
- Highlight the tools, support, and inspiring environment we provide to empower our clients' success.
- Showcase the transformative impact of our solutions on fostering engagement and driving sustainable growth.

# Name Usage

It's important to **maintain consistency in name usage and capitalization across all communication channels** to strengthen the Total Office Solutions brand identity.

When using the names of the Total Office Solutions and its family of companies always write the name in title case.

## Examples

Total Office Solutions	TechTeam Solutions
Corporate Source	Paint and Carpet
Office Furniture Plus	Office Boy
Move Solutions	

In subsequent mentions on the same page, it can be referred to as in its uppercase acronym.

## Examples

TOS	TTS
CSL	PAC
OFP	OFB
MSL	

## Sample Use

Office Furniture Plus offers a wide selection of premium furniture with over 200 manufacturers in its lineup, OFP delivers.

*Note: The logos utilize lowercase letters by design.*

**office furniture plus**

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**move solutions®**

A Total Office Solutions "Anywhere" Company

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**techteam solutions**

A Total Office Solutions "Anywhere" Company

SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

# Legal Information

## Legal Information

When referring to the legal entity, use “Ltd” as the abbreviation, with “Ltd” in uppercase with no periods.

### Examples

---

Corporate Source, Ltd	TechTeam Solutions, Ltd
Office Furniture Plus, Ltd	Paint and Carpet, Ltd
Move Solutions, Ltd	Office Boy, Ltd

## Confidential Information

Internal usage: For internal communications such as a PowerPoint presentation, it is important to include a statement of confidentiality at the bottom of the first slide or page. The format for the statement of confidentiality is as follows:

### Examples

---

Total Office Solutions Confidential Information  
Corporate Source, Ltd Confidential Information  
Office Furniture Plus, Ltd Confidential Information  
Move Solutions, Ltd Confidential Information  
TechTeam, Ltd Confidential Information  
Paint and Carpet, Ltd Confidential Information  
Office Boy, Ltd Confidential Information

## Copyright Information

External usage: Please include a copyright line in all external communications to protect our intellectual property. The format for the copyright line is as follows:

### Examples

---

© 2025 Total Office Solutions	© 2025 TechTeam Solutions, Ltd
© 2025 Corporate Source, Ltd	© 2025 Paint and Carpet, Ltd
© 2025 Office Furniture Plus, Ltd	© 2025 Office Boy, Ltd
© 2025 Move Solutions, Ltd	

## Email Confidentiality Statement

Please include the statement below in all of your email communications under your email signature.

The information contained in this email may be confidential and/or legally privileged. It has been sent for the sole use of the intended recipient(s). If the reader of this message is not an intended recipient, you are hereby notified that any unauthorized review, use, disclosure, dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please reply to the sender and destroy all copies of the message. Thank you.

# Grammar and Usage

Total Office Solutions and its family of companies follow the guidelines of the Associated Press' AP Stylebook for our marketing communications. If there are questions, we reference AP Style and Webster's New world College Dictionary for styling, spelling and usage.

Reference the Associated Press' AP Stylebook here →

Reference Webster's New World College Dictionary here →

## Acronyms and Abbreviations

Maintaining clarity is crucial to our verbal identity. Avoid acronyms and abbreviations that may be unfamiliar to readers unless the abbreviation is well known in the industry. Refrain from creating new abbreviations.

### Sample Use

---

**Clear Acronyms:** Our experienced **IT** professionals are well-versed in equipment installation and **PC** Disconnect/Reconnect

**Unclear Acronyms:** Move Solutions works with **RMCs** or **CRPs** for large relocation projects (**RMC** stands for a relocation management company and **CRP** stands for a Certified Relocation Professional but may not be immediately clear to an individual)

## Capitalization: Sentences and Paragraphs

Minimize unnecessary capitalization in sentences and paragraphs. Use lowercase when referring to services in a sentence. Sentence case is generally used for headlines, subheads, bulleted list, captions, and callouts, capitalizing only the first word and proper nouns.

### Sample Use

---

**Incorrect Capitalization Usage:** Move Solutions specializes in **Local, Regional** and **National Services**. We work with small firms all the way to Enterprise Accounts and our services include **Relocation, Installation, Logistics,** and **Warehousing**.

**Correct Capitalization Usage:** Move Solutions specializes in **local, regional** and **national services**. We work with small firms all the way to enterprise accounts and our services include **relocation, installation, logistics,** and **warehousing**.

## Grammar and Usage (continued)

Total Office Solutions and its family of companies follow the guidelines of the Associated Press' AP Stylebook for our marketing communications. If there are questions, we reference AP Style and Webster's New world College Dictionary for styling, spelling and usage.

Reference the Associated Press' AP Stylebook here →

Reference Webster's New World College Dictionary here →

### Capitalization: Products and Services

Capitalize the names of Total Office Solutions products, programs, and services when using in headlines or bulleted lists.

#### Sample Use

---

- Stack-n-Pack No-Lift Crates
- Tech-Enabled BrassTacks CRM
- Asset Removal
- Liquidation
- Decommission

### Capitalization: Headlines and Bullets

Use title case for headlines, subheads, bulleted list, captions, and callouts.

#### Examples

---

- Tech Enabled Office Moving; Transparent, Now, "Anywhere" on the Planet.  
An Extensive Collection of Quality Furnishings and Innovations
- We Are Rigidly Adherent to Proven Processes.
- FF&E Receive & Deliver/Storage
- Move Solutions Pack Meeting

# Logo Usage Guidelines

The Total Office Solutions logos personify the essence of Total Office Solutions – **simple, straightforward, and versatile**. The use of lowercase letters reflects our commitment to balancing the simplicity of our complexity.

<p>total office solutions® And Its Family of "Anywhere" Companies</p> <p>FURNISH • TECH • MOVE • LIQUIDATE • DECOM</p> <p>total office solutions® FURNISH • TECHNOLOGY • MOVE • LIQUIDATE</p>	<p>total office solutions® And Its Family of "Anywhere" Companies</p> <p>FURNISH • TECHNOLOGY MOVE • DECOMMISSION</p>	<p>move solutions® A Total Office Solutions "Anywhere" Company</p> <p>SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION</p> <p>move solutions® SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION</p>	<p>move solutions® A Total Office Solutions "Anywhere" Company</p> <p>SCHEDULE • PURGE • TECH MOVE • DECOMMISSION</p>	<p>office furniture plus A Total Office Solutions "Anywhere" Company</p> <p>CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET</p> <p>office furniture plus CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET</p>	<p>office furniture+ A Total Office Solutions "Anywhere" Company</p> <p>CREATE • SPECIFY • FURNISH START-UP / MID-MARKET</p>
<p>corporate source A Total Office Solutions "Anywhere" Company</p> <p>CREATE • SPECIFY • FURNISH • CONTRACT MARKET</p> <p>corporate source CREATE • SPECIFY • FURNISH • CONTRACT MARKET</p>	<p>corporate source A Total Office Solutions "Anywhere" Company</p> <p>CREATE • SPECIFY • FURNISH CONTRACT MARKET</p>	<p>techteam solutions A Total Office Solutions "Anywhere" Company</p> <p>SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES</p> <p>techteam solutions SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES</p>	<p>techteam solutions A Total Office Solutions "Anywhere" Company</p> <p>SCHEDULE • PROTECT/MOVE PREP • TECH SERVICES</p>	<p>office boy A Total Office Solutions Company</p> <p>NO MINIMUMS • NO NOTICE • TODAY IF POSSIBLE</p> <p>office boy NO MINIMUMS • NO NOTICE • TODAY IF POSSIBLE</p>	<p>office boy A Total Office Solutions Company</p> <p>NO MINIMUMS • NO NOTICE TODAY IF POSSIBLE</p>
<p>furniture services now A Total Office Solutions "Anywhere" Company</p> <p>LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB</p> <p>furniture services now LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB</p>	<p>furniture services now A Total Office Solutions "Anywhere" Company</p> <p>LIQUIDATION • DECOMMISSION FURN REPAIR/REFURB</p>	<p>paintandcarpet.com A Total Office Solutions "Anywhere" Company</p> <p>PAINT • CARPET • RELAMPING • FURNITURE</p> <p>paintandcarpet.com PAINT • CARPET • RELAMPING • FURNITURE</p>	<p>paintand carpet.com A Total Office Solutions "Anywhere" Company</p> <p>PAINT • CARPET RELAMPING • FURNITURE</p>	<p>cubiclewarehouse.com A Total Office Solutions "Anywhere" Company</p> <p>CUBICLES • CASE GOODS • SEATING • eCOMMERCE</p> <p>cubiclewarehouse.com CUBICLES • CASE GOODS • SEATING • eCOMMERCE</p>	<p>cubicleware house.com A Total Office Solutions "Anywhere" Company</p> <p>CUBICLES • CASE GOODS SEATING • eCOMMERCE</p>

[Download SVGs](#)

[Download JPGs](#)

[Download PNGs](#)

[Download PDFs](#)

# Logo Messaging Guidelines

The slogan and service line banner on logos are designed to be flexible and reinforce our collaborative spirit. The **slogan above the banner and text inside each banner can be customized to communicate specific message or service line**, as demonstrated below.

## Entity Message Adjustments

**techteam solutions**

A Total Office Solutions “Anywhere” Company

SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

**move solutions® reach**

LIKABLE PEOPLE • TREMENDOUS RESOURCES • PROCESS, PROCESS + 30 YEARS OF REFERENCES VALUE

## Service Line Message Adjustments

**furniture services now**

LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB

**logistics + warehouse services**

DEEP RESOURCES • PROJECT MANAGEMENT • EXPERIENCE • FINAL MILE • WHITE GLOVE

**moves, add, changes (mac)**

EMBEDDED CREWS • MOVES • INSTALL/RECONFIGURE • DE/RE PC

**final clean**

PREP YOUR LEASE SPACE FOR RETURN TO LANDLORD

**brasstacks®; tech enabled moving**

IF WE KNOW IT, YOU KNOW IT. REAL TIME; ON TIME.

**hospitality ff&e + os&e services**

35+ YEARS EXPERIENCE • PROCESS DRIVEN • DEEP RESOURCES • LIKEABLE PEOPLE

*It is important to note that the logo artwork should never be redrawn or altered without permission. Any changes to the slogan or service line must be approved by the management team to maintain consistency and brand integrity.*

# Identity Misuse

Maintaining the integrity and strength of our brand is critical, and our logos plays a vital role in achieving this. This document provides valuable guidelines for the proper application of our logos. Equally important is understanding what should not be done with the logo. The examples provided here highlight specific actions to avoid.



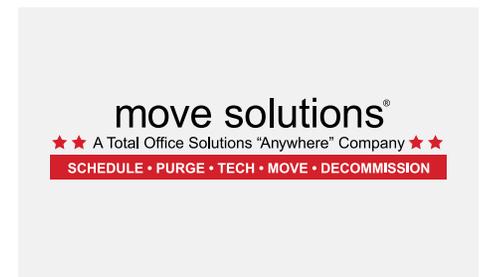
✗ Avoid using drop shadows on logos



✗ Do not resize logo elements



✗ Do not stretch or distort the logos



✗ Avoid adding graphic elements to the logos



✗ Do not outline the logos



✗ Do not place logos on dark backgrounds. Use only light neutral or white backgrounds.



✗ Do not alter the colors of the logos



✗ Do not change the slogan or service line without permission

# Minimum Size Guidelines

## Clear space

The logo requires a minimum clear space, which is the area surrounding it that should remain free of any text or graphic elements. Clear space ensures that our logo stands out. The measurement of the minimum clear space is determined by the x-height of our wordmark.

0.5X		0.5X
		0.5X
		1X
		0.5X

## Minimum Size

Ensuring legibility is paramount for the Total Office Solutions logo artwork. Therefore, the logo should be sized adequately to ensure easy readability in all applications. While specific minimum sizes are provided, it is recommended to use a size larger than the specified minimum to enhance visibility and clarity.

		<p>The minimum recommended width for the logotype is 1" wide on printed units, or 80 pixels wide for digital units.</p>
<p>Print 1" wide (25.4 mm)</p>	<p>Web 80 pixels wide</p>	

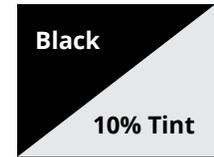
		<p>The minimum recommended width for the square logotype is 0.5" wide on printed units, or 50 pixels wide for digital units.</p>
<p>Print 0.5" wide (12.7 mm)</p>	<p>Web 50 pixels wide</p>	

# Color Palette

Our colors have been selected to work together under the Total Office Solutions umbrella or stand alone when individual branding is needed. Total Office Solutions and each business unit along with its service lines is assigned one primary color and two secondary colors. The simplicity of our color palette allows our photography to reinforce the distinct identity and purpose of our brand.

For text, black is the recommended color, providing optimal readability. It's important to note that black should never be used as a dominant primary or secondary color. Instead, it should be used sparingly for small graphic elements or icons to maintain balance and harmony. Gray is designated for shading in tables, adding visual depth and structure.

## Secondary Color



- Pantone Black C
- C 0 M 0 Y 0 K 100
- R 0 G 0 B 0
- Hex 000000

## Business Units



**Total Office Solutions**

- Pantone 344 C
- C 36 M 0 Y 32 K 0
- R 164 G 215 B 188
- Hex a4d7bc



**Corporate Source**

- Pantone 285 C
- C 85 M 50 Y 2 K 0
- R 31 G 117 B 184
- Hex 1f75b8



**Office Furniture Plus**

- Pantone 342 C
- C 88 M 25 Y 95 K 12
- R 3 G 129 B 69
- Hex 038145



**Move Solutions**

- Pantone 200 C
- C 10 M 100 Y 95 K 2
- R 213 G 31 B 43
- Hex d51f2b



**TechTeam Solutions**

- Pantone YELLOW C
- C 2 M 4 Y 99 K 0
- R 255 G 230 B 0
- Hex ffe600



**Office Boy**

- Pantone 208 C
- C 27 M 96 Y 63 K 17
- R 161 G 40 B 70
- Hex a12846

## Service Lines



**Furniture Services**

- Pantone 2026 C
- C 5 M 80 Y 100 K 0
- R 230 G 89 B 37
- Hex e65925



**Logistics + Warehouse Services**

- Pantone 673 C
- C 4 M 68 Y 13 K 0
- R 231 G 116 B 156
- Hex e7749c



**Moves, Add, Changes (MAC)**

- Pantone 2132 C
- C 100 M 90 Y 15 K 3
- R 37 G 61 B 135
- Hex 253d87



**Final Clean**

- Pantone 7562 C
- C 36 M 31 Y 74 K 3
- R 168 G 157 B 96
- Hex a89d60



**BrassTacks® Tech Enabled Moving**

- Pantone 285 C
- C 96 M 74 Y 2 K 0
- R 13 G 85 B 164
- Hex 0d55a4



**Hospitality FF&E + OS&E Services**

- Pantone 2191 C
- C 72 M 27 Y 0 K 0
- R 52 G 153 B 212
- Hex 3499d4



**Paint and Carpet**

- Pantone --- C
- C 53 M 83 Y 0 K 0
- R 138 G 77 B 158
- Hex 894C9E



**Cubicle Warehouse**

- Pantone --- C
- C 33 M 0 Y 99 K 0
- R 184 G 212 B 52
- Hex B8D434

# Font Usage

## Official Typeface (Print)

Open Sans is an open-source humanist sans-serif typeface, and one of the most widely used typeface on Google Fonts. This font offers simplicity in design and excellent legibility. According to Google, it was developed with open forms, and a neutral, yet friendly appearance. Open Sans is optimized for legibility across print and its wide range of font weights provide added options for text formatting. Open Sans is available for free with an Adobe account.

---

# Open Sans

---

Open Sans Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

1234567890()?!@#%&\*

Open Sans Bold

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

1234567890()?!@#%&\*

## Digital Typeface (Web)

Inter is a versatile sans serif font designed specifically for digital environments and website typography. This font offers excellent legibility on various screen resolutions. Its wide range of font weights provides added options for text formatting. Inter is optimized for on-screen display, ensuring optimal clarity and visual consistency across different devices and browsers. It has become a popular choice for websites and digital applications, combining readability with a contemporary aesthetic.

---

# Inter

---

Inter

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

1234567890()?!@#%&\*

Inter Bold

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

1234567890()?!@#%&\*

# Font Usage (Continued)

## Shareable Safe Font (Microsoft Suite)

Arial is a versatile and widely used sans-serif typeface known for its simplicity and legibility. Its status as a default font on most devices and operating systems has contributed to its popularity, making it a safe and accessible choice for various applications.

The font's prevalence ensures consistent rendering across different platforms, ensuring a standardized appearance of text. Additionally, since Arial is a well-established font, it is generally considered safe for use in various projects and applications. Use Arial when Open Sans is not available or for projects that require a straightforward, no-nonsense approach to typography.

# Arial

---

Arial Regular

ABCDEFGHIJKLMNOPQRSTUVWXYZ

abcdefghijklmnopqrstuvwxyz

1234567890()?!@#%&\*

Arial Bold

**ABCDEFGHIJKLMNOPQRSTUVWXYZ**

**abcdefghijklmnopqrstuvwxyz**

**1234567890()?!@#%&\***

## SECTION 3:

# Brand Deployment

# PowerPoint

The Total Office Solutions PowerPoint template uses a simple yet contemporary design that reflects our brand. **Consistency in graphic and text is essential across all slides.** The following pages showcase different slide variations, demonstrating the use of fonts, secondary graphics, and photography. When creating new graphic elements, charts, and graphs, **it is crucial to adhere to our basic brand principles and utilize only the approved brand colors.**

**total office solutions**  
A Total Office Solutions "Anywhere" Company

**Your Complete Office Furniture and Relocation Services Provider**

"It's as easy as 1, 2, 3, 4..."  
Locally, Regionally, Nationally, "Anywhere"®

**total office solutions**  
A Total Office Solutions "Anywhere" Company

**We Only Serve Businesses, Locally, Regionally, Nationally, "Anywhere"®**

Where can our "Anywhere" Companies serve you?  
Whether you are moving your business across town, the country, the world, you need an expert at your elbow working for you with you. History has proven over and over that Total Office Solution is the expert.

**total office solutions**  
A Total Office Solutions "Anywhere" Company

**Our Family of "Anywhere"® Companies**

- 1 Contract Furniture**
- 1 Mid-Market Furniture**
- 2 Technology**
- 3 Office Move**
- 4 Furniture Liquidation**
- 5 Paint and Carpet**

**total office solutions**  
A Total Office Solutions "Anywhere" Company

**One Call, One Contact, Many Solutions**

Our family of companies, easily accessed through a single point of contact, enables us to respond quickly and efficiently to your working needs. This provides you with resources, and complete transparency in a timely manner.

Our systematic approach to planning, furnishing, equipping, or moving your office includes project managers who understand all aspects of how you work today. They are cross trained in all of our service groups and can coordinate support from one or any combination to achieve your objectives.

**corporate source**  
A Total Office Solutions "Anywhere" Company

**Office Environments that Inspire & Assure**

Form, function, and responsibility are the main success factors in workplace design—creating spaces that elevate your brand and empower your team members with the comfort and certainty to do their best work.

**corporate source**  
A Total Office Solutions "Anywhere" Company

**Count on Corporate Source Expertise**

Our clients appreciate the unique breadth of services we provide, allowing us to deliver office solutions that are truly greater than the sum of their parts. We offer not only a vast selection of furnishings to suit a variety of end goals, but also provide the human expertise required to seamlessly develop and execute your project in the most economic way—from materials selection and financial considerations to bring and installation accuracy.

**Step Forward with Confidence**

Our goal is the most efficient and effective installation of your workplace objectives. Every workplace is unique to your business. We'll focus on fitting the space to your needs. Corporate Source provides you and your design partners with customizable, end-to-end services and resources to turn inspiration into reality.

- Consultation and Concept Planning
- Space Planning and Design Support
- Budget Development and Substantiation
- Furniture Options and Evaluations
- Return to Work Programs
- Furniture Specifications and Finishes
- Furniture Related Services
- Options such as Facility Preparation, Moving, Installation and Tech
- Support, Commissioning and Financing

**corporate source**  
A Total Office Solutions "Anywhere" Company

**Popular Manufacturers**

**Furniture Collectors**

- HONALL
- AERCO
- NATIONAL
- GLOBAL
- GILMAN DESIGN
- JCB
- HOKU
- WESTPOINT GEATING
- ETS
- OFFICE TO GO
- VAN DUSEN
- H
- WELLS IT

**Our "Open" Lines**

- EVOLVE SYSTEMS
- FALCON
- FREDSON
- HENRY
- FURNISHRIGHT CO.
- FURNITURELIFE
- AMERICAN FURNITURE AMERICA
- APHRO
- GLOBAL FURNITURE GROUP
- GLOBAL CARE
- GREAT OPENINGS
- SPRESSO
- VULCAN

Download Templates



# Digital and Print Assets

Our digital and print assets serve as a **central hub, offering easy access to information and resources for prospects, clients, employees, and partners.** Direct links to our websites and explainer videos are included on these pages. Our print materials include a link to downloadable PDFs, and provide a concise overview of our offerings and can be easily shared digitally or printed.

**total office solutions®**  
And Its Family of "Anywhere" Companies

**C** Customization **f** Furniture **t** Tech **m** Move **f** Furniture **p** Protection

Customization: Office environments that inspire and energize. Furniture: The look and feel when we are complete. Tech: The look and feel when we are complete. Move: The look and feel when we are complete. Furniture: The look and feel when we are complete. Protection: The look and feel when we are complete.

**total office solutions®**  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • FURNITURE • DECOMMISSION  
tospartners.com • 1.800.668.3752

**New and Used Office Furniture "Anywhere" Imagineers**

We Listen to Your Needs and Wants!  
We Install Your New Reality!

Your Needs and Wants → Your New Reality "Anywhere"

**office furniture plus**  
A Total Office Solutions "Anywhere" Company  
officefurnitureplus.com • 1.800.668.3752

**Office Environments That Inspire and Assure**

Form, function, and responsibility are the new success factors in workplace design—creating spaces that inspire your brand and empower your team members with the comfort and capacity to do their best work.

**corporate source**  
A Total Office Solutions "Anywhere" Company  
corporatesource.com • 1.800.668.3752

**Business Technology Support! You Use Our Capable Hands!**

De-reconnect Services  
LAN  
PC's  
Peripherals  
Server Relocation  
VOICE DATA

**techteam solutions**  
A Total Office Solutions "Anywhere" Company  
techteamsol.com • 1.800.668.3752

**TECH-ENABLED MOVING**

**furniture services now**  
And Its "Anywhere" Cousins

**EXCESS ASSETS REPURPOSE AND REMOVAL PLAN**

**Your "Anywhere" Office Mover!**

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PREP • PROTECT/REMOVE • TECH SERVICES  
movesolutions.com • 1.800.668.3752

**Facility Liquidation + Decommission**

Pre-Departure Lease Compliant | Post-Departure Lease Compliant

**furniture services now**  
A Total Office Solutions "Anywhere" Company  
LIQUIDATION • DECOMMISSION • FURNITURE SERVICES  
officefurnitureplus.com • 1.800.668.3752

**office boy**  
A Total Office Solutions Company  
NO MINIMUMS • NO NOTICE • TODAY IF POSSIBLE

**Toolbox for Property Managers and their Tenants!**

**officeboy.com • 214.357.9111**

**paintandcarpet.com**  
And Its "Anywhere" Cousins  
PAINT • CARPET • RELAMPING • FURNITURE

**Renewing Your Lease? Need an Office Upgrade?**  
Enhance your space with fresh paint, new carpet, and relamping of your lights.

Painting | Carpeting | Relamping

**Why Choose PaintandCarpet.com?**

- Local "Anywhere"**: We are based in TX but we have primary team, but our network of partners across the U.S. gives us national coverage.
- Full Calendar and Quick**: We can track availability of your business hours, including weekends if necessary, for an easily scheduled service.
- Quality Products and Practical Economics**: We have access to the best options at an already very competitive, low price that still stands up to you.
- Sustainability Commitment**: We offer proper recycling and disposal services and work with our vendors to be the most responsible for cleaning and reuse.
- Any Size Office or Building**: We understand our customers are often in need of services with minimal disruption to their office operations.
- Subject Matter Experts on Board**: Our team consists of experts across a variety of painting, carpeting, low-voltage lighting, furniture, moving and more.
- Environmental Controls**: We provide an Eco-Friendly approach and focus on being green through proper disposal.
- Solid and Stable**: We are proud to be an Equal Opportunity Employer and backed by Checkmate Insurance, so your partner will be with confidence.

**paintandcarpet.com • 1.800.668.3752**

**WE DO THE HEAVY LIFTING SO YOU CAN RELAX A MOMENT.**

# Office Furniture Plus and Furniture Services Now Digital/Print Assets

## Mid-Market Furniture and Used Office Furniture Sales

office furniture plus  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET  
1.800.668.3752  
Call us for a free quote  
Quick Quote Lead Sources

SERVICES ▾ NEW FURNITURE USED FURNITURE BLEND FURNITURE BLOG CONTACT US

**Office Furniture Plus "Anywhere"**  
We offer you the country's largest selection of new and used office furniture.

**New and Used Office Furniture "Anywhere" Imaginers**  
Buy used office furniture online or visit our massive DW showroom in Irving today for used & new office furniture. We ship, we receive, we install nationally.

**New Office Offerings**  
Over 220 New Office Furniture Brands, all supported by our amazingly competent Sales Manager Team! YOU are the sole focus of every single one of our capable

[View Website](#)

Website: [officefurnitureplus.com](http://officefurnitureplus.com)

corporate source  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • CONTRACT MANAGE  
214.468.0468  
Call us for a free quote  
Quick Quote Lead Sources

ABOUT US ▾ SERVICES ▾ FURNITURE COLLECTIONS ▾ BLOG OVERVIEW CONTACT US ▾

**Office Environments That Inspire and Assure**

Form, function, and responsibility are the new success factors in workplace design—creating spaces that elevate your brand and empower your team members with the comfort and certainty to do their best work.

**Why Choose Corporate Source?**  
We offer services to suit many different clients, from those in a traditional office to a more relaxed workspace. Corporate Source knows that your corporate space planning needs to support your employees and work environment. Our experts know how to best organize your space for optimized productivity. Check out examples of our work

[View Website](#)

Website: [corporatesource.com](http://corporatesource.com)

**Facility Liquidation + Decommission**

Facility Repurpose Plan Starts Here!

**Living and Your Lease Compliance**  
When it comes to an office lease, you need to be sure you understand the terms and conditions. Our team is experienced in providing lease compliance and ensuring you are in compliance with the lease terms.

**Assets Liquidation Process**  
When you need to liquidate assets, you need a team that can handle the process from start to finish. Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**Liquidation Outcome**  
Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible. We will work with you to ensure you are in compliance with the lease terms and conditions. Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**furniture services now**  
A Total Office Solutions "Anywhere" Company  
officefurnitureplus.com • 1.800.668.3752

FSN112022V2  
**Digital/Print: Facility Liquidation/Decommission Brochure**  
File Size 1.7 MB



**New and Used Office Furniture "Anywhere" Imaginers**

We Listen to Your Needs and Wants!  
We Install Your New Reality!

Your Needs and Wants → Your New Reality "Anywhere"

office furniture plus  
A Total Office Solutions "Anywhere" Company  
officefurnitureplus.com • 1.800.668.3752

OPF040825V5  
**Digital/Print: "Anywhere" Brochure**  
File Size 3.6 MB



furniture services now  
A Total Office Solutions "Anywhere" Company  
**EXCESS ASSETS REPURPOSE AND REMOVAL PLAN**

[View Video](#)

**Explainer Video: Furniture Solutions Now Liquidation Services**  
1.5 Minute Overview

Moving Your Business  
**LIQUIDATING YOUR FURNITURE**

[View Video](#)

**Explainer Video: Furniture Solutions Now Liquidation Services**  
3 Minute Overview

**Office Environments That Inspire and Assure**

Form, function, and responsibility are the new success factors in workplace design—creating spaces that elevate your brand and empower your team members with the comfort and certainty to do their best work.

**How Will We Serve Your Office Furniture Needs and Wants?**  
Our goal is the most efficient and effective resolution of your workplace situation. Corporate Source is a national leader in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**Count on Corporate Source Experts**  
Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible. We will work with you to ensure you are in compliance with the lease terms and conditions. Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**Corporate Source is a Total Office Solutions "Anywhere" Company.**

total office solutions | move solutions | techbeam solutions  
A Total Office Solutions "Anywhere" Company | office buy | headquarters | office buy | paintandcarpet.com

office furniture plus | corporate source | paintandcarpet.com

corporatesource.com • 1.800.668.3752

CSL040825V5  
**Digital/Print: Office Environments That Inspire and Assure Brochure**  
File Size 4.8 MB



**Cleaning, Repair, Touchup, Refinish, and Reupholster**

**Repair and Maintenance Programs**

10,000 chairs, we've got you covered!

**We're Useful**  
Our full-service touch-up and maintenance programs keep your workspace working for you and looking as good as new. Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**We're Transparent**  
Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible. We will work with you to ensure you are in compliance with the lease terms and conditions. Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**We're Timely**  
Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible. We will work with you to ensure you are in compliance with the lease terms and conditions. Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**We're Flexible**  
Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible. We will work with you to ensure you are in compliance with the lease terms and conditions. Our team is experienced in providing a full range of services to ensure your assets are liquidated in the most efficient and profitable manner possible.

**furniture services now**  
A Total Office Solutions "Anywhere" Company  
officefurnitureplus.com • 1.800.668.3752

FSN112022V2  
**Digital/Print: Cleaning, Repair, Touchup, and Reupholster Brochure**  
File Size 1.5 MB



# TechTeam Solutions Digital/Print Assets

techteam solutions  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

1.800.668.3752  
Call us for a free quote

Quick Quote Lead Sources

ABOUT US SERVICES VIDEO CASE STUDIES CONTACT US

Experienced PC movers ensuring continuity for your network assets.

Request a Free Quote Click to pay invoice(s) eWaste Disposal

## Delivering Technical Asset Continuity

Today's businesses rely heavily on technology, and any interruption in service can bring operations to a halt. TechTeam Solutions LLC ensures business continuity by expertly managing Dallas IT office moves and wiring, as well as the relocation of servers, technology, and IT systems. As a leading provider, Technical Team Solutions offers local, regional, national, and global services for moving technical equipment and systems. Our comprehensive solutions include design, inventory management, eCycling/eWaste services, low-voltage cable installation/removal, and installation for data, voice, and audio/visual resources. TechTeam Solutions is your trusted partner for seamless IT relocations.

PC Disconnect & Reconnect

IT Moving Services

Server Relocation

Equipment Receiving, Installation, and More

View Website

Website: [techteamsol.com](http://techteamsol.com)

Business Technology Support!  
You Use Our Capable Hands!

"ITS" about YOU!  
"HERE" is what WE do for "YOU"

When You Move, Your Technology Moves with You.  
TechTeam's Capable Hands Support Those Moves.

techteam solutions  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

techteamsol • 1.800.668.3752

techteam solutions  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

techteamsol • 1.800.668.3752

TTS040825V5

Digital/Print: Business Technology Support Our Capable Hands Brochure  
File Size 4.6 MB



MONITOR

View Video

Explainer Video: Prep/Move/Tech  
2.5 Minute Overview

# Move Solutions Digital/Print Assets

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

1.800.668.3752  
Call us for a free quote

Quick Quote 24/7 Client Need

VIDEO: HOW TO USE MOVE SOLUTIONS GET STARTED SERVICES BLOG CONTACT US LEAD SOURCES

**Move Solutions "Anywhere"**  
Local, Regional and National Account Services -  
Office Moves, Adds, Changes, Tech, and Project Services

Request a Quick Quote

Need a Quote? Click to pay invoice(s) Need Liquidation/Decommission?

**Your Local and National Office Movers!**

We can **PLAN** with you, **FURNISH** you, **TECH** with you, **MOVE** you, and **DECOMMISSION** you.

We are a Local, National provider of MAC (Office Moves, Adds, Changes, Tech, and Project Services)

Though we are your project's last supplier, we are in many ways the least expensive and most important.

With your space built, you can trust us to take you out of and put you back into business per schedule.

We have never failed to respect that trust.

[Click Here for 15 Second Overview Video](#)

Watch Video

**TechEnabled Office Movers; Transparent, Now, "Anywhere" on the Planet!**

[View Website](#)

**PACK ITEMS & CLOSE COMPLETELY**

[View Video](#)

**Explainer Video: Client Pack Meeting**  
6.25 Minute Overview

**WE DO THE HEAVY LIFTING SO YOU CAN RELAX A MOMENT.**

[View Video](#)

**Explainer Video: What to Expect From Your Move Solutions Experience**  
4.35 Minute Overview

**Your "Anywhere" Office Mover!**

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

move solutions.com • 1.800.668.3752

MSL040825V8  
**Digital/Print: Overview Brochure**  
File Size 4.4 MB



**Move Solutions "Anywhere"**  
Local and National Account Services -  
Office Moves, Adds, Changes, Tech, and Project Services

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

move solutions.com • 1.800.668.3752

MSL040825V5  
**Digital/Print: "Anywhere"® Brochure**  
File Size 3.6 MB



**move solutions®**  
And Its "Anywhere" Footprint

**FF&E and OS&E "Anywhere"®**

No Project is Too Large or Too Small!

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

move solutions.com • 1.800.668.3752

FFE102022V1  
**Digital/Print: FF&E and OS&E "Anywhere"® Brochure**  
File Size 1 MB



**Move Solutions+ Facility Liquidation + Decommission**

**move solutions+®**  
And Its "Anywhere" Footprint

move solutions.com • 1.800.668.3752

FSN102022V2  
**Digital/Print: Facility Liquidation + Decommission Brochure**  
File Size 1.7 MB



**Office Furniture Repairs No Minimums - Today If Possible**

**move solutions®**  
And Its "Anywhere" Footprint

move solutions.com • 1.800.668.3752

MSL072023V1  
**Digital/Print: Office Furniture Repairs Brochure**  
File Size 1.5 MB



**move solutions®**  
And Its "Anywhere" Footprint

**Receive, Store, Deliver "Anywhere"®**

Your Trusted Partner for Logistic and Industrial Storage, Receiving/Delivering, and Inventory Management "Anywhere"™

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

move solutions.com • 1.800.668.3752

RSD092023V1  
**Digital/Print: Receive, Store, Deliver "Anywhere"® Brochure**  
File Size 1.1 MB



# Office Boy Digital/Print Assets

No Notice! No Minimums! Today if possible!

[Learn More](#)

Get a Quick Quote!

Name*	Company*		
Phone Number*	Email Address*	City*	
How Can We Help?*			

Submit

Need help? [View Website](#)

Website: [officeboy.com](http://officeboy.com)

Explainer Video: What to Expect from Office Boy  
2 Minute Overview

OFB082022V6  
Digital/Print: Office Boy Brochure  
File Size 2.2 MB



OFB102023V3  
Digital/Print: Small Office Maintenance Handbook  
File Size 1.2 MB



OFB102022V2  
Digital/Print: Office Boy Single Sheet  
File Size 826 KB



OFB102023V1  
Digital/Print: The Ultimate Guide to Office Space  
File Size 806 KB



# Paint and Carpet Digital/Print Assets

Website: [paintandcarpet.com](http://paintandcarpet.com)

## Comprehensive Paint and Carpet Services!

"Anywhere" concept, enabling us to deploy skilled paint and carpet workers across diverse locations. Ability that extends to nights and non-business hours, we tailor our services to fit your schedule seamlessly.

- |  |  |
|--|--|
| <p><b>Color Consultation</b></p> <ul style="list-style-type: none"> <li>Professional advice on selecting colors to match the existing décor</li> </ul> <p><b>Surface Preparation</b></p> <ul style="list-style-type: none"> <li>Cleaning, sanding, and priming of walls and ceilings to ensure paint adheres properly</li> </ul> <p><b>Protective Measures</b></p> <ul style="list-style-type: none"> <li>Installation of plastic sheathing to protect furniture and floors from paint splatters</li> </ul> <p><b>Tile Flooring Solutions</b></p> <ul style="list-style-type: none"> <li>Tile removal and replacement, including Luxury Vinyl Tile (LVT) installation.</li> </ul> <p><b>Application of Paint</b></p> <ul style="list-style-type: none"> <li>Application of primer (where needed) and paint using rollers, brushes, or sprayers</li> <li>Multiple coats if necessary to ensure even and full coverage</li> </ul> <p><b>Cleanup</b></p> <ul style="list-style-type: none"> <li>Removal of all protective materials</li> <li>Cleaning of any paint splatters or residue</li> <li>Proper disposal of used paint containers</li> </ul> <p><b>Airflow Management</b></p> <ul style="list-style-type: none"> <li>Utilization of fans and ventilation systems to minimize paint odors</li> </ul> | <p><b>Carpet Selection Consultation</b></p> <ul style="list-style-type: none"> <li>Professional advice on selecting carpet types and styles</li> <li>Providing samples and discussing durability and long-term service maintenance requirements</li> </ul> <p><b>Floor Preparation</b></p> <ul style="list-style-type: none"> <li>Cleaning and leveling of the floor surface</li> <li>Installation of new padding or underlay</li> </ul> <p><b>Post-Installation Cleanup</b></p> <ul style="list-style-type: none"> <li>Removal and disposal of any leftover materials and debris</li> <li>Vacuuming of the newly installed carpet</li> <li>Inspection to ensure installation meets quality standards</li> </ul> <p><b>Removal of Old Carpeting</b></p> <ul style="list-style-type: none"> <li>Careful removal, disposal, and recycling of your existing carpet and padding in your office space</li> </ul> <p><b>Carpet Installation</b></p> <ul style="list-style-type: none"> <li>Precise measurement and cutting of the carpet</li> <li>Securing carpet with tack strips, adhesive, or other methods, ensuring a smooth fit</li> <li>Seaming edges where necessary</li> </ul> <p><b>Post-Project Carpet Cleaning</b></p> <ul style="list-style-type: none"> <li>Scheduled maintenance 6 months after installation</li> <li>Provides longevity and sustained freshness</li> </ul> |
|--|--|

PAC012024V1  
**Digital/Print: Paint and Carpet Brochure**  
**File Size 876 KB**



# Total Office Solutions Digital/Print Assets

total office solutions®  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

1.800.668.3752  
Call us for a free quote

Quick Quote | Lead Sources

VIDEO: HOW TO USE TOTAL OFFICE SOLUTIONS | YOUR SOLUTIONS ▾ | CONTACT US ▾

## Have an Office Moving Project? Consider Total Office Solutions, LLP

Your Complete "Anywhere" Office Furniture,  
Office Moving, Office Decommission Services Provider.

"It's as Easy as 1, 2, 3, 4 ..."

Canada  
Where Can Our "Anywhere" Companies Serve You?  
The Americas and Asia | Europe

1 Contract Furniture Corporate Source | 1 Mid-Market Furniture Office Furniture Plus | 2 Technology TechTeam Solutions | 3 Office Move Move Solutions | 4 Furniture Liquidation Furniture Services Now | 5 Paint and Carpet Fresh Paint / New Carpet

We are 51% Women-Owned, Women-Led, 48% Veteran Owned, 1% Divine Intervention Owned.

## Please Use Our Family of "Anywhere" Companies—It's as Easy as 1, 2, 3, 4...

1 Contract Furniture Sales Corporate Source | 1 Mid-Market Furniture Sales Office Furniture Plus | 1 Used Furniture Sales Office Furniture Plus

View Website

Website: [tospartners.com](https://tospartners.com)

View Video

**Explainer Video:  
Total Office Solutions  
3 Minute Overview**

View Video

**Explainer Video:  
Total Office Solutions  
1 Minute Overview**

total office solutions®  
We Serve Businesses; Locally, Regionally, Nationally "Anywhere"  
It's as Easy as 1, 2, 3, 4 ...

1 Contract Furniture Corporate Source | 1 Mid-Market Furniture Office Furniture Plus | 2 Technology TechTeam Solutions | 3 Office Move Move Solutions | 4 Furniture Liquidation Furniture Services Now | 5 Paint and Carpet Fresh Paint / New Carpet

We are 51% Women-Owned, Women-Led, 48% Veteran Owned, 1% Divine Intervention Owned.  
tospartners.com • 1.800.668.3752

corporate source | office furniture plus | techteam solutions

TOS102022V2  
**Digital/Print:  
"Anywhere"® Brochure  
File Size 4.9 MB**



total office solutions®  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

1 Contract Furniture Corporate Source | 1 Mid-Market Furniture Office Furniture Plus | 2 Technology TechTeam Solutions | 3 Office Move Move Solutions | 4 Furniture Liquidation Furniture Services Now | 5 Paint and Carpet Fresh Paint / New Carpet

We are 51% Women-Owned, Women-Led, 48% Veteran Owned, 1% Divine Intervention Owned.  
tospartners.com • 1.800.668.3752

corporate source | office furniture plus | techteam solutions

TOS040825V3  
**Digital/Print:  
Overview Brochure  
File Size 6.2 MB**



total office solutions®  
And Its Family of "Anywhere" Companies  
FURNISH • TECHNOLOGY • MOVE • LIQUIDATE

an Just Secure Storage...

Receive, Store, Deliver "Anywhere"®

Your Trusted Partner for Logistic and Industrial Storage, Receiving/Delivering, and Inventory Management "Anywhere"

Any Size, "Anywhere" Storage | Moving Transition Point | Cost Effective Solutions | 24/7 Inventory and Monitoring | Trade Down/Event Storage

tospartners.com • 1.800.668.3752

RSD102022V3  
**Digital/Print: Receive, Store,  
Deliver "Anywhere"® Brochure  
File Size 948 KB**



total office solutions®  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

Whether for Clients or Workmates, We Offer a Major Advantage!  
It's About the Humans!

Great People | Success Culture | Immense Passion

the Total Office Solutions opportunity Extraordinary?

We're Stable and Predictable | Our Culture Defines All That We Do | and Abilities We Serve

We are 51% Women-Owned, Women-Led, 48% Veteran Owned, 1% Divine Intervention Owned.  
tospartners.com • 1.800.668.3752

TOS102022V1  
**Digital/Print:  
Employee Brochure  
File Size 1.7 MB**



# Photography

Our curated photography captures the meaningful moments in time that create a visual narrative that tells our story. By utilizing our custom photography you showcase the collaborative spirit and day-in-the-life experiences of Total Office Solutions and its family of companies.

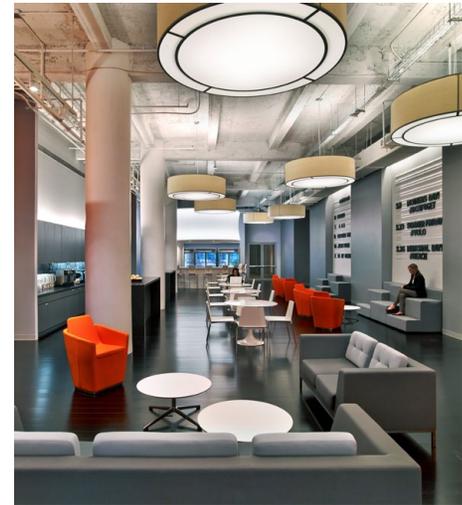


# Manufacturer Photos

[Download Photos](#)



**total office solutions<sup>®</sup>**  
And Its Family of "Anywhere" Companies  
**FURNISH • TECH • MOVE • LIQUIDATE • DECOM**



# Lereta Install (MSL)

[Download Photos](#)



**move solutions<sup>®</sup>**  
A Total Office Solutions "Anywhere" Company  
**SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION**



# Lereta Install (TOS)

[Download Photos](#)

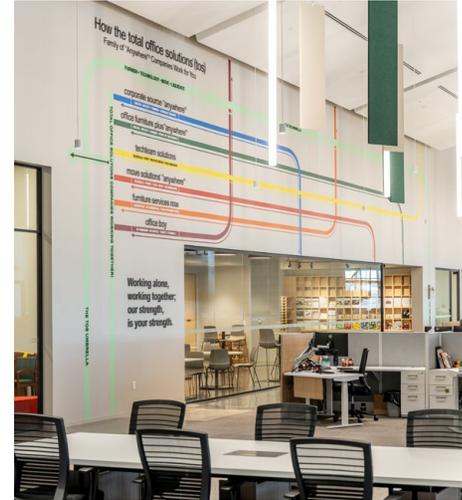


**total office solutions<sup>®</sup>**  
And Its Family of "Anywhere" Companies  
**FURNISH • TECH • MOVE • LIQUIDATE • DECOM**



# Chemsearch Showroom

[Download Photos](#)



**total office solutions<sup>®</sup>**  
 And Its Family of "Anywhere" Companies  
**FURNISH • TECH • MOVE • LIQUIDATE • DECOM**



# Photography

Download Photos

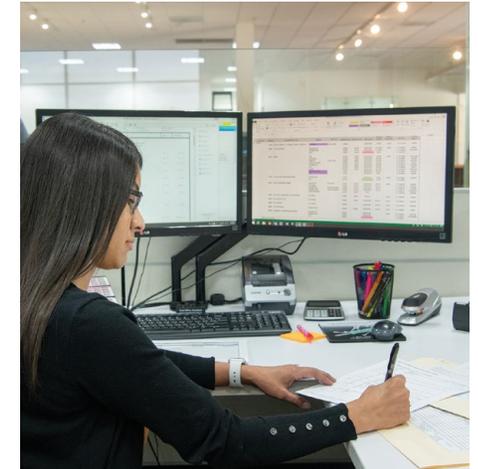
Download Photos



## office furniture plus

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET



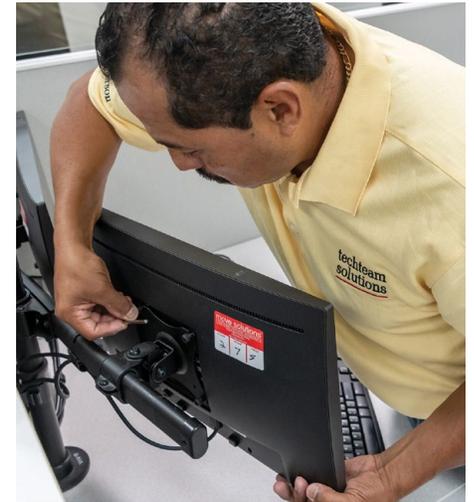
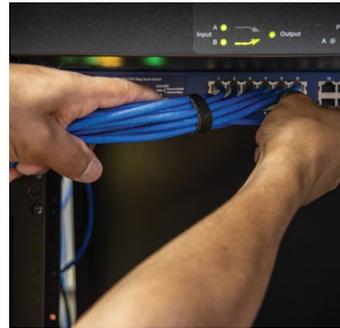
## corporate source

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • CONTRACT MARKET

# Photography

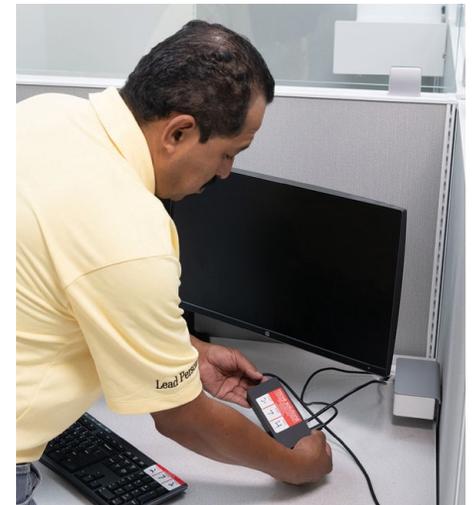
[Download Photos](#)



## techteam solutions

A Total Office Solutions "Anywhere" Company

**SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES**



# Photography

[Download Photos](#)



## office boy

A Total Office Solutions Company

NO MINIMUMS • NO NOTICE • TODAY IF POSSIBLE



# Photography

[Download Photos](#)



**furniture services now**  
A Total Office Solutions "Anywhere" Company  
**LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB**



# Photography

[Download Photos](#)



## total office solutions®

And Its Family of "Anywhere" Companies

FURNISH • TECH • MOVE • LIQUIDATE • DECOM



# Move Solutions Photography

[Download Photos 1](#)

[Download Photos 2](#)



**move solutions®**  
A Total Office Solutions "Anywhere" Company  
**SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION**



# Move Solutions Pup Photography



**move solutions<sup>®</sup>**  
A Total Office Solutions "Anywhere" Company  
**SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION**



# Office Furniture Plus Pup Photography

[Download Photos](#)



office furniture plus

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET



# Stock Photography

We encourage the use of our curated library of custom photos, but understand that there are times when a stock image is needed. For such cases, please refer to this guide outlining the criteria for acceptable and not acceptable stock images. This ensures alignment with our brand identity and maintains a professional visual representation.

## Not Acceptable Photography



Card board boxes



Movers not in uniform



Residential moving images



Old office furniture



Lack of diversity



Text graphics with no visuals

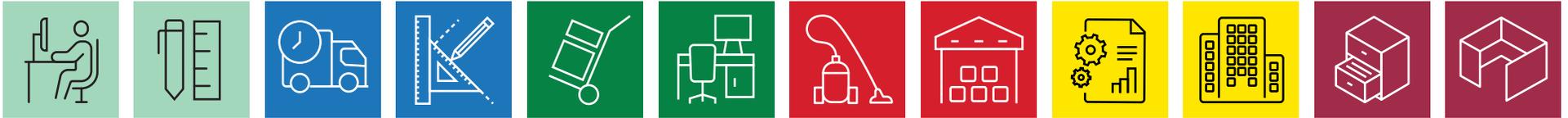
## Acceptable Photography



# Icons

Icons play a significant role in enhancing the visual appeal of our brand identity and engaging readers with our content. Effective use of our icon library on marketing material draws attention to vital information about our products and services, and makes it easier for our audience to retain key details.

## Icons in squares



## 1 Color icons



## 2 Color icons



## Grey icons



[Download SVGs](#)

[Download JPGs](#)

[Download PNGs](#)

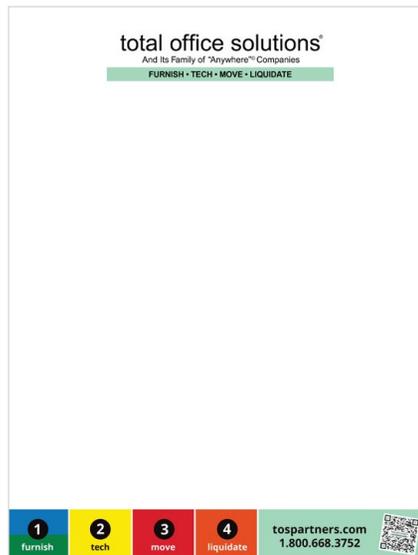
[Source File](#)

# Print Collateral

Our collateral provides the convenience of digital distribution, enabling quick sharing via email. Additionally and, upon request, printed versions are available at our facilities for those instances when a printed piece is needed.



**Total Office Solutions Envelope  
for Pocket Folder**



**Total Office Solutions Letterhead**



BUSINESS CARD STANDARD MOCKUP



BUSINESS CARD BACK

**Total Office Solutions Business Card**

# Print Collateral

**total office solutions'**  
And its family of **ANYwhere™** Postnet®  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS

**corporate source**  
CREATES. SPECIFY. ASSEMBLE. CONTACT. MARKS!

**office furniture plus**  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS

**techteam solutions**  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS

**move solutions'**  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS

**furniture services now**  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS

**office boy**  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS

**tospartners.com**  
1.800.668.3752

Dallas Headquarters Map



**Total Office Solutions has a new home.**  
And it's so easy to get to!

2201 Chemsearch Blvd,  
Irving, Texas 75062

**total office solutions'**  
And its family of **ANYwhere™** Postnet®  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS  
tospartners.com • 1.800.668.3752

**Total Office Solutions Companies Under One Roof**

office furniture plus	corporate source
move solutions'	techteam solutions
furniture services now	office boy

3 minutes' away from the old Dallas Showroom  
14 minutes' from Fort Worth

- Traveling from the North: Farmers Branch**  
Traveling South on Loop 12, merge N. Walton Walker Service Rd, merge on Loop 12. Turn right on E. John W. Carpenter Fwy, left on Tom Brandt Dr, right onto E. Northgate Dr, left on Chemsearch Blvd. Building is on the left.
- Traveling from the South: Dallas**  
Traveling North on Loop 12, exit Union Branch Rd, turn left on E. Grayson Rd, right on Carl, right on E. Northgate Dr, right on Chemsearch. The building will be on the right.
- Traveling from the East: Dallas**  
From I-83 N, Merge onto TX-482 Spur, exit Carl Road, turn right at Chemsearch Blvd, the building is immediately on the left.
- Traveling from the West: Fort Worth**  
Traveling East on I-83, exit Carl Road, turn left on Carl Road, right on E. Northgate Drive, right on Chemsearch. The building will be on the right.



**Corporate Source has a new home.**  
And it's so easy to get to!

2201 Chemsearch Blvd,  
Irving, Texas 75062

**corporate source**  
CREATES. SPECIFY. ASSEMBLE. CONTACT. MARKS!  
corporate-source.com • 1.800.668.3752

**Total Office Solutions Companies Under One Roof**

total office solutions'	office furniture plus
move solutions'	techteam solutions
furniture services now	office boy

3 minutes' away from the old Dallas Showroom  
14 minutes' from Fort Worth

- Traveling from the North: Farmers Branch**  
Traveling South on Loop 12, merge N. Walton Walker Service Rd, merge on Loop 12. Turn right on E. John W. Carpenter Fwy, left on Tom Brandt Dr, right onto E. Northgate Dr, left on Chemsearch Blvd. Building is on the left.
- Traveling from the South: Dallas**  
Traveling North on Loop 12, exit Union Branch Rd, turn left on E. Grayson Rd, right on Carl, right on E. Northgate Dr, right on Chemsearch. The building will be on the right.
- Traveling from the East: Dallas**  
From I-83 N, Merge onto TX-482 Spur, exit Carl Road, turn right at Chemsearch Blvd, the building is immediately on the left.
- Traveling from the West: Fort Worth**  
Traveling East on I-83, exit Carl Road, turn left on Carl Road, right on E. Northgate Drive, right on Chemsearch. The building will be on the right.



Total Office Solutions Directional Flyers

Corporate Source Directional Flyers

**Office Furniture Plus has a new home.**  
And it's so easy to get to!

2201 Chemsearch Blvd,  
Irving, Texas 75062

**office furniture plus**  
And its **ANYwhere™** Postnet®  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS  
officefurnitureplus.com • 1.800.668.3752

**Total Office Solutions Companies Under One Roof**

total office solutions'	corporate source
move solutions'	techteam solutions
furniture services now	office boy

3 minutes' away from the old Dallas Showroom  
14 minutes' from Fort Worth

- Traveling from the North: Farmers Branch**  
Traveling South on Loop 12, merge N. Walton Walker Service Rd, merge on Loop 12. Turn right on E. John W. Carpenter Fwy, left on Tom Brandt Dr, right onto E. Northgate Dr, left on Chemsearch Blvd. Building is on the left.
- Traveling from the South: Dallas**  
Traveling North on Loop 12, exit Union Branch Rd, turn left on E. Grayson Rd, right on Carl, right on E. Northgate Dr, right on Chemsearch. The building will be on the right.
- Traveling from the East: Dallas**  
From I-83 N, Merge onto TX-482 Spur, exit Carl Road, turn right at Chemsearch Blvd, the building is immediately on the left.
- Traveling from the West: Fort Worth**  
Traveling East on I-83, exit Carl Road, turn left on Carl Road, right on E. Northgate Drive, right on Chemsearch. The building will be on the right.



Office Furniture Plus Directional Flyers

**Move Solutions has a new home.**  
And it's so easy to get to!

2201 Chemsearch Blvd,  
Irving, Texas 75062

**move solutions'**  
And its **ANYwhere™** Postnet®  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS  
movesolutions.com • 1.800.668.3752

**Total Office Solutions Companies Under One Roof**

total office solutions'	office furniture plus
corporate source	techteam solutions
furniture services now	office boy

3 minutes' away from the old Dallas Showroom  
14 minutes' from Fort Worth

- Traveling from the North: Farmers Branch**  
Traveling South on Loop 12, merge N. Walton Walker Service Rd, merge on Loop 12. Turn right on E. John W. Carpenter Fwy, left on Tom Brandt Dr, right onto E. Northgate Dr, left on Chemsearch Blvd. Building is on the left.
- Traveling from the South: Dallas**  
Traveling North on Loop 12, exit Union Branch Rd, turn left on E. Grayson Rd, right on Carl, right on E. Northgate Dr, right on Chemsearch. The building will be on the right.
- Traveling from the East: Dallas**  
From I-83 N, Merge onto TX-482 Spur, exit Carl Road, turn right at Chemsearch Blvd, the building is immediately on the left.
- Traveling from the West: Fort Worth**  
Traveling East on I-83, exit Carl Road, turn left on Carl Road, right on E. Northgate Drive, right on Chemsearch. The building will be on the right.



Move Solutions Directional Flyers

**Furniture Services Now has a new home.**  
And it's so easy to get to!

2201 Chemsearch Blvd,  
Irving, Texas 75062

**furniture services now**  
And its **ANYwhere™** Postnet®  
MEMBER: TECHNOLOGY • MOVE • LOGISTICS  
officefurnitureplus.com • 1.800.668.3752

**Total Office Solutions Companies Under One Roof**

total office solutions'	office furniture plus
corporate source	move solutions'
techteam solutions	office boy

3 minutes' away from the old Dallas Showroom  
14 minutes' from Fort Worth

- Traveling from the North: Farmers Branch**  
Traveling South on Loop 12, merge N. Walton Walker Service Rd, merge on Loop 12. Turn right on E. John W. Carpenter Fwy, left on Tom Brandt Dr, right onto E. Northgate Dr, left on Chemsearch Blvd. Building is on the left.
- Traveling from the South: Dallas**  
Traveling North on Loop 12, exit Union Branch Rd, turn left on E. Grayson Rd, right on Carl, right on E. Northgate Dr, right on Chemsearch. The building will be on the right.
- Traveling from the East: Dallas**  
From I-83 N, Merge onto TX-482 Spur, exit Carl Road, turn right at Chemsearch Blvd, the building is immediately on the left.
- Traveling from the West: Fort Worth**  
Traveling East on I-83, exit Carl Road, turn left on Carl Road, right on E. Northgate Drive, right on Chemsearch. The building will be on the right.



Furniture Service Now Directional Flyers

# Print Collateral

**TechTeam Solutions has a new home.**  
**And it's so easy to get to!**

2201 Chemsearch Blvd, Irving, Texas 75062

**techteam solutions**  
 And Its "Anywhere" Footprint  
**SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES**  
 techteam.com • 1.800.668.3752

**Total Office Solutions Companies Under One Roof**  
 total office solutions | office furniture plus  
 corporate source | move solutions  
 furniture services now | office boy

**3 minutes** away from the old Dallas Showroom  
**14 minutes** from Fort Worth



**Office Boy has a new home.**  
**And it's so easy to get to!**

2201 Chemsearch Blvd, Irving, Texas 75062

**office boy**  
 A Total Office Solutions Company  
**NO MOVEMENTS • NO DAMAGE • NO LIABILITY**  
 officeboy.com • 1.800.668.3752

**Total Office Solutions Companies Under One Roof**  
 total office solutions | office furniture plus  
 corporate source | move solutions  
 techteam solutions | furniture services now

**3 minutes** away from the old Dallas Showroom  
**14 minutes** from Fort Worth



TechTeam Solutions Directional Flyers

Office Boy Directional Flyers

**Total Office Solutions United States**  
**OPPORTUNITY GUARANTEE**

**10.75 million Employers**

**99%** of Employers are in Lease Facilities  
**95%** of those Employers are "middle - title"

**1 3 5 7 10 15** year lease periods

**100%** of tenants buy office moving  
**100%** of tenants buy office furniture

**The Only Question is When?**

**10,212,500** U.S. Employers will buy office moving and office furniture during their lease period



Opportunity Metric Infographics

**total office solutions®**  
 And Its Family of "Anywhere" Companies

<b>C</b> Corporate Source	<b>f</b> Office Furniture Plus	<b>t</b> TechTeam Solutions	<b>m</b> Move Solutions	<b>f</b> Furniture Services Now
---------------------------	--------------------------------	-----------------------------	-------------------------	---------------------------------

**Your Office Project's "Anywhere" Completion**

We Are 51% Woman Owned, 48% Veteran Owned, 1% Divine Intervention Owned.

**total office solutions®**  
 And Its Family of "Anywhere" Companies  
**FURNISH • TECHNOLOGY • MOVE • LIQUIDATE**  
 tospartners.com • 1.800.668.3752

**Where Can Total Office Solutions "Anywhere" National Footprint Serve You?**

Canada, The Americas and Asia, Europe

**FURNISH • TECH • MOVE • LIQUIDATE • DECOM**  
 Total Office Solutions Family of "Anywhere" Companies Delivers Qualitative Economic Products and Services in Support of Your Project.

- Planning/Estimating
- Contract & Mid Market Office Furniture
- Technology Services
- Office Moving
- Installation
- Furniture Liquidation Space Decommission

**The Invisible Services**  
 150+ years leading, successful, dependable businesses  
 300+ licensed employees, certified, cash flow discipline + research based culture  
 Best of class business insurances protecting clients  
 Best of class resources protecting clients  
 35+ years of managing the expected unexpected

800.668.3752 | tospartners.com | 1.800.668.3752 | tospartners.com

**total office solutions®**  
 And Its Family of "Anywhere" Companies  
**FURNISH • TECHNOLOGY • MOVE • LIQUIDATE**

**corporate source**  
 And Its "Anywhere" Footprint  
**CREATE • SPECIFY • FURNISH • CONTRACT MARKET**

**office furniture plus**  
 And Its "Anywhere" Footprint  
**CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET**

**techteam solutions**  
 And Its "Anywhere" Footprint  
**SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES**

**move solutions®**  
 And Its "Anywhere" Footprint  
**SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION**

**furniture services now**  
 And Its "Anywhere" Footprint  
**LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB**

QR Codes Take You to Websites

We Are 51% Woman Owned, 48% Veteran Owned, 1% Divine Intervention Owned.

1.800.668.3752 | www.tospartners.com

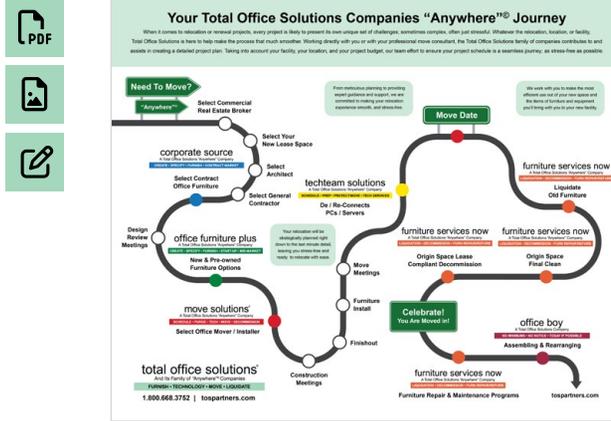


Total Office Solutions Pocket Folder

# Print Collateral



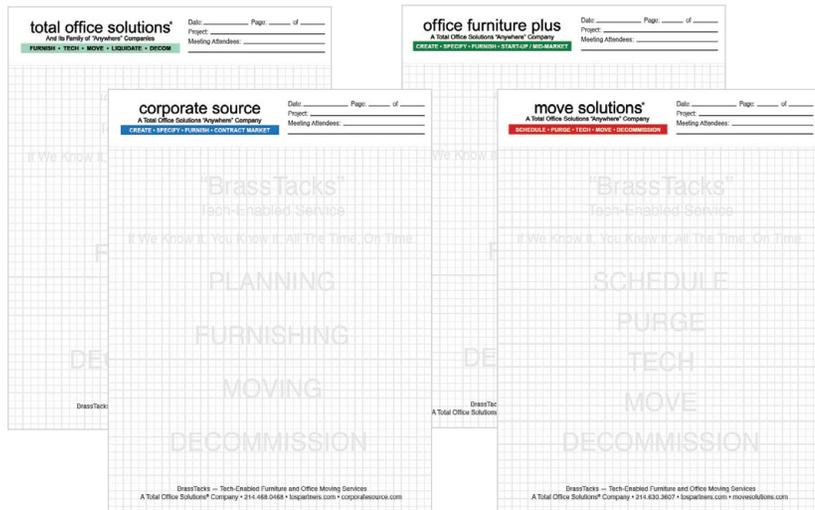
Gorilla Box Mechanical



Anywhere Journey Map



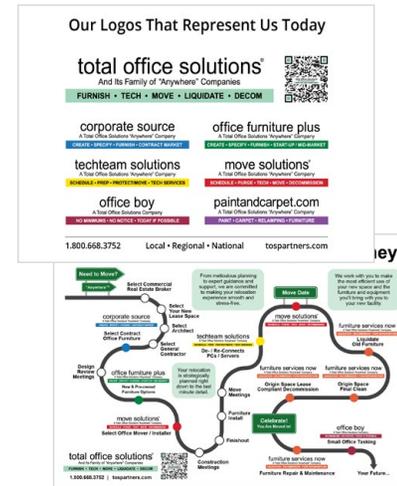
Hang Tags



Pad Art

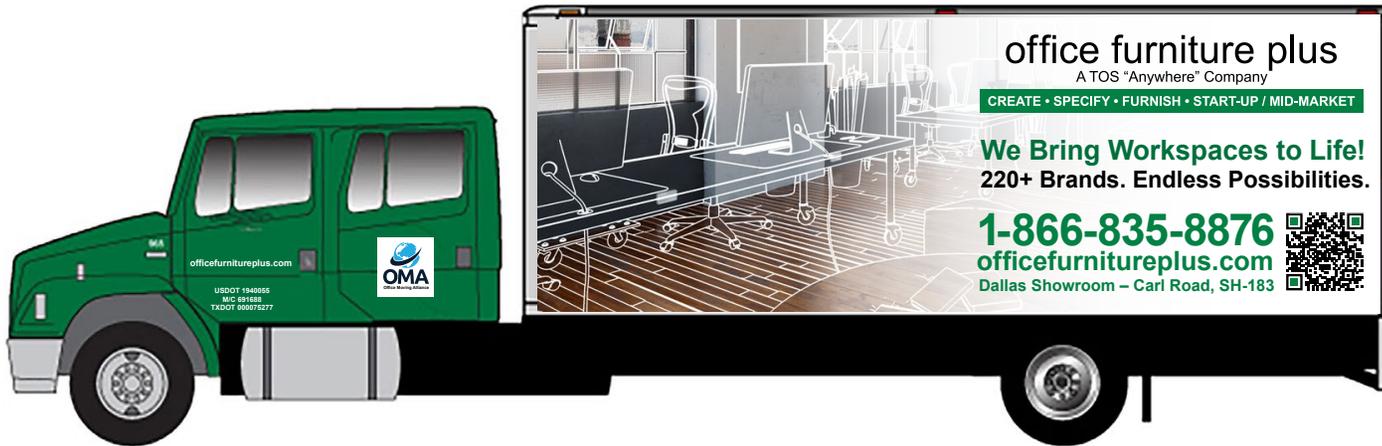


Total Office Solutions Thank You Card with Envelope





# Vehicle Wraps Template



Office Furniture Plus Vehicle Wrap

# Vehicle Wrap Photos



# Direct Mail

Total Office Solutions' direct mail campaigns offer a targeted and personalized approach to reach specific audiences. By leveraging carefully curated mailing lists, our direct mail materials deliver tailored messages directly to the hands of potential clients, maximizing the impact and effectiveness of our marketing efforts.

## Move Solutions Puppies Mailers



**We Move Austin's Offices**  
And Yes, Austin Loves Us!

- No Minimum \$, Same Day Response!
- Small, Large, National Moving Services!
- Great Office Moving Pricing!
- Austin Property Managers Love Us!

move solutions® - austin  
And its "Anywhere" Footprint

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

Call Us Today at 512-382-4051 or Visit [movesolutions.com](http://movesolutions.com) to Get a FREE Quote, FREE Move Tools and FREE Move Tips.

My name is Austin, and I believe in pack and order.

**We Move Austin's Offices**  
And Yes, Austin Loves Us!

- No Minimum \$, Same Day Response!
- Small, Large, National Moving Services!
- Great Office Moving Pricing!
- Austin Property Managers Love Us!

move solutions® - austin  
And its "Anywhere" Footprint

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

Call Us Today at 512-382-4051 or Visit [movesolutions.com](http://movesolutions.com) to Get a FREE Quote, FREE Move Tools and FREE Move Tips.

My name is Indiana Bones, and I'm a Loader and a shaver.

**We Move Austin's Offices**  
And Yes, Austin Loves Us!

- No Minimum \$, Same Day Response!
- Small, Large, National Moving Services!
- Great Office Moving Pricing!
- Austin Property Managers Love Us!

move solutions® - austin  
And its "Anywhere" Footprint

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

Call Us Today at 512-382-4051 or Visit [movesolutions.com](http://movesolutions.com) to Get a FREE Quote, FREE Move Tools and FREE Move Tips.

My name is Pawlo Picasso, and my work is in the DeCom Museum of Art.

**Small, Medium, Large, National.**  
We move them all.

We moved over 5,000 jobs in 2022. You can be our next happy client!

Throughout the nation and for over 35 years, our clients have relied on us as the premier local services provider of office moving and installation services.

8136 Industry Way  
Suite 100  
Austin, TX 78744

move solutions® - austin  
And its "Anywhere" Footprint

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

Call Us Today at 512-382-4051 or Visit [movesolutions.com](http://movesolutions.com) to Get a FREE Quote, FREE Move Tools and FREE Move Tips.

My name is Charles Dickens, telling tales of comfort and productivity in every office move.

## Office Furniture Plus Puppies Mailers



**We Sell Office Furniture In DFW**  
And Yes, DFW Loves Us!

- New, Used and Blend Solutions
- 110,000 sq. ft. of Showroom Space
- 200+ Manufacturer Product Lineup!
- 35+ Years of Success in DFW

office furniture plus  
And its "Anywhere" Footprint

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Call Us Today at 214-468-0468 or Visit [officefurnitureplus.com](http://officefurnitureplus.com) to Get a FREE Quote.

I'm Taylor Belvel, spinning ergonomic tales and workday magic with every turn.

**We Sell Office Furniture In DFW**  
And Yes, DFW Loves Us!

- New, Used and Blend Solutions
- 110,000 sq. ft. of Showroom Space
- 200+ Manufacturer Product Lineup!
- 35+ Years of Success in DFW

office furniture plus  
And its "Anywhere" Footprint

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Call Us Today at 214-468-0468 or Visit [officefurnitureplus.com](http://officefurnitureplus.com) to Get a FREE Quote.

They call me Isaac Newton, because I discovered the laws of gravity-defying centers.

**We Sell Office Furniture In DFW**  
And Yes, DFW Loves Us!

- New, Used and Blend Solutions
- 110,000 sq. ft. of Showroom Space
- 200+ Manufacturer Product Lineup!
- 35+ Years of Success in DFW

office furniture plus  
And its "Anywhere" Footprint

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Call Us Today at 214-468-0468 or Visit [officefurnitureplus.com](http://officefurnitureplus.com) to Get a FREE Quote.

I'm Charles Dickens, telling tales of comfort and productivity in every office move.

**Contract and Mid-Market Office Furniture**

Esthetic, Functional "Environments by Design" and a Blend Product Philosophy that Maximizes Your Budget.

Throughout the nation and for over 35 years, we've help businesses create environments that allow their teams to thrive and rise to the top AND enjoy that success!

2201 Chemsarch Blvd  
Irving, TX 75062  
(Carl Road & SH 183)

office furniture plus  
And its "Anywhere" Footprint

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Call Us Today at 214.468.0468 or Visit [officefurnitureplus.com](http://officefurnitureplus.com) to Get a FREE Quote.

My name is Charles Dickens, telling tales of comfort and productivity in every office move.

# Digital Files

Total Office Solutions' library of digital assets offers a wide range of resources to meet all your digital requirements, whether it's for web design, email marketing, or social media campaigns. These carefully crafted files are designed to maintain brand consistency, ensuring a cohesive and professional look across all digital channels.



Facebook Banners



LinkedIn Banners



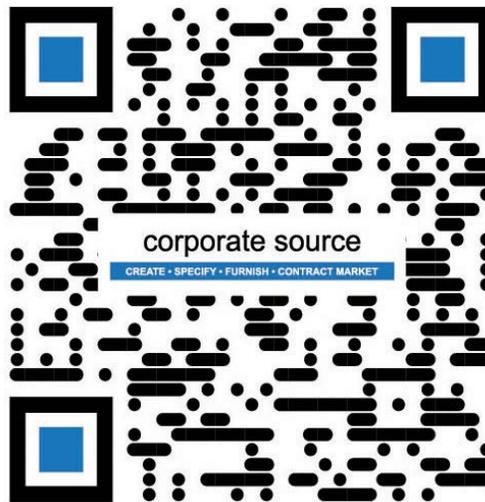
FF&E LinkedIn Banners



# Digital Files



Square Logo Acronyms for Profile Picture



QR Codes



**Have an Office Moving Project?  
Consider Total Office Solutions, LLP**

Your Complete "Anywhere" Office Furniture, Office Moving, Office Decommission Services Provider.

"It's as Easy as 1, 2, 3, 4 ..."

1. Custom Furniture
1. Mid-Market Furniture
2. Technology
3. Office Move
4. Furniture Liquidation
5. Final and Carpet Care



**corporate source**  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • CONTRACT MARKET

**office furniture plus**  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET



Total Office Solutions Branded Website Assets

move solutions®  
A Total Office Solutions Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

## What, Who Am I?



I am "your" Move Solutions standard office moving crate; here to protect your assets when you move. I am strong, waterproof, and theftproof. I am your best friend when you need me, unthought-of when you don't. I am never more than a phone call away! 1-800-668-3752 is my main number. I have been used thousands of times, many by you perhaps, brand new to others. When not serving my precious clients, I live in close quarters with around 100,000 of my brothers and sisters. Sometimes, in the warehouse, through the night, you can hear us quietly sharing the events of the day. We talk, we laugh, we argue. We look forward to seeing our Move Solutions co-workers tomorrow as we visit your beautiful offices. We all agree on one thing: we thank you for using us. You are our favorite people! See you soon! The Move Solutions crate family! #thankyou #officemoving #officefurniture

## What Do I Do For You?

- I protect and secure your valuable items during your office move
- I eliminate nearly 1 billion pounds of waste in our landfills each year
- I revolutionize office moving with my innovative, economical, signature design

Move Solutions provides local, regional, national office moving services. We're one of the **top five office moving companies in the nation** and we're ready to put our crates to work for you!

**Small, Medium or Large Projects  
"Anywhere"® In The Nation**

Call us today at 1-800-668-3752 or visit [movesolutions.com](http://movesolutions.com) to get a Fast, Free Quote

move solutions®  
A Total Office Solutions Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

1473 Terre Colony Court, Dallas, Texas 75212  
[unsubscribe](http://unsubscribe)

Email Blast Templates

# Digital Files

**Do You Have an Upcoming Office Relocation Project?**

**Welcome to**  
**total office solutions®**  
 And Its Family of "Anywhere™" Companies  
**FURNISH • TECHNOLOGY • MOVE • LIQUIDATE**

Total Office Solutions' family of "Anywhere" companies is your trusted partner in streamlining the relocation process, including office furniture sales, office moving, tech services, liquidation, decommissioning, and much more.

Want more information, or a free quote? [Click here >](#)

**corporate source**  
 And Its "Anywhere™" Footprint

**CREATE • SPECIFY • FURNISH • CONTRACT MARKET**  
[corporatesource.com](http://corporatesource.com)



[Learn More](#)

Client facing and C-Suite focused contract furniture. Kimball, National, JSI, VIA and more.

**office furniture plus**  
 And Its "Anywhere™" Footprint

**CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET**  
[officefurnitureplus.com](http://officefurnitureplus.com)



**Looking for high-quality office furniture?**  
 For more than three decades, we've been the leader in both new and used office furniture. We design workspaces that allow teams to thrive.

**Welcome to**  
**office furniture plus**  
 And Its "Anywhere™" Footprint  
**CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET**

Want more information, or a free quote?  
[Click here](#)



Our Dallas Fort Worth 400k sq' Headquarters  
 Carl Road & SH 183

**New Furniture Sales "Anywhere"©**



We Provide Installation Services

[Learn More](#)

NEW office furniture from over 200 plus manufacturers. Take advantage of short lead times, qualitative choices and great pricing!

**Used Furniture Sales "Anywhere"©**



**Welcome to**  
**move solutions®**  
 And Its "Anywhere™" Footprint

**SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION**

**Have an upcoming office move or installation?**  
 Move Solutions is your trusted partner for office moves, adds, changes, tech and project services—across town or across the country.

**"Anywhere"© Office Moving MAC and Projects Everywhere!**



Fully insured full-time teams of specialists, ready to make a complex process seamless.

Want more information, or a free quote?  
[Click here and we can help you.](#)

**We Provide "Anywhere"© Office Moving Projects Everywhere!**



[Learn More](#)

We apply tech-enabled tools and proven processes to solve every moving challenge.

**We Provide "Anywhere"© Installation**



## Welcome Emails

# Digital Files



**Do You Have an Upcoming Office Move or Installation?**

**Welcome to**  
corporate source  
And Its "Anywhere"™ Footprint

CREATE • SPECIFY • FURNISH • CONTRACT MARKET

Move Solutions is your trusted partner for office moves, adds, changes, tech and project services—across town or across the country.

Want more information, or a free quote? [Click here >](#)

"Anywhere" Office Moving MAC and Projects Everywhere!



Fully insured full-time teams of specialists, ready to make a complex process seamless.

We Provide "Anywhere" Office Moving Projects Everywhere!



[Learn More](#)

We apply tech-enabled tools and proven processes to solve every moving challenge.

We Provide "Anywhere" Installation

**Do You Have an Upcoming Tech Move for Your IT Systems?**

**Welcome to**  
techteam solutions  
And Its "Anywhere"™ Footprint

SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

TechTeam Solutions offers a portfolio of tech-related services—from data, voice, and audio/visual cabling to server relocation and IT inventory management.

Want more information, or a free quote? [Click here >](#)

We Ensure A Seamless Transition For Your IT Infrastructure "Anywhere"



Professional PC disconnect/reconnect and computer moving services that minimize disruptions.

We've Got Cabling Covered whether your moving in or moving out "Anywhere"



[Learn More](#)

Low voltage installation for your new office locations—including removal of low voltage wiring from your previous office location.

We Provide Clean, Organize and Secure Shredding and Waste Disposal "Anywhere"

**Do You Have an Upcoming Office Move or Installation?**

**Welcome to**  
furniture services now  
And Its "Anywhere"™ Footprint

LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB

Move Solutions is your trusted partner for office moves, adds, changes, tech and project services—across town or across the country.

Want more information, or a free quote? [Click here >](#)

"Anywhere" Office Moving MAC and Projects Everywhere!



Fully insured full-time teams of specialists, ready to make a complex process seamless.

We Provide "Anywhere" Office Moving Projects Everywhere!



[Learn More](#)

We apply tech-enabled tools and proven processes to solve every moving challenge.

We Provide "Anywhere" Installation

## Welcome Emails

# Digital Files

Meet  
**Kimball.**

Client-facing office furniture brands for executives.  
[BUY NOW »](#)

office furniture plus

**Relax.**

We have more styles of office chairs than anyone in DFW.  
[GET A QUOTE »](#)

office furniture plus

**Store This**  
Important Information.

Transform your office with storage solutions of every kind. [SHOP NOW »](#)

office furniture plus



office furniture plus **BUY NOW**

YOU MIGHT WANT TO SIT DOWN FOR THIS.

**WE HAVE OVER 200 OFFICE FURNITURE BRANDS.**

office furniture plus **GET A QUOTE**

YOU'RE ABOUT TO BE FLOORED. WE REPRESENT ALMOST 300 OFFICE FURNITURE MANUFACTURERS.

office furniture plus **SHOP NOW**

THE WRITING'S ON THE WALL.  
**NO ONE MAKES BUYING OFFICE FURNITURE EASIER.**

Office Furniture Plus Paid Media Display Ads

# Digital Files

ABOUT US ▾ SERVICES ▾ FURNITURE COLLECTIONS ▾ BLOG OVERVIEW CONTACT US ▾  
CLOSE X

Design  
by Philip Smith

Content



**-Info-Byte-**  
**Make Your Office More Into a Workspace.**

Reception Areas, Conference Rooms, Private Offices, Lounge and Break Rooms, Training Areas plus so much more.

We Speak the Language of the Contemporary Office; Work From Home, Hybrid, Work from Work.

Thoughtfully-Planned Office Furniture. With the right mix of products, planning, and creativity.

[Request a Consultation](#)

[Learn More](#)

CLOSE X

Recent Comments

TEXAS  
E-M  
olutio  
00-MoveF  
2020

MOVING Plan

Cr

Content

**-Info-Byte-**  
**We're Leading the Way with Our Reusable Crates!**



Move Solutions has led the eco-friendly moving charge for over 20 years. We are pioneers in switching from cardboard to reusable plastic crates. We reduced cardboard going into landfill by 20,000 pounds monthly. Our red crates provide 33% more storage than cardboard plus locked security, crushproof durability, and easy handling. No one ever needs to lift a loaded crate! We'll teach your employees efficient crate-packing, and you can prepare with our downloadable handouts.

[Learn More](#)

CLOSE X

CLOSE X

**Do You Know?**

**We Offer NEW Furniture From 200+ Manufacturers?**



Office Furniture Plus's has an amazing manufacturer lineup! No matter what you need for your business—whether it's for your boardroom, mailroom, office, or common area—we have options for every taste and budget. Some are niche, some are obscure, and we're always here to make recommendations for you.

[Get a Free Quote](#)

[Browse Brands](#)

CLOSE X

And its...  
SCHEDULE • PREP • PROTECT • MOVE • TECH SERVICES

Call us for a free quote.

FREE QUOTE

ABOUT US ▾ SERVICES ▾ VIDEO CASE STUDIES CONTACT US ▾ MOVE SOLUTIONS PUPS  
CLOSE X

Low  
Eas  
by ph  
Cont

**-Info-Byte-**  
**Low-voltage can be your low-hassle! We make cable installation and plenum removal easy.**



Complete low-voltage cable plant design and installation services. Complete lease-compliant low-voltage cable removal, including hardware, from suite and plenum.

[Get a Free Quote](#)

[Learn More](#)

CLOSE X

## Total Office Solutions Website Popups

# Social Media

**We Moved! Ourselves...**  
**And Yes, We Did a Great Job.**  
 Stay tuned for our upcoming grand opening events!



**total office solutions®**  
 And Its Family of 'Anywhere™' Companies  
**FURNISH • TECHNOLOGY • MOVE • LIQUIDATE**  
 tospartners.com • 1.800.668.3752



**We Moved! Ourselves...**  
**And Yes, We Did a Great Job.**  
 Stay tuned for our upcoming grand opening events!  
 Addison (Midway & Lindberg) showroom still in place!



We are so proud of our new Dallas/Fort Worth national headquarters. Hope to see you soon!  
 2201 Chemsarath Blvd  
 Irving, TX 75062  
 (Carl Road & SH 183)  
 4 minutes from previous location!  
 Click here for our Location Map →

**We Moved! Ourselves...**  
**And Yes, We Did a Great Job.**  
 Stay tuned for our upcoming grand opening events!  
 Addison (Midway & Lindberg) showroom still in place!



We are so proud of our new Dallas/Fort Worth national headquarters. Hope to see you soon!  
 2201 Chemsarath Blvd  
 Irving, TX 75062  
 (Carl Road & SH 183)  
 4 minutes from previous location!  
 Click here for our Location Map →



**We Moved! Ourselves...**  
**And Yes, We Did a Great Job.**  
 Stay tuned for our upcoming grand opening events!  
 Addison (Midway & Lindberg) showroom still in place!



We are so proud of our new Dallas/Fort Worth national headquarters. Hope to see you soon!  
 2201 Chemsarath Blvd  
 Irving, TX 75062  
 (Carl Road & SH 183)  
 4 minutes from previous location!  
 Click here for our Location Map →

**We Moved! Ourselves...**  
**And Yes, We Did a Great Job.**  
 Stay tuned for our upcoming grand opening events!  
 Addison (Midway & Lindberg) showroom still in place!



We are so proud of our new Dallas/Fort Worth national headquarters. Hope to see you soon!  
 2201 Chemsarath Blvd  
 Irving, TX 75062  
 (Carl Road & SH 183)  
 4 minutes from previous location!  
 Click here for our Location Map →

We've Moved Social Web Banners

## We've Moved Social Media Banners

Join our success team at a growing Office Furniture Plus, one of the Total Office Solutions "Anywhere"® Companies.

**office furniture plus**  
 And Its "Anywhere" Footprint  
**CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET**



Office Furniture Plus Recruiting LinkedIn Post



**move solutions®**  
 And Its "Anywhere" Footprint  
**SCHEDULE • PURGE • TECH  
 MOVE • DECOMMISSION**

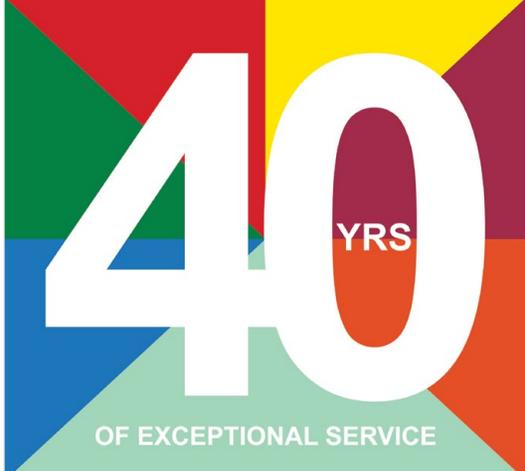
**We're Hiring Sales Reps!**  
**Ready to elevate your career?**  
 Become part of something bigger at a growing Move Solutions, one of the Total Office Solutions "Anywhere"® Companies.



Move Solutions Recruiting LinkedIn Post



**40 YRS**  
**OF EXCEPTIONAL SERVICE**



40th Anniversary Post



# Social Media

**WOMAN OWNED WOMAN LED**

**TOS**

**TOS**

**tospartners.com 1.800.668.3752**



Woman-Owned Social Post

**corporate source**  
And Its "Anywhere" Footprint  
CREATE • SPECIFY • FURNISH • CONTRACT MARKET

**We're Hiring**  
Because We're Growing

*Exciting Jobs Now Available*

**Account Manager**

- 100% of Sales Handled by Sales Team
- Very Low to No Turnover
- Stable & Predictable Comp Plan
- 35+ Years in Business
- Great Pay and Benefits

**Apply online at [corporatesource.com/careers](https://corporatesource.com/careers)**



CSL Employment Social Post

**furniture services now**  
And Its "Anywhere" Footprint  
LIQUIDATION • DECOMMISSION • FURN REPAIR/REFURB

**We're Hiring**  
Because We're Growing

*Exciting Jobs Now Available*

**Senior Account Manager**

- 100% of Sales Handled by Sales Team
- Very Low to No Turnover
- Stable & Predictable Comp Plan
- 35+ Years in Business
- Great Pay and Benefits

**Apply online at [officefurnitureplus.com/careers](https://officefurnitureplus.com/careers)**



FSN Employment Social Post

**move solutions®**  
And Its "Anywhere" Footprint  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**We're Hiring**  
Because We're Growing

*Exciting Jobs Now Available*

**Account Manager**

- 100% of Sales Handled by Sales Team
- Very Low to No Turnover
- Stable & Predictable Comp Plan
- 35+ Years in Business
- Great Pay and Benefits

**Apply online at [movesolutions.com/careers](https://movesolutions.com/careers)**



MSL Employment Social Post

**office furniture plus**  
And Its "Anywhere" Footprint  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**We're Hiring**  
Because We're Growing

*Exciting Jobs Now Available*

**Account Manager**

- 100% of Sales Handled by Sales Team
- Very Low to No Turnover
- Stable & Predictable Comp Plan
- 35+ Years in Business
- Great Pay and Benefits

**Apply online at [officefurnitureplus.com/careers](https://officefurnitureplus.com/careers)**



OFP Employment Social Post

**total office solutions®**  
And Its Family of "Anywhere" Companies  
FURNISH • TECHNOLOGY • MOVE • LIQUIDATE

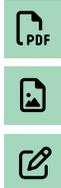
**We're Hiring**  
Because We're Growing

*Exciting Jobs Now Available*

**Controller**

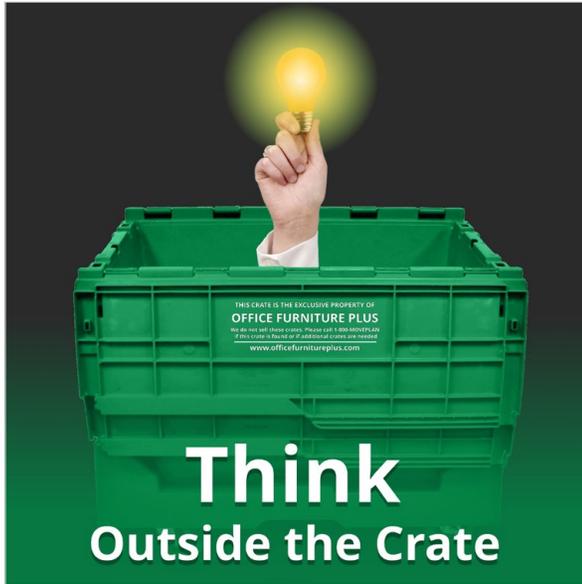
- 100% of Sales Handled by Sales Team
- Very Low to No Turnover
- Stable & Predictable Comp Plan
- 35+ Years in Business
- Great Pay and Benefits

**Apply online at [tospartners.com/careers](https://tospartners.com/careers)**



TOS Employment Social Post

# Social Media



Crate Social Post



Employee Social Post



Case Study Social Post



OFP LinkedIn Recruiting Post



MSL LinkedIn Recruiting Post



MSL LinkedIn Recruiting Post

# Social Media

office furniture plus  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**BUY NOW!**

SAVE 73% **\$120**

SAVE 34% **\$500**

SAVE 29% **\$899**

PREMIUM CUBICLES & WORKSTATIONS  
★★SALE★★

Call us: 1.800.668.3752 | officefurnitureplus.com

Furniture Sale Social Post

**COMPLETE LIQUIDATION & DECOMMISSION SERVICES**



move solutions®  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**LEARN MORE**

Call us: 1.800.668.3752 | movesolutions.com

Liquidation/Decommission Post

Need Help Around The Office?  
**No Job Is Too Small!**

**GET QUOTE**

Visit [officeboy.com](http://officeboy.com) or call 214.327.9111 for immediate assistance.

Office Boys can show up today, worst case tomorrow.

office boy

Office Boy Posts

move solutions®  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION



**Move Solutions**

Much like fingerprints, no two office moves or office move projects are alike.

That is where our process and resources level the playing field.

Call us: 1.800.668.3752 | movesolutions.com

No 2 Moves Alike Social Posts

furniture solutions now  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET



**Furniture Solutions Now**

Much like fingerprints, no two office workspace requirements are exactly alike.

That is where our process and resources level the playing field.

Call us: 1.800.668.3752 | furnituresolutionsnow.com

**Move Solutions Purge/Disposal Services**

move solutions®  
And Its "Anywhere" Footprint  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION



Move Solutions Purge Disposal Post



# Social Media

**furniture solutions now**  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET  
Corporate Source • Office Furniture Plus

**YOUR ASSETS, OUR RESPONSIBILITY:  
'SECURE' 'NOW' 'STORAGE'  
YOU CAN TRUST**

LEARN MORE

Call us: 1.800.668.3752 | officefurnitureplus.com



Office Furniture Plus Storage Social Post

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**YOUR ASSETS, OUR RESPONSIBILITY:  
'SECURE' 'NOW' 'STORAGE'  
YOU CAN TRUST**

LEARN MORE

Call us: 1.800.668.3752 | movesolutions.com

Move Solutions Storage Social Post

**OUR "ANYWHERE" REACH  
YOUR STORAGE NOW SOLUTION,  
"ANYWHERE" YOU NEED IT**

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

1.800.668.3752 | movesolutions.com **GET QUOTE**

Move Solutions Storage Social Post

**NEW & USED**

**furniture solutions now**  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**The Only Partner You Will Ever Want**

- Walls
- Furniture
- 80k sq' ft' Architectural Glass Exar
- 100k sq' ft' Office Furniture Show
- Office Furniture, Deepest Resour

800.668.3752 | furnituresolutionsnow.com

**"Anywhere": Regional an**  
Dallas | Fort Worth | Austin | S

**40 YEARS** **800.668.3752**  
YOU KNOW US! furnituresolutionsnow.com

The Only Partner You Will Ever Need Social Posts

**The Only Partner  
You Will Ever Want**

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

- Walls
- Furniture
- 80k sq' ft' Arch
- 100k sq' ft' Off
- Move Solution

**40 YEARS** **"Anywhere": Regional an**  
YOU KNOW US! Dallas | Fort Worth | Austin | S

**40 YEARS** **800.668.3752**  
YOU KNOW US! movesolutions.com

# 11 Dimensions Touch Point Strategy

Total Office Solutions employs a comprehensive multi-channel marketing approach operating across 11 distinct dimensions simultaneously to generate warm leads for all business units. Rather than cold calling, the strategy emphasizes warm lead generation by reaching decision-makers through various channels at strategic moments.

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**John, Your Office Lease Is Renewing Soon**

**Don't Wait Until It's Too Late!**

Here's a Free Office MovePlan for You  
Request an Office Move Quote including on-site walkthrough and estimate of free office relocation (\$2,000 value)

**Your Free Office MovePlan Includes:**

- Comprehensive quote and cost analysis
- Custom timeline and logistics coordination
- Technology migration strategy
- Building management coordination
- Complete furniture inventory and planning
- Risk assessment and contingency planning

**Lease Expiring?**

Office Move Quote: [www.offsolutions.com/leasingstrategy](http://www.offsolutions.com/leasingstrategy)  
Call Now: 1-800-688-3752 for immediate assistance

Scan to Request An Office Move Quote

Trusting Move Solutions is...

- Full-service moving and workspace solutions
- Comprehensive lease and technology support
- Expert project management for every detail
- After-hour and weekend emergency response
- Free and pre-owned office furniture sales

total office solutions®  
A Total Office Solutions "Anywhere" Company  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

Local • Regional • National

**Hi, John!**  
Your Lease is Coming Up For Renewal Soon.  
It's Public!

We'd Like To Offer You Peace of Mind!  
If you're moving out or staying in place, now is the perfect time to consider upgrading your workspace. Contact us today to schedule a free office relocation estimate. We'll help you find the best office location, furniture, and more, and we'll be the largest office moving specialists and office furniture stores in the nation.

Contact Us Today to Learn More!  
Get started at [totalofficesolutions.com/lease](http://totalofficesolutions.com/lease)  
Call 856-692-8166 for immediate assistance

**total office solutions®**  
A Total Office Solutions "Anywhere" Company  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

Local • Regional • National

**office furniture plus**  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

Make Your Environment Better and Your Move Easier.  
Handle your office furniture and office moving services and get up to 40% off your lease-related amount to absorb moving, loading and other soft costs!

Contact us today to learn more!  
Get started at [totalofficesolutions.com/leasebundle](http://totalofficesolutions.com/leasebundle)  
Call 856-692-8166 for immediate assistance

**total office solutions®**  
A Total Office Solutions "Anywhere" Company  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

Local • Regional • National

**office furniture plus**  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**Fresh Into the Office**

No flowers were intentionally damaged in the course of this act

Over 220+ Brands.  
Endless Possibilities

**A Fresh Perspective Starts With You and Your Space.**

Just like a plant breathes new life into a room, the right chair can energize your workday. At Office Furniture Plus, we offer thoughtfully designed new and pre-owned office furniture that doesn't just fill a space—it transforms it.

Brighten up your team's day with ergonomic chairs that support and inspire, or revitalize your office with pieces that feel as fresh as they look. Because a vibrant workspace helps people do their most vibrant work.

From desks and conference tables to cubicles and workstations, we've got everything you need to create your ideal workspace. We're here to help whether you're shopping for brand new office furniture, quality pre-owned pieces, or need liquidation and decommission services. Making your office needs simple and seamless is what we do.

**A vibrant workspace helps you look good doing your most vibrant work.**

**JUST IN! AIS Chelsea Task Chairs.**

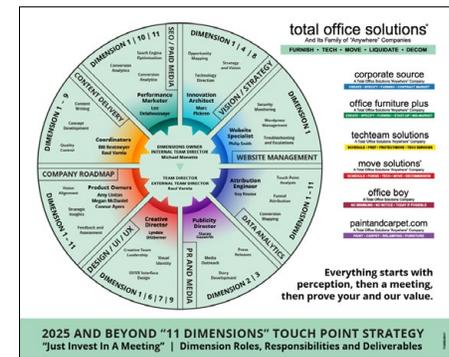
**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**We Are Now One of the Largest Office Movers and Office Furniture Showrooms in the Nation.**

**What, Who Am I?**

I am "you" Move Solutions standard office moving crate, here to protect your assets when you move. I am strong, waterproof, and theftproof. I am your best friend when you need me, unthought-of when you don't. I am never more than a phone call away! 1-800-688-3752 is my main number.

I've been used thousands of times, perhaps by many of you. When not serving my precious clients, I live in close quarters with around 100,000 of my brothers and sisters. Sometimes, in the warehouse, through the night, you can hear us quietly sharing the moves of the day.



# Dimensions

CoStar Direct Mail

**move solutions**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**IT'S PUBLIC!**  
**John, Your Office Lease Is Renewing Soon**

**Don't Wait Until It's Too Late!**

Here's a Free Office MovePlan for You  
Request an Office Move Quote including an on-site walkthrough and receive a Free Office MovePlan (\$1,500 value).

**Your Free Office MovePlan includes:**

- Comprehensive space and asset assessment
- Custom timeline and logistics coordination
- Technology migration strategy
- Building management coordination
- Complete furniture inventory and planning
- Risk assessment and contingency planning

**Moving Or Staying? We've Got You Covered!**  
For 40 years, Move Solutions has successfully handled office relocations across the ball, on the other side of town, or "anywhere" in the country. And if you're planning to stay in your office and renew your lease, we can help transform your space with fresh paint and new carpet... visit [paintandcarpet.com](http://paintandcarpet.com).

**Office Move Quote:** [movesolutions.com/movingorstaying](http://movesolutions.com/movingorstaying)  
Call Now: 866.703.7260 for immediate assistance

201 Chesebrough Blvd., Irving, TX 75062

**move solutions**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**Lease Expiring?**

Office Move Quote: [movesolutions.com/movingorstaying](http://movesolutions.com/movingorstaying)  
Call Now: 866.703.7260 for immediate assistance

 **Scan To Request An Office Move Quote**

Trusting Move Solutions Is...  
• 40 years of personal moving experience  
• Full-service moving and workspace solutions  
• Dedicated teams for technology relocation  
• Project program management for every detail  
• 24-hour and weekend scheduling available  
• New and pre-owned office furniture sales

10001 WOODBRIDGE DRIVE, COLUMBIANA DRIVE, DFW, TX 75062  
DALLAS LOCATION: 4134 POKORNY WAY, SUITE 100 DALLAS, TX 75244  
San Antonio Location: 1308 Westheimer San Antonio, TX 78216

Moving or Staying Print Mailer



**move solutions**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**Your Lease Is Ending. Whether You're Moving or Staying, You Receive a FREE On-Site Walkthrough, Move Quote, and Free Move Plan. (That's a \$1,500 Value.)**

**Your Free Move Plan Includes the Following:**

- Space and asset assessment
- Timeline and logistics coordination plan
- Technology migration strategy
- Building management coordination plan
- Complete furniture inventory and plan
- Risk assessment and contingency plan

Call 866-703-7260 for immediate assistance.

**Get Your "Move Quote" Today and move in the next 2 days!**

Fill out the form below and we will contact you within one business hour. If you need immediate assistance, call 866-703-7260 and ask for sales.

Your Name*	Company Name*
Contact Email*	Phone*
City*	State
Project Start Date*	How Did You Hear About Us?*

Tell us about your project\*

 Success! 

Submit

**Move Solutions; Stable and Predictable – You Trusted Name for All Your Office Moving Needs**

Whether you're moving or staying, our expert teams deliver seamless products and services that fit either need.

-  **Moving: Competitive Office Moving Pricing**  
Our estimates are comprehensive and transparent, with clearly defined options and no surprises.
-  **Moving: Office Furniture Packing & Unpacking Services**  
We protect your valuable assets with superior attention to detail during handling, transport, and placement.
-  **Moving: Licensed & Fully Insured**  
Our insurance coverage and all applicable licensing provide complete peace of mind for your business assets.
-  **Moving: Technology & Server Moving**  
Our specialized teams ensure seamless disconnection, secure transport, and reconnection of servers and IT infrastructure.
-  **Staying: Paintandcarpet.com**  
Our services are designed to help you remain within your property manager's budget and maximize your space.
-  **Moving or Staying: Our Furniture Blend Service**  
With access to over 220 manufacturers and our vast inventory of new and pre-owned furniture, our expert designers become your designers.
-  **Moving or Staying: Space Reconfiguration**  
Our expert space planning transforms existing layouts to meet evolving needs, optimizing functionality and flow while maximizing your current footprint.



Moving or Staying Lander



**move solutions**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION



**Just Following Up!**

**I'm Amy Monette Linton, Chief Operating Officer and General Manager of the Dallas-Fort Worth region, and this is my sister Megan Monette McDaniel on the right, Vice President of National Accounts. We're both owners of Move Solutions and the Total Office Solutions family of "Anywhere" Companies.**

Checking to see if you received the mailer we sent last week about your Free MovePlan offer. With your lease renewal approaching, now is the perfect time to start planning your transition.

Request your **Move Quote** today and receive a Free On-Site Walkthrough, Move Quote, and Free Move Plan. (That's a \$1,500 Value).

As second-generation women-owned and women-led leadership in our family business, we're committed to providing you with the seamless, stress-free moving experience that has made Move Solutions a trusted partner to businesses of all sizes for over four decades. Let us help make your next move your best experience yet!

**2 Ways to Get in Touch With Us**

Go to [movesolutions.com/movingorstaying](http://movesolutions.com/movingorstaying)  
Call 1.866.703.7260 for immediate assistance.

Moving or Staying Eblast

# Dimensions

CoStar Direct Mail

**Hi, John!**  
Your Lease Is Coming Up For Renewal Soon.  
It's Public!

**We'd Like To Offer You Peace of Mind!**  
If you're moving out or staying in place, now is the perfect time to consider upgrading your environment. Consider the Office Furniture Plus & Move Solutions Lease Bundle. We're part of our "Total Office Solutions "Anywhere" family of companies, and one of the largest office moving companies and office furniture dealers in the nation.

**Contact Us Today to Learn More!**  
Get started at [tospartners.com/leasebundle](https://tospartners.com/leasebundle)  
Call 866-692-8166 for immediate assistance.

**total office solutions®**  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM  
Local • Regional • National

**office furniture plus**  
A Total Office Solutions "Anywhere" Company  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

**First This ...**



[officefurnitureplus.com](https://officefurnitureplus.com)

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

**Then This ...**



[movesolutions.com](https://movesolutions.com)

**Other Pluses That Work for You**

- We provide liquidation services for excess inventory
- We offer complete facility decommissioning solutions
- We remove low-voltage cabling from premises spaces
- We deliver specialized technology moving solutions
- Custom space planning is included with every purchase

**39**  
1987-2025

**office furniture plus**      2201 Chemsouth Blvd  
Irving, TX 75062

**move solutions®**

**Make Your Environment Better and Your Move Easier.**  
Bundle new office furniture with office moving services and use up to 40% of your lease amount to absorb moving, cabling and other soft costs!

**Contact us today to learn more!**  
Get started at [tospartners.com/leasebundle](https://tospartners.com/leasebundle)  
Call 866-692-8166 for immediate assistance.

**total office solutions®**  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM  
Local • Regional • National

OFF/MSL Lease Bundle Print Mailer

**Our Lease Program; Make Your New Space Better and Your Move Easier.**

**Bundle new office furniture with office moving services and use up to 40% of your lease amount to absorb moving, cabling and other soft costs!**

**We'd Like To Offer You Peace of Mind!**  
If you're moving out or staying in place, now is the perfect time to consider upgrading your workspace. Today so consider the Office Furniture Plus & Move Solutions Lease Bundle. We're part of our "Total Office Solutions "Anywhere" family of companies, and one of the largest office moving companies and office furniture dealers in the nation.

**Bundle Lease Benefits**

- No financials needed up to a \$200,000 lease amount
- Flexible payment terms from 24-72 months
- One point of contact for your entire project
- Access to 220+ premium furniture brand ReLeasing
- Custom space planning included with every purchase

Ready to learn more about this offer? Call 1.866.692.8166 today or fill out our form and we will contact you ASAP!

**Learn More About Our Office Furniture and Office Moving Bundle For You.**

Fill out the form below to speak with a bundle specialist who can explain how this financing option can work for your specific project. We'll contact you within one business hour. Need immediate assistance? Call 1.866.692.8166 and ask about our Office Moving & Furniture Lease Bundle.

Your Name\*      Company Name\*

Contact Email\*      Phone\*

City\*      State \*

Project Start Date\*      How Did You Hear About \*

Tell us about your project\*

**Office Furniture Plus and Move Solutions, Total Office Solutions "Anywhere" Companies, Your Partners in Office Environments and Office Moving.**

**office furniture plus**  
A Total Office Solutions "Anywhere" Company  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM



**Premium Selection & Quality Furniture**  
Choose from 220+ premium brands, quality pre-owned options, or our unique "Blend" solutions.

**Complete Project Management**  
One dedicated point of contact managing all furniture selection, delivery and installation needs.

**Largest Showrooms in Texas**  
Two of largest office furniture showrooms in Texas with 400,000 sq ft in Dallas and 300,000 sq ft in Austin

[officefurnitureplus.com](https://officefurnitureplus.com)

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM



**Office Furniture Packing & Unpacking**  
We protect your valuable assets with superior attention to detail during handling, transport, and placement.

**Licensed & Fully Insured**  
Our insurance coverage and all applicable licensing provide complete protection for your business assets.

**Technology & Server Moving**  
We ensure seamless disconnection, air-ride transport, and reconnection of servers and IT infrastructure.

[movesolutions.com](https://movesolutions.com)





OFF/MSL Lease Bundle Lander

**total office solutions®**  
And Its Family of "Anywhere" Companies

**FURNISH • TECH • MOVE • LIQUIDATE • DECOM**

**Your office lease is expiring. It's public data! We help you move timely, correctly and safely.**

Our services support your need to purchase new or used furniture, to move, or to handle paint and carpet tasks if you stay in place.

**1 furnish**



**2 technology**



**3 move**



**4 liquidate**



**Take advantage of our size.** Our endless resources are there to help you with months and weeks of notice, or call us in a panic. Competitive pricing, multiple payment programs, including lease provisions that can absorb your soft costs of moving, cabling, etc.

**Two Ways to Get in Touch and Learn More About Our Office Furniture and Our Office Moving Bundle.**

Ask us about your Section 179 tax savings opportunities.

Go to [tospartners.com/leasebundle](https://tospartners.com/leasebundle)  
Call 1.866.692.8166 for immediate assistance.

[Learn More](#)

OFF/MSL Lease Bundle Eblast

# Dimensions

CoStar Direct Mail

**Michael**  
It's Public. Your Lease is Ending. Let's Turn This Transition Into an Opportunity.

Whether you're moving or staying, it's the perfect time to rethink your space. Our Office Furniture Plus Assessment makes it easy to:

**UPGRADE**  
Explore 220+ top brands of stylish new or high-quality pre-owned furniture.

**BLENDE**  
Mix in select new or pre-owned pieces with your current setup and save 30-70%.



**office furniture plus**  
A Total Office Solutions® Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET  
officefurnitureplus.com | 866-322-9658

Let our specialists visit your space to provide a custom Office Furniture Plus Assessment including a valuation report for your environment. \$2,000 value! Visit [officefurnitureplus.com/assessment](http://officefurnitureplus.com/assessment)



Scan QR Code to request Your Office Furniture Plus Assessment or call us today at **866-322-9658** for immediate assistance!

### You Are Excellent; So Deal With Excellence!

**Massive Showroom at Your Fingertips:**  
Visit our 400,000-sq-ft Irving showroom at 2201 Chemsearch Blvd, Irving, TX 75062.

**Extensive Brand Options:**  
Choose from 220+ premium brands and thousands of quality pre-owned pieces at 30-70% below retail.

**Expert Design & Space Planning:**  
Our professional design team provides complimentary space planning services to optimize your environment.

**Complete Project Management:**  
From initial assessment to final installation, our experienced team coordinates every detail, ensuring a seamless transition with zero workflow disruption.

**Flexible Financing Options:**  
Take advantage of our exclusive lease programs, including options that allow up to 40% of your furniture investment to offset moving costs.

**Sustainability Commitment:**  
Our furniture recycling and repurposing initiatives have rescued over 10,000 tons of office furniture from landfills since 2020.

Visit [officefurnitureplus.com/assessment](http://officefurnitureplus.com/assessment) • Call us at 866-322-9658

## Furniture Assessment Print Mailer

**office furniture plus**  
A Total Office Solutions® "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**Is Your Office Lease Ending?**  
Let's Turn This Transition Into the Future.

Your commercial lease end presents the perfect opportunity to reimagine your workspace. The Office Furniture Plus Furniture Assessment helps you create an environment that inspires success and reflects your company's vision.

An office furniture specialist will visit your space to provide a detailed office furniture assessment, valuation report, and customized recommendations—This is a \$2,000 value, absolutely free for you!

**Request Your Free Office Furniture Assessment!**

Fill out the quick quote form below and we will contact you within two business hours. If you need immediate assistance, call 866-322-9658 and ask about the Office Furniture Plus Lifecycle Program.

Your Name\*

Phone\*

Preferred Method of Contact

Comments

Your Email\*

City

Company Name\*

Submit

**Office Furniture Plus: Premium Office Furniture for You.**

Whether you're upgrading your current space or creating a new environment, our extensive selection and expert services ensure your workspace reflects your company's vision.

- ✔ **Massive Selection at Your Fingertips**  
Visit our massive 400,000 sq ft Irving showroom at 2201 Chemsearch Blvd, Irving, TX 75062.
- ✔ **Extensive Brand Options**  
Choose from 220+ premium brands and thousands of quality pre-owned pieces at 30-70% below retail.
- ✔ **Expert Design & Space Planning**  
Our professional design team provides complimentary space planning services to optimize your workspace for productivity and collaboration.
- ✔ **Flexible Financing Options**  
Take advantage of our exclusive lease programs, including options that allow up to 40% of your furniture investment to offset moving costs.
- ✔ **Sustainability Commitment**  
Our furniture recycling and repurposing initiatives have rescued over 10,000 tons of office furniture from landfills since 2020.



**YOUR NEW EMPTY SPACE**



**THE FUTURE**



Office Furniture Plus is part of the Total Office Solutions (TOS) family of "Anywhere" companies. Together they provide the services and products needed by a commercial tenant planning a relocation project. From workspace planning, remodeling, technology, moving to facility decommissioning, Total Office Solutions is a perfect partner resource. Our local and national clients use our complete flexibility to their advantage!

**total office solutions®**  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

## Furniture Assessment Lander

**office furniture plus**  
Your New and/or Pre-owned Office Furniture Provider  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**Is Your Office Lease Ending?**  
Let's Turn This Transition Into the Future.

Your commercial lease end presents the perfect opportunity to reimagine your workspace. The Office Furniture Plus Furniture Assessment helps you create an environment that inspires success and reflects your company's vision.

**Request Your Free Office Furniture Assessment!**

Fill out the quick quote form below and we will contact you within two business hours. If you need immediate assistance, call 866-322-9658 and ask about the Office Furniture Plus Lifecycle Program.

Your Name\*

Phone\*

Preferred Method of Contact

Comments

Your Email\*

City

Company Name\*

Submit



**YOUR NEW EMPTY SPACE**



**THE FUTURE**

**Office Furniture Plus: Premium Office Furniture for You.**

Whether you're upgrading your current space or creating a new environment, our extensive selection and expert services ensure your workspace reflects your company's vision.

- ✔ **Massive Selection at Your Fingertips**  
Visit our massive 400,000 sq ft Irving showroom at 2201 Chemsearch Blvd, Irving, TX 75062.
- ✔ **Extensive Brand Options**  
Choose from 220+ premium brands and thousands of quality pre-owned pieces at 30-70% below retail.
- ✔ **Expert Design & Space Planning**  
Our professional design team provides complimentary space planning services to optimize your workspace for productivity and collaboration.
- ✔ **Flexible Financing Options**  
Take advantage of our exclusive lease programs, including options that allow up to 40% of your furniture investment to offset moving costs.

## Furniture Assessment Eblast

# Dimensions

CoStar Direct Mail

[Company Name]  
Your Lease is Ending. It's Public.

Are You Ready for What Comes Next?  
We Move Companies.

Don't leave your office relocation to chance.  
Get free expert guidance now.

Download your Office Transition Readiness Kit by scanning the QR code, or visit: [movesolutions.com/readiness-kit](http://movesolutions.com/readiness-kit)

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION  
866-322-9702 • [movesolutions.com](http://movesolutions.com)

Have you developed a detailed 30-60 day execution plan leading up to move day?

Have you selected a professional office moving partner to manage your transition?

Have you prepared a thorough logistics strategy for the move day activities?

Have you created an IT transition plan for your servers, workstation and other equipment?

Have you planned for lease completion requirements to recover your security deposit?

Have you identified your furniture strategy: keep existing, lease, or purchase new?

Whether you're staying put or moving on, preparation is everything. The decisions you make now will impact your business for years to come.



**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION  
Call 866-322-9702 • Learn more at [movesolutions.com](http://movesolutions.com)

Download your Office Transition Readiness Kit by scanning the QR code or visit [movesolutions.com/readiness-kit](http://movesolutions.com/readiness-kit)

200 Greenway Blvd, Suite, TX 75068

Request your complimentary Office Transition Readiness Kit and gain instant access to essential resources developed from our experience with over 47,000 successful office transitions:

- Comprehensive Office Move Checklist
- Employee Communication Templates
- Vendor Selection & Coordination Guide
- Technology Migration Planning Worksheet
- Space Optimization Framework
- Lease Negotiation Strategy Guide

Don't make any decisions about your upcoming lease expiration without these critical resources.

## Office MovePlan Relocation Strategy Print Mailer

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

### Your Lease is Ending.

Are you Ready for What Comes Next?  
Don't leave your office relocation to chance. Get expert guidance now.

**Your MovePlan Relocation Strategy is Here!**

Fill out the form to download your MovePlan Relocation Strategy. If you need immediate assistance call 866-322-9702.

Your Name\*

Contact Email\*

Company Name\*

**Our MovePlan Relocation Strategy Includes:**

- Comprehensive Office Move Checklist
- Employee Communication Templates
- Vendor Selection & Coordination Guide
- Technology Migration Planning Worksheet
- Space Optimization Framework
- Lease Negotiation Strategy Guide

---

**Move Solutions; The Trusted Name for Your Office Moving Needs**

Whether you're moving or staying, our expert teams deliver seamless products and services that fit either need.

- ✔ **Moving: Competitive Office Moving Pricing**  
Our estimates are comprehensive and transparent, with clearly defined options and no surprises.
- ✔ **Moving: Office Furniture Packing & Unpacking Services**  
We protect your valuable assets with superior attention to detail during handling, transport, and placement.
- ✔ **Moving: Licensed & Fully Insured**  
Our insurance coverage and all applicable licensing provide complete peace of mind for your business assets.
- ✔ **Moving: Technology & Server Moving**  
Our specialized teams ensure seamless disconnection, secure transport, and reconnection of servers and IT infrastructure.
- ✔ **Moving or Staying: Paintandcarpet.com**  
Our services are designed to help you remain within your property manager's budget and maximize your space.
- ✔ **Staying: Our Furniture Blend Service**  
With access to over 220 manufacturers and our vast inventory of new and pre-owned furniture, our expert designers become your designers.
- ✔ **Moving or Staying: Space Reconfiguration**  
Our expert space planning transforms existing layouts to meet evolving needs, optimizing functionality and flow while maximizing your current footprint.



**'SECURE' 'NOW' 'CLEAN STORAGE'**  
SAVE WITHOUT SACRIFICING QUALITY

## MovePlan Relocation Strategy Lander

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

### Your Lease is Ending.

Are you Ready for What Comes Next?  
Don't leave your office relocation to chance. Get expert guidance now.

**Get Your MovePlan**



**Our MovePlan Relocation Strategy Includes:**

- Comprehensive Office Move Checklist
- Employee Communication Templates
- Vendor Selection & Coordination Guide
- Technology Migration Planning Worksheet
- Space Optimization Framework
- Lease Negotiation Strategy Guide

---

**Move Solutions; The Trusted Name for Your Office Moving Needs**

- ✔ **Moving: Competitive Office Moving Pricing**  
Our estimates are comprehensive and transparent, with clearly defined options and no surprises.
- ✔ **Moving: Office Furniture Packing & Unpacking Services**  
We protect your valuable assets with superior attention to detail during handling, transport, and placement.
- ✔ **Moving: Licensed & Fully Insured**  
Our insurance coverage and all applicable licensing provide complete peace of mind for your business assets.
- ✔ **Moving: Technology & Server Moving**  
Our specialized teams ensure seamless disconnection, secure transport, and reconnection of servers and IT infrastructure.
- ✔ **Moving or Staying: Paintandcarpet.com**  
Our services are designed to help you remain within your property manager's

## MovePlan Relocation Strategy Eblast

# Dimensions

## E-Blast Historical Clients/Existing Workforce

office furniture plus  
And Its "Anywhere"™ Footprint  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**OFFICE FURNITURE SALE**  
SAVE UP TO  
**50% OFF**  
LIST PRICE  
PREMIUM BRANDS | IMMEDIATE AVAILABILITY | INCREDIBLE SAVINGS

**Inventory Clearance - Limited Time Only**  
We've acquired a massive inventory of premium office furniture through our corporate liquidation program, and these pieces MUST GO! These are not ordinary used pieces - these are cherry-picked, premium brands like Herman Miller, Knoll, Steelcase, and Haworth at a fraction of their original cost.

**Need Immediate Assistance?**  
Call us at 1.800.668.3752 to discuss your needs.

**Office Chairs; Task-Guest-Conference**



**AIS Chelsea 5100 Task Chair with White Frame**  
Was \$439 | Now \$355 (Save 19%)  
A striking modern task chair featuring integrated lumbar support and 3D adjustable arms with a sleek white frame and black mesh back. Designed for all-day comfort with intuitive adjustments, this brand new chair comes with assembly included for local purchases.  
452 chairs in stock  
New In Box. Never Used.

**BUY NOW**

**Office Furniture Plus**  
Save Up to 50% Eblast

office furniture plus  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET



**Fresh Into the Office**  
No flowers were intentionally damaged in the course of this act.

Over 220+ Brands.  
Endless Possibilities

**A Fresh Perspective Starts With You and Your Space.**

Just like a plant breathes new life into a room, the right chair can energize your workday. At Office Furniture Plus, we offer thoughtfully designed new and pre-owned office furniture that doesn't just fill a space—it transforms it.

Brighten up your team's day with ergonomic chairs that support and inspire, or revitalize your office with pieces that feel as fresh as they look. Because a vibrant workspace helps people do their most vibrant work.

From desks and conference tables to cubicles and workstations, we've got everything you need to create your ideal workspace. We're here to help whether you're shopping for brand new office furniture, quality pre-owned pieces, or need liquidation and decommission services. Making your office needs simple and seamless is what we do.

**A vibrant workspace helps you look good doing your most vibrant work.**

**JUST IN! AIS Chelsea Task Chairs.**

**Office Furniture Plus**  
Fresh Into the Office Eblast

move solutions®  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**We Are Now One of the Largest Office Movers and Office Furniture Showrooms in the Nation.**



**What, Who Am I?**

I am "your" Move Solutions standard office moving crate; here to protect your assets when you move. I am strong, waterproof, and theftproof. I am your best friend when you need me, unthought-of when you don't. I am never more than a phone call away! 1-800-668-3752 is my main number.

I've been used thousands of times, perhaps by many of you. When not serving my precious clients, I live in close quarters with around 100,000 of my brothers and sisters. Sometimes, in the warehouse, through the night, you can hear us quietly sharing the moves of the day.

We talk, we laugh, we argue. We look forward to working with our co-workers

**Move Solution**  
What, Who Am I? Eblast



# Dimensions

E-Blast Historical Clients/Existing Workforce

**move solutions<sup>®</sup>**  
A Total Office Solutions "Anywhere" Company

SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**Do You Know What We Know?**

**You Can Safely Store, Move, and Reconfigure—  
All with One Supplier; Us.**



**NEED SHORT-TERM STORAGE?**

Need short-term space for a project? Need project storage options? Need managed inventory receipt, storage?

Don't stress! Our state-of-the-art warehouse facilities offer safe and secure, climate-controlled storage space—perfect whether you're planning ahead or adapting to change. We make simple storage simple and worry-free.

**What Our Storage Solutions Do for You:**

- We inventory, track, and protect your assets in secure facilities
- We offer flexible terms for short- or long-term storage
- We coordinate with your schedule so everything's ready when you are
- We provide detailed reporting so you always know what's in storage
- We can deliver and install items on-demand—right when you need them



**Move Solution**  
**Did You know? Storage Eblast Eblast**

**office furniture plus**  
Your New and/or Pre-owned Office Furniture Provider

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**Why have you received this email?** You are an appreciated current or past client! We'd like to welcome you to our firm or welcome you back. We've evolved since your last visit.



**We Sell Herman Miller  
Aeron Chairs!**

**Your Chance to be Royalty**

From early mornings to late nights, great work deserves a seat that commands respect and comfort. At Office Furniture Plus, sellers of New and Used, we equip leaders, doers, and good ole regular folks with high-performance seating that blends comfort, support, and style—fit for a throne room or a boardroom.



Whether you're leading the charge or driving daily momentum, our wide range of new and pre-owned office furniture is built to elevate.

**Office Furniture Plus**  
**Head of Royalty**

**office furniture plus**  
Focused on Saving You Money

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**Do You Know What We Know?**

**You Can Refresh Your Office  
Furniture Without Starting Over**



**A BLEND OF NEW AND USED**

If you're working with a tight budget but want a workspace that still feels new, this is for you. Our **blend solutions concept** takes the furniture you already have, **sprinkles a little magic**, and transforms your space into something cohesive and professional without the cost of starting over. To be clear, we save you money.

**What We Do For You Within Blend Solutions:**

- We evaluate your furniture and identify what's worth keeping
- We design a space that combines used and new seamlessly
- We handle all touch-ups, installations and finishing details
- We ensure everything looks intentional with coordinated finishing colors
- We maximize your layout and flow for function and efficiency

**Our Shop Brings Your Used Office Furniture Back to Life**



**Who We Are:** Office Furniture Plus is part of the Total Office Solutions family of "Anywhere" companies and is one of the largest independent furniture dealers in Texas, with over 40 years of experience creating professional environments.

**What We Do:** We provide complete furniture solutions including new and pre-owned furniture sales, space planning and design, furniture installation, storage

**Office Furniture Plus**  
**Did You know? Blend Eblast**

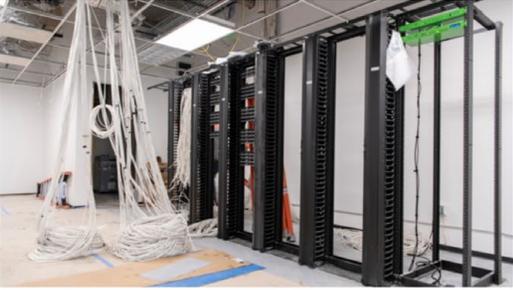


# Dimensions

## E-Blast Historical Clients/Existing Workforce

**techteam solutions**  
Your Knowledgeable Pair of Hands Technology Company  
SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

**Do You Know What We Know?**  
Example: Your Lease Might Require Plenum Cable Removal



Need large volumes of Tech Equipment changed out, destruct certified, post-cleaning salvaged? Need critical IT Infrastructure moved or transported? Need a resource that does the work while you be the smart person? Warning; We're Really Good at This!

Most modern leases require the removal of low-voltage cabling in the plenum area above the ceiling. Forget about this requirement and you could face costly post-move penalties. This is one example of mandatory lease compliance. Allow us to help you make sure to be fully lease compliant when exiting your space

**What Tech Team Solutions Does for You:**

- We remove low-voltage cabling from above-ceiling spaces
- We provide post-task documentation proving lease compliance
- We coordinate with building management to ensure everything meets requirements
- We minimize disruption by working after hours, meeting your timelines
- We handle salvage disposal responsibly, recycling whenever possible



**TechTeam Solutions**  
Did You know? Plenum Eblast

**techteam solutions**  
Your Knowledgeable Pair of Hands Technology Company  
SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

**Do You Know What We Know?**  
Finally, There's an eWaste Monster On Your Side!



We are that eWaste monster that eats your problems, not your sleep—turning old equipment disposal headaches into complete peace of mind.

**Shredding & eWaste Disposal**  
Got sensitive documents or outdated tech equipment collecting dust? Let us handle that! Our secure shredding and certified eWaste disposal services protect your data while being environmentally responsible.

**What Tech Team Solutions Does for You:**

- We provide NAID AAA-certified document destruction for peace of mind
- We offer secure hard drive destruction with certificates of compliance
- We ensure all electronics are salvaged, recycled, or disposed of responsibly
- We offer scheduled pickups or on-demand service for YOUR ultimate convenience
- We help you stay compliant with regulation and IT asset disposal policies



**TechTeam Solutions**  
Did You know? E-Shredding Eblast

**office furniture plus**  
A Total Office Solutions "Anywhere" Company  
CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

**Furniture That Adapts as Fast as Your Business.**  
Shop modular desks, reconfigurable seating, privacy pods.



**Workspaces That Move With You.**  
The one-size-fits-all workspace is officially extinct. Today's employees need environments that transform as quickly as their projects do.

Our showroom features innovative modular solutions from JSI, Kimball, and VIA that allow spaces to shift from collaborative hubs to focused work zones in minutes. From privacy pods that create instant meeting spaces to reconfigurable workstations that adapt on demand – flexibility isn't just a feature, it's fundamental.

**Our Top Flex Space Picks—Ready to Transform Your Office.**  
Stop by our Flex Zone to test drive the new **Kimball Helio™** collection – modular furniture that reconfigures in seconds without tools.



**Helio by Kimball**  
Helio provides freedom of movement with adjustable comfort that is seamlessly integrated to eliminate visual disruption. The back is constructed with durable, cross-woven nylon that

**Office Furniture Plus**  
Furniture That Adapts Eblast

# Dimensions

## E-Blast Historical Clients/Existing Workforce



### office furniture plus

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

#### Work Better. Feel Better.

Discover furniture that supports posture, movement, and mindfulness—because healthy spaces mean happier, more productive teams.



#### Healthy Spaces, Productive Teams.

Employee wellbeing isn't just good for people – it's good for business. This year, we're seeing unprecedented demand for furniture that actively promotes physical and mental health.

From ergonomic seating that supports proper posture to height-adjustable workstations that encourage movement throughout the day, our wellness-centered solutions help keep your team feeling and performing their best.

#### Our Favorite Wellness Picks—Built for Comfort, Designed for Performance.

Experience our wellness hub featuring the latest in ergonomic innovations, including the award-winning [Haworth Fern® chair](#), engineered for total-body support during varied work activities.



**Haworth Fern Office Chair**

Was \$439 | Now \$355 (Save 19%)

[BUY NOW](#)



**Modular Desk Product Digital Knit**

Was \$439 | Now \$355 (Save 19%)

**Office Furniture Plus**  
Work Better. Feel Better Eblast



### office furniture plus

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

#### Where Design Meets Power.

Discover furniture that hides the cords, streamlines the clutter, and keeps your team powered up without distraction.



#### Seamless Technology Integration.

In 2025, truly effective workspaces make technology accessible without making it visible. Cable management is no longer an afterthought – it's a design priority.

Our showroom demonstrates elegant solutions for power access, from conference tables with built-in charging to modular wall systems that conceal power infrastructure while keeping it easily accessible.

#### Our Top Tech-Enabled Picks—Smart, Sleek, and Ready to Work.

Check out our tech-enabled conference spaces featuring the OFS Obeya™ system with integrated power, data, and wireless charging capabilities that keep connections convenient and cables contained.

**Obeya Architectural structures**

Creative folks will tell you that a point of reference can often times produce far more creativity than starting with a blank canvas. This is the fundamental essence of Obeya. Through the richness of wood, its design was intended to simplify and define space.



**TechTeam Solutions**  
Where Design Meets Power Eblast



### office furniture plus

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

#### Bring the Outside In.

Discover furniture and design elements that connect your team to nature—boosting creativity, focus, and well-being.



#### The Power of Nature, Built Into Your Office.

Nature-inspired design isn't just beautiful – it's scientifically proven to reduce stress and boost creativity. The integration of natural elements into workspaces has evolved from simple plants to comprehensive biophilic design strategies.

From furniture featuring organic shapes and natural materials to complete solutions that incorporate living walls and water features, we're helping businesses create environments that feel alive and nurturing.

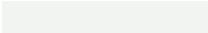
#### Our Biophilic Favorites—Inspired by Nature, Designed for Work.



**Preserved Mixed Moss Walls**

The combination of reindeer moss, pole moss, sheet moss and fern moss creates an attractive texture and lush colour variation, adding a fresh, organic design element to any interior space.

[GET A QUOTE](#)



**Wilshire Rectangle Planter**

Bring life to any commercial outdoor space

**Office Furniture Plus**  
Bring the Outside In Eblast

# Dimensions

AI Directed Snail Mail

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**Property Managers: We Turn Your Tenants into Your Fans**

Your Reputation is Our Priority. That's why we've been making property managers look good using white-glove service that keeps tenants happy since 1987.




We're your daily, weekly, or monthly in-house service provider.  
Visit [movesolutions.com](https://movesolutions.com) to learn more | Call 866-692-8151 for immediate assistance



## How Does Move Solutions Help Property Managers? By Helping Their Tenants! Visit [movesolutions.com](https://movesolutions.com)

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**Can We Help You?**  
Scan QR Code to get a quick quote.  
Call 866-692-8151 for immediate assistance

2201 Chemssearch Blvd.  
Irving, TX 75062

<p><b>Furniture Services</b></p> <p>Professional touch-ups, repairs and refinishing tasks for furnishings and surfaces.</p>	<p><b>On-Demand Relocations</b></p> <p>Expert internal and building-to-building moves with comprehensive project management.</p>	<p><b>E-Waste Management</b></p> <p>Secure hardware destruction and recycling with certified data protection protocols.</p>	<p><b>Final Cleaning Services</b></p> <p>Detailed space preparation, ensuring turnkey condition for incoming tenants.</p>
<p><b>Emergency Response Teams</b></p> <p>Assistance when the unexpected happens—facility damage, evictions and more.</p>	<p><b>New and Pre-Owned Furniture</b></p> <p>Access to 220+ premium furniture brands, plus extensive pre-owned inventory.</p>	<p><b>Flood Response</b></p> <p>Detailed flood response solutions to safeguard properties and minimize water damage.</p>	<p><b>Decommissioning</b></p> <p>Complete space restoration and furniture removal for lease-compliant returns.</p>
<p><b>Commercial Relocations</b></p> <p>Specialized moving teams for seamless office transitions and installations.</p>	<p><b>Clear-Out Services</b></p> <p>We handle clearing out all products and materials left behind by tenants.</p>	<p><b>Furniture Repair</b></p> <p>Professional chair and panel cleaning with touch-up services for furniture and doors.</p>	<p><b>Low Voltage Cable Removal</b></p> <p>Safety-first approach to removing all low voltage cables and infrastructure.</p>

Tenants Into Fans Mailer

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**Property Managers: We Turn Your Tenants into Your Fans.**




**Download Our Brochure**

**Your Reputation is Our Priority.** That's why we've been making property managers look good using white-glove service that keeps tenants happy since 1987.

**We're your daily, weekly, or monthly in-house service provider.**

Call 866-692-8151 for immediate assistance or visit [movesolutions.com](https://movesolutions.com) to learn more

Tenants Into Fans Email Eblast

# Dimensions

AI Directed Snail Mail

**GAME-CHANGING PROPERTY TRENDS FOR 2025 AND BEYOND**

- Sustainability Drives Premium Property Value**  
3 in 5 tenants are now willing to pay higher rates for environmentally conscious buildings in 2025. Sustainability isn't just good for the planet—it's becoming a key factor in property profitability.
- Health and Cost Savings Lead Priorities**  
Corporate real estate executives have shifted their focus. Creating healthy workspaces while maximizing cost efficiency now tops their priority list—a notable change from pre-pandemic thinking.
- Return to Office Gains Momentum**  
In 2025, more than a quarter of U.S. companies plan to require full-time office attendance. Major employers are already seeing the benefits of in-person collaboration and productivity gains.
- AI is Transforming Property Management**  
Property managers are leveraging AI analytics for predictive maintenance and real-time occupancy tracking, transforming how buildings operate and how decisions are made.
- Experience-Rich Environments Define Modern Offices**  
Focus has shifted from quality spaces to experience-rich environments. Tenants want offices that create meaningful connections and memorable experiences for their teams to collaborate in.
- Class A Property Performance**  
Premium office space is putting ahead of the pack. Class A properties are outperforming their Class B and C counterparts as tenants are prioritizing quality over cost.
- Commercial Real Estate Set for Major Growth**  
The commercial real estate market is set for significant expansion—projected to grow by \$427.3 billion between 2025-2029. Innovation and commercial sector growth are driving this positive trend.
- Office Vacancy Recovery Shows Promise**  
There's light at the end of the tunnel for office vacancies. Experts project a return to pre-2020 vacancy levels by 2027, supported by construction slowdown and changing occupier attitudes.
- Porters are Gone!**  
Call Office Boy for jobs that need today or tomorrow response.

**Let's Move Forward Together!**  
Contact us at 866-703-3128 to see how we can support your tenant-happiness goals. As the landscape of property management evolves, you need a partner who can adapt with you. Move Solutions provides support for almost every aspect of your property management needs.

**Let's discuss how we can support your property management goals.**

**move solutions®**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION  
866-703-3128 • movesolutions.com



**move solutions®**  
A Total Office Solutions "Anywhere" Company  
OFFICE MOVING • TECH • DECOMMISSION

Visit [movesolutions.com](https://movesolutions.com) or Call 1-866-703-3128.

**We Are Move Solutions**

**Your Partner in Smart Property Management and Tenant Happiness**

**MOVE SOLUTIONS**

**Move Solutions partners with property managers; streamlining moves and workplace transitions**

Contact us now to learn more about how we can help you with tenant transitions



**How Does Move Solutions Help Property Managers? Fast. Immediate. Same Day / Next Day. Complete.**

<p><b>Furniture Services</b> Professional touch-ups, repairs and refinishing tasks for furnishings and surfaces.</p> <p><b>On-Demand Relocations</b> Expert internal and building-to-building moves with comprehensive project management.</p> <p><b>E-Waste Management</b> Secure hardware destruction and recycling with certified data protection protocols.</p> <p><b>Final Cleaning Services</b> Detailed space preparation, ensuring turnkey condition for incoming tenants.</p> <p><b>Emergency Response Teams</b> Assistance when the unexpected happens—facility damage, evictions and more.</p> <p><b>New and Pre-Owned Furniture</b> Access to 220+ premium furniture brands, plus extensive pre-owned inventory.</p>	<p><b>Flood Response</b> Detailed flood response solutions to safeguard properties and minimize water damage.</p> <p><b>Decommissioning</b> Complete space restoration and furniture removal for lease-compliant returns.</p> <p><b>Commercial Relocations</b> Specialized moving teams for seamless office transitions and installations.</p> <p><b>Clear-Out Services</b> We handle clearing out all products and materials left behind by tenants.</p> <p><b>Furniture Repair</b> Professional chair and panel cleaning with touch-up services for furniture and doors.</p> <p><b>Low Voltage Cable Removal</b> Safety-first approach to removing all low voltage cables and infrastructure.</p>	<p><b>Can We Help You?</b> Scan QR Code to get a quick quote. Visit <a href="https://movesolutions.com">movesolutions.com</a> to learn more. Call 866-703-3128 for immediate assistance.</p> <p><b>move solutions®</b> A Total Office Solutions "Anywhere" Company SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION 2201 Cheneshaw Blvd, Irving, TX 75062</p>
--	---	--

Game Changing Trends Mailer

Game Changing Trends Eblast

# Dimensions

AI Directed Snail Mail

Your Tenant Chooses the "WRONG" Office Mover!  
Never Fear, Move Solutions is HERE!

Like that famous robot from the classic television show "Lost in Moving," we're here to protect you from the unexpected dangers that lurk in every tenant transition.

**move solutions**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION  
movesolutions.com • 866-692-8166

**DANGER WILL MOVING!**  
**PROPERTY MANAGERS!** When your tenants' leases expire, the real challenges begin. Improperly managed moves can damage common areas, overload freight elevators, and create liability issues that fall back on you. Move Solutions has forty years of experience working directly with property management teams to ensure smooth transitions that protect you, your building and your reputation.



**move solutions**  
A Total Office Solutions "Anywhere" Company  
SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION

**DANGER "WILL MOVING!"**  
**PROPERTY MANAGERS!**

When your tenants' leases expire, the real challenges begin. Improperly managed moves can damage common areas, overload freight elevators, and create liability issues that fall back on you. Move Solutions has forty years of experience working directly with property management teams to ensure smooth transitions that protect you, your building and your reputation.

CLICK TO ENLARGE THIS IMAGE

Your Tenant Chooses the "WRONG" Office Mover!  
Never Fear, Move Solutions is HERE!

Like that famous robot from the classic television show "Lost in Moving," we're here to protect you from the unexpected dangers that lurk in every tenant transition.

**GOOD NEWS, "WILL MOVING!"**  
**10 Office Move Risks That Move Solutions Eliminates for Property Management.**

- Fraudulent sale of your project to secret contractors**  
Move Solutions: Transparent and documented, all moves videoed/photoed to the cloud.
- Liability from uninsured movers working in your building**  
Move Solutions: Verified \$5 million liability coverage that protects your interests first.
- Business disruption causing tenant dissatisfaction**  
Move Solutions: Flexible after-hours moving options that minimize disruption to other tenants.
- Spaces left in non-compliant condition after tenant departure**  
Move Solutions: Complete tenant space restoration, ensuring lease-compliance.
- Wall damage and scuffed floors in common areas**  
Move Solutions: Comprehensive building protection systems for all common areas and high-traffic zones.
- Abandoned cables creating fire hazards and code violations**  
Move Solutions: Certified low-voltage cable removal from plenum areas to meet building codes.
- Disputes over pre-existing building damage claims**  
Move Solutions: Pre- and post-move inspection documentation with digital evidence of building condition.
- Communication issues between moving teams and property staff**  
Move Solutions: Dedicated property manager liaison who serves as your single point of contact.
- Security compromises during after-hours access**  
Move Solutions: Expert coordination with building security systems and protocols.
- Lobby congestion creating negative impressions for visitors and tenants**  
Move Solutions: Strategic traffic flow management with designated pathways to minimize building congestion.

Request an onsite meeting with a Move Solutions office moving specialist; allow him or her to help you. Just call us today at 866-692-8166

**Can We Save You?**  
Scan QR Code to learn more  
Visit [movesolutions.com](https://movesolutions.com) • Call 866-692-8166

2201 Chemsarath Blvd.  
Irving, TX 75062

**GOOD NEWS, "WILL MOVING!"**  
**10 Office Move Risks That Move Solutions Eliminates for Property Management.**

**1. Fraudulent sale of your project to secret contractors**  
Move Solutions: Transparent and documented, all moves videoed/photoed to the cloud.

Danger Will Robinson Mailer

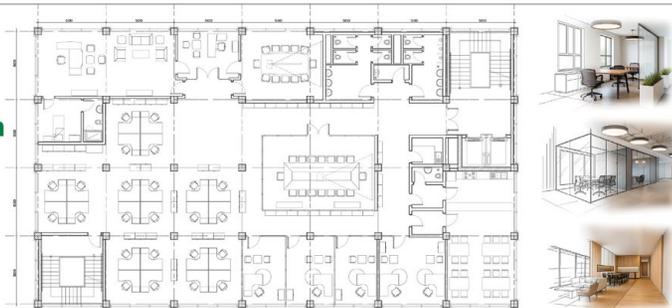
Danger Will Robinson Eblast

# Dimensions

AI Directed Snail Mail

**Schedule Your Free Workspace Consultation Today**

We design around your space, your style, and your budget.







**office furniture plus**  
A TOS "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Visit [officefurnitureplus.com](http://officefurnitureplus.com) or call 866-692-8166

Planning your office environment is the first step toward better days back at the office. Whether you're starting fresh or updating, we offer complete furniture solutions backed by decades of experience and a nationwide network to bring your vision to life—on time and on budget.

With over 40 years of experience and partnerships with 220+ premium manufacturers, Office Furniture Plus delivers expert solutions for teams of all sizes, from small businesses to Fortune 100 companies.

**At Office Furniture Plus, we believe a well-planned workspace empowers productivity and inspires creativity.**

**Creating exceptional workspaces since 1987**

As one of the nation's largest office furniture dealers, we bring unmatched expertise and resources to every project. With over 400,000 square feet of warehouse and showroom space and access to 220+ manufacturers, we deliver solutions other office furniture dealers simply cannot match.

**The Office Furniture Plus Advantage:**

- ✔ The largest office furniture showroom in the country; in your city
- ✔ Over 220 new furniture brands plus an extensive pre-owned selection
- ✔ Our unique "Blend" approach that makes your budget go further
- ✔ Nationwide shipping and installation
- ✔ Complete building/suite decommissioning and content liquidation services
- ✔ Innovative lease financing that incorporates moving and ancillary services

Visit [officefurnitureplus.com](http://officefurnitureplus.com) or call 866-692-8166.



**office furniture plus**  
A TOS "Anywhere" Company

**Can We Help You Now?**  
Scan QR Code to get a quick quote.

[officefurnitureplus.com](http://officefurnitureplus.com) • 866-692-8166

2201 Chemsearch Blvd.  
Irving, TX 75062

**Plan Your Perfect Office Environment!**

Our experienced team guides you every step of the way to bring your vision to reality.



**office furniture plus**  
A TOS "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Visit [officefurnitureplus.com](http://officefurnitureplus.com)

Start with thorough space planning and assessment tailored to your needs. Our design consultants work closely with you to blend new and pre-owned furniture that balances style, function, and budget.

With over 40 years of experience and partnerships with 220+ premium manufacturers, Office Furniture Plus delivers expert solutions for teams of all sizes, from small businesses to Fortune 100 companies.

**We Bring Your Vision to Reality!**

**Contact Us Today to Get Your Custom Workspace Plan!**



**office furniture plus**  
A TOS "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Visit [officefurnitureplus.com](http://officefurnitureplus.com)

Great workspaces don't happen by chance—they're designed with care. Our "Blend" approach combines new and pre-owned furniture, smart planning, and flexible financing so you get the perfect setup that fits your budget and your team's needs.

**Transform Your Office with Expert Planning**

Great workspaces don't happen by chance—they're designed with care.



**office furniture plus**  
A TOS "Anywhere" Company

CREATE • SPECIFY • FURNISH • START-UP / MID-MARKET

Visit [officefurnitureplus.com](http://officefurnitureplus.com) or call 866-692-8166

Our "Blend" approach combines new and pre-owned furniture, smart planning, and flexible financing so you get the perfect setup that fits your budget and your team's needs.

With over 40 years of experience and partnerships with 220+ premium manufacturers, Office Furniture Plus delivers expert solutions for teams of all sizes, from small businesses to Fortune 100 companies.

Space Planning Mailer

# Dimensions

**move solutions®**  
A Total Office Solutions "Anywhere" Company

**SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION**

## MovePlan Relocation Strategy




We are 51% Woman-Owned, 48% Veteran-Owned      and 1% Divine Intervention-Owned.

**Ability to Scale for Enterprise Clients**  
Our project managers have extensive experience with long-term, complex assignments for high-profile companies.

**An Expansive, Reliable Support Network**  
Our partnership with the Office Moving Alliance means we can add resources as needed, no matter the locations involved.

**Local, National, or Global**  
We've taken on challenges from enterprise-level customers for decades. So no challenge is too big for us.

**movesolutions.com • 866-322-9702**

Move Solutions MovePlan Relocation Strategy



**total office solutions®** "DIMENSION PLAN" TOUCH POINT STRATEGY  
And Its Family of "Anywhere" Companies  
FURNISH • TECH • MOVE • LIQUIDATE • DECOM

**"Just Invest In A Meeting" | Dimensions Opportunities**

### TOS DIMENSION PLAN OPPORTUNITY SOURCES

**DIM 1: TOS FAMILY OF WEBSITES**

- Digital Ecosystem Captures Prospects
- Cross-Service Website Referrals Generate Leads
- Web Visitor Tracking Provides Rich Contact Data

**DIM 2: PUBLIC RELATIONS**

- Public Thought Leadership Drives Recognition
- Media Appearances Generate Visibility
- Media Coverage Influences Credibility

**DIM 3: AIRWAVES/PRINT/MEDIA**

- Industry Editorials Features Build Authority
- TV/Radio Interview Appearances Drive Exposure
- Trade Publication Coverage Establishes Expertise

**DIM 4: AI EMAIL TOOLS/LINKEDIN APPS**

- Email Outreach Targets Ideal Customer Profiles
- LinkedIn Automation Builds Prospect Networks
- Automated Outreach Builds Trust at Scale

**DIM 5: SEO ORGANIC / PAID / REVIEWS**

- Organic Search Rankings Drive Discovery
- Paid Search Campaigns Capture Intent
- SEO Content Marketing Builds Authority

**DIM 6: COSTAR DIRECT MAIL**

- Lease Expiration Data Identifies Ideal Prospects
- Prospects Receive Offers at Moment of Need
- Stay-or-Move Decisions Trigger Service Questions

**DIM 7: E-BLAST HISTORICAL CLIENTS**

- Regular Messaging Reconnects Past Customers
- Customer Marketing Drives Repeat Business
- Monthly Messages Generate New Projects

**DIM 8: AI WEBSITE CHAT FUNCTION**

- 24/7 365-Day Availability Captures All Inquiries
- Handles Hundreds of Simultaneous Conversations
- AI Transfers Qualified Leads to Sales

**DIM 9: AI DIRECTED SNAIL MAIL**

- Targeted Lists Reach Ideal Profiles
- Value-Driven Messages Include a Clear Ask
- Any Business Segment Can Be Targeted

**DIM 10: SALES BOOTS ON GROUND**

- Field Sales Reps Build Face-to-Face Relationships
- Direct Prospecting Identifies New Opportunities
- Sales Force Covers All Market Segments

**DIM 11: REFERRALS/NEURAL NETWORK**

- Professional Networks Generate Business
- Personal Networks Tap Colleagues and Friends
- Referral Networks Create Warm Introductions

↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓ ↓

**EVERY TOS CLIENT, PROSPECT PROFILE IS TARGETED**

Director/COO	Architect/Designer	Broker/Consultant/Developer	Purchasing Manager	Technology Company
Project Manager	Property Manager/Landlord	Office Manager	Office Coordinator	Operations Manager
Facilities Manager	Middle Little Business Owner	Executive Assistant	Healthcare Facility Manager	Professional Services Manager
Receptionist/Admin	Construction Manager/GC	HR Manager	Legal Firm Administrator	Corporate Real Estate Manager

↑ ↓ ↓ ↓ ↓ ↓ ↑

**ATTRIBUTION SYSTEM**

Leads are securely pushed through an API integration with our BrassTacks CRM platform. This system maintains complete data security while providing real-time lead tracking and attribution across all marketing channels.

**OPPORTUNITIES TO YOU!**

**Opportunity Generation**  
Dimensions program drives warm leads with demonstrated interest and buying intent - no more cold calling!

**Sales Follow-Up**  
Sales team converts qualified leads into scheduled meetings

**Deal Closure**  
Conversations build trust and close deals

**FOR YOU!  
FOR YOUR CLIENTS  
FOR YOUR COWORKERS**

**OPPORTUNITIES CREATED**

WEB LEADS GENERATED  
12232

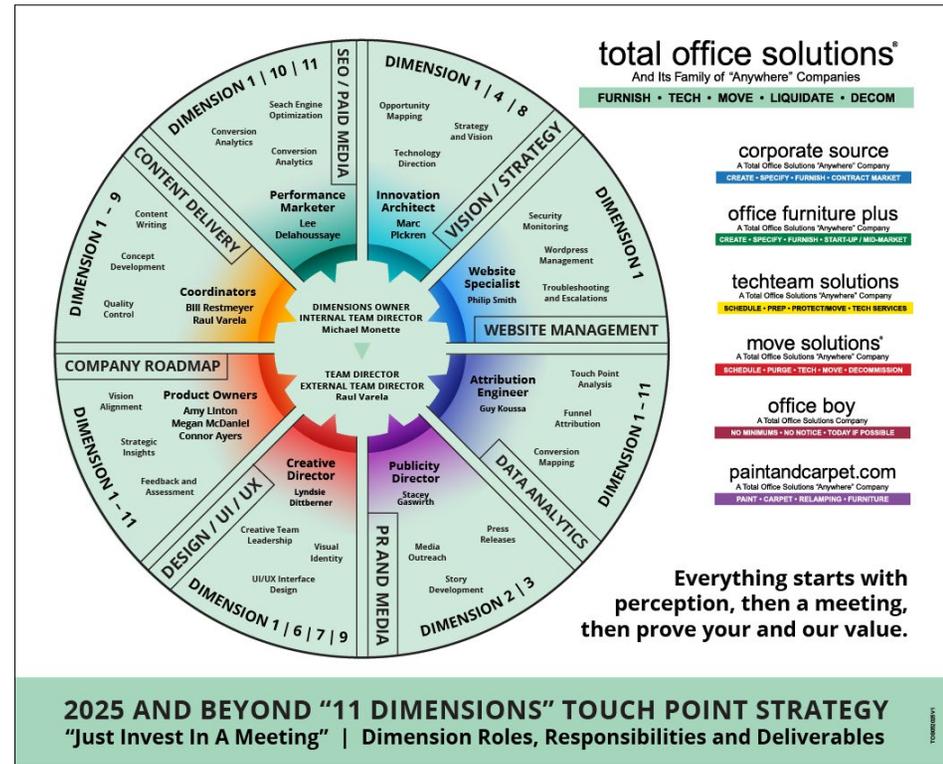
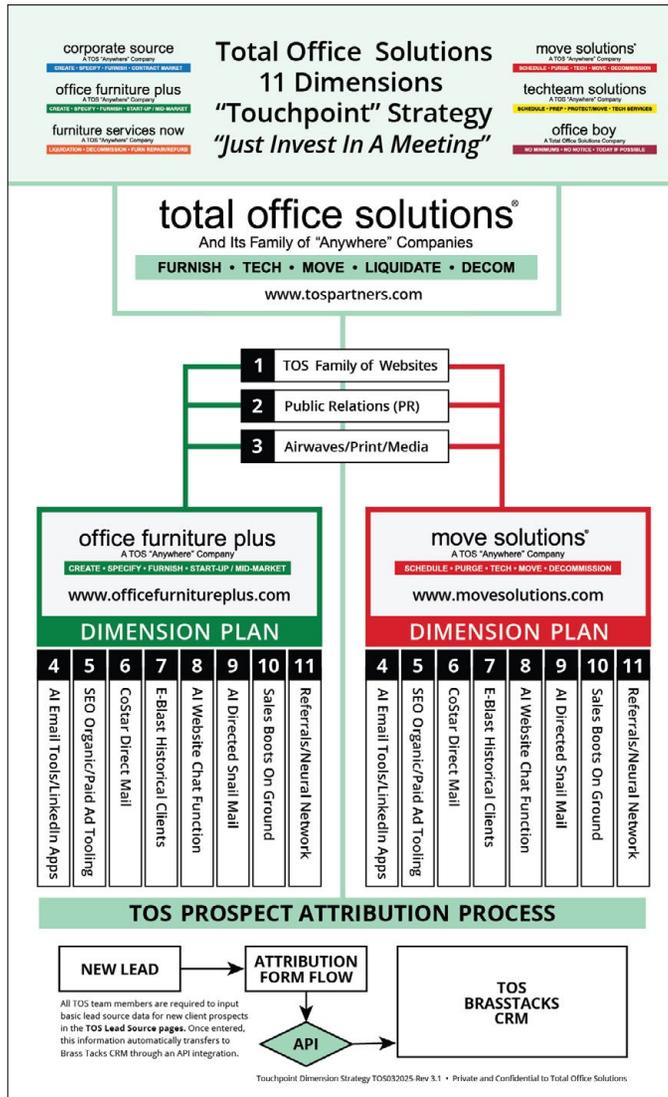
CALLS GENERATED  
172

EMAIL/FORM FILLS  
687

REVENUE GENERATED  
55555

Total Office Solutions Educator Posters

# Dimensions



Total Office Solutions Dimensions Wheel

## Total Office Solutions 11 Dimenisons Explainer

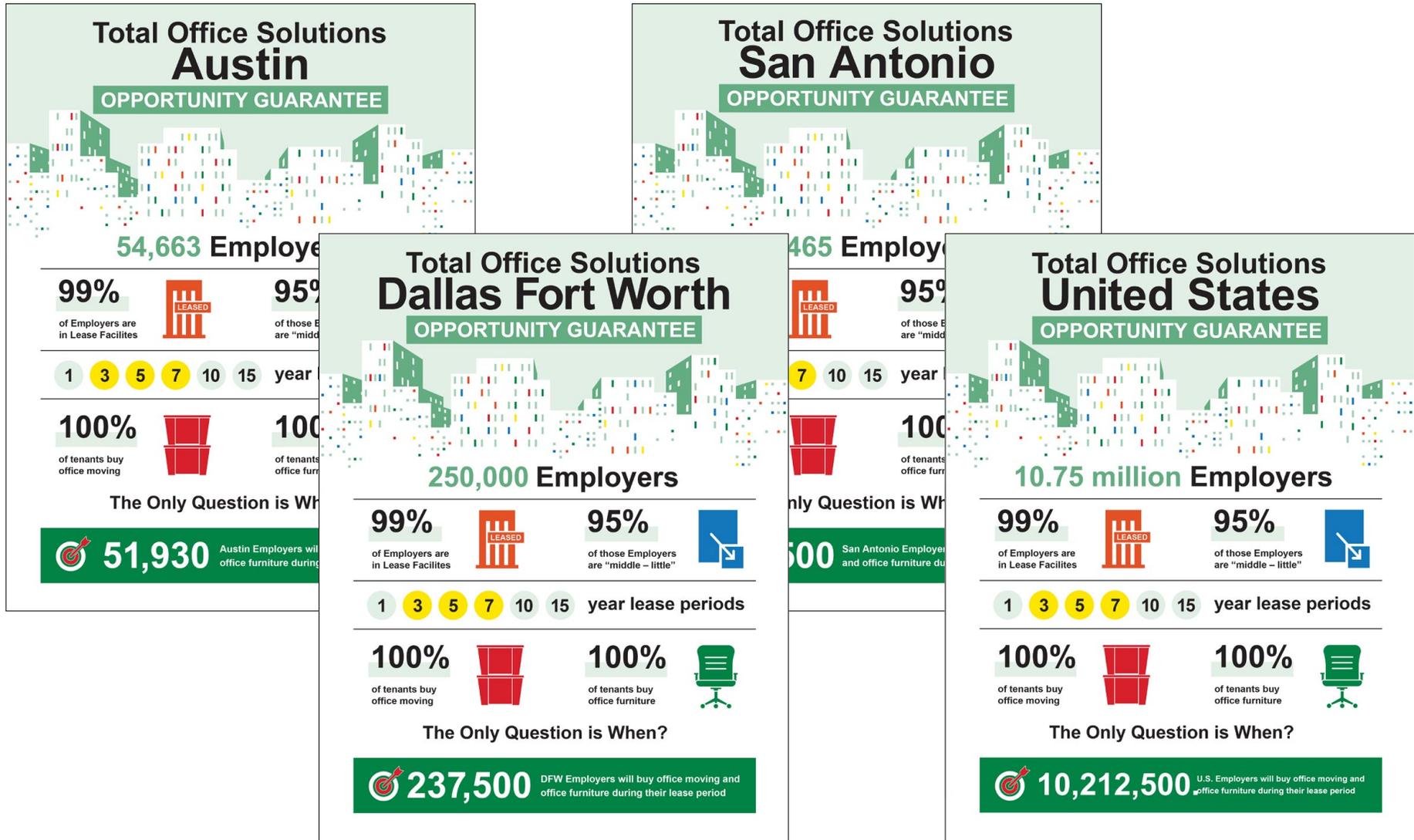
# Dimensions

total office solutions® And Its Family of "Anywhere" Companies FURNISH • TECH • MOVE • LIQUIDATE • DECOM		WHERE DO DIMENSION PLAN OPPORTUNITIES COME FROM?										
		Springbot	Go Public Relations	Mindtap	TOS Driven	*Future Tactics						
Content Development	Springbot	<ul style="list-style-type: none"> <li>Blogs</li> <li>White Papers</li> <li>Brochures</li> <li>eBooks</li> <li>Case Studies</li> <li>Video Content</li> <li>Austin, San Antonio, Dallas Outreach</li> <li>Nationwide Outreach</li> </ul>	Social Media	Springbot	<ul style="list-style-type: none"> <li>LinkedIn Thought Leadership</li> <li>LinkedIn Posting (3 to 4 per week)</li> <li>Employee Recruiting</li> <li>Employee Amplification</li> <li>Hashtag Posts/Campaign</li> <li>Real-Time Monitoring and Responses</li> <li>Lead Magnet Development</li> <li>Direct Messaging Campaigns to Prospects</li> </ul>	Paid Search	Mindtap	<ul style="list-style-type: none"> <li>Google AdWords</li> <li>LinkedIn Targeting</li> <li>Display Advertising</li> <li>Display Ads Toolkit</li> <li>Utilize current customer contact list for more regular nurture campaigns</li> <li>Lookalike Lists using CoStar, Apollo</li> <li>Lookalike Lists using customer lists</li> <li>Amplification/Boosts of Social Media</li> </ul>	Sales Support	Springbot	<ul style="list-style-type: none"> <li>Printed Assets</li> <li>Video Assets</li> <li>Digital Assets</li> <li>Digital Assets Portal</li> </ul>	
	Go PR	<ul style="list-style-type: none"> <li>Media Kits</li> <li>Opinion Pieces</li> <li>Thought Leadership</li> <li>Earned Media - News Coverage</li> <li>Earned Media - Features</li> <li>Earned Media - Articles</li> <li>Earned Media - Guest Content</li> <li>Paid PR Opportunities</li> <li>Pitch Stories</li> <li>Press Events</li> <li>Live Events</li> <li>Industry Awards/Recognition</li> </ul>		Go PR	<ul style="list-style-type: none"> <li>Social Media Mentions/Shares</li> <li>PR-Driven Social Media Campaigns</li> <li>Influencer Endorsements</li> <li>Content Sharing from PR Efforts</li> <li>Live Events and Q&amp;A Sessions</li> <li>Influencer Endorsements</li> <li>Media Partnership Features</li> <li>Social Content Syndication</li> </ul>		Springbot	<ul style="list-style-type: none"> <li>Brochures</li> <li>Website Development</li> <li>Social Posting</li> <li>Snail Mail</li> <li>Explainer Videos</li> <li>Videos</li> <li>Brand Book</li> <li>Infographics</li> <li>General Graphic Design</li> <li>Custom Photographic</li> <li>Sales Presentation Decks</li> <li>Email Templates &amp; Graphics</li> <li>Trade Show Booth Materials</li> <li>Service Line One-Sheets</li> </ul>		Go PR	<ul style="list-style-type: none"> <li>Community Engagement</li> <li>Strategic Media Outreach</li> <li>Media Training for Executives</li> </ul>	
	Website Leads	Mindtap	<ul style="list-style-type: none"> <li>Backlinks</li> <li>Content Optimization on Websites</li> <li>Industry Directory &amp; Citation Building</li> <li>Guest Posting &amp; Resource Link Outreach</li> <li>A/B Testing Ad Copy &amp; Headlines</li> </ul>	Organic Search (SEO)	Springbot	<ul style="list-style-type: none"> <li>Google My Business/Bing Page Updates</li> <li>Continual Content/Image Updates - All Websites</li> <li>Continual Maintenance - All Websites</li> <li>WordPress Google Algorithm Compliance</li> <li>WordPress Core Vitals Updates</li> <li>Mobile Optimization - All Websites</li> <li>Image Optimization (Alt Tags, Compression)</li> <li>Internal Link Building Between Related Pages</li> </ul>	Print & Digital Assets	Springbot	<ul style="list-style-type: none"> <li>Press Kit Materials</li> <li>Crisis Communications Book</li> <li>Speaking Presentation Decks</li> <li>Bylined Article Reprints</li> <li>Media Appearance Recordings/Transcripts</li> <li>Case Study Materials from PR Coverage</li> <li>Quote Graphics from Media Mentions</li> <li>News Coverage Recap Sheets</li> <li>Trade Publication Article Reprints</li> </ul>	CRM	Springbot	<ul style="list-style-type: none"> <li>60,000 Contacts</li> <li>Data Cleansing</li> <li>Segmented List (By Business Unit)</li> <li>Segmented List (By Customer)</li> <li>Segmented List (By Year)</li> <li>BrassTacks API Integration for Lead Attribution</li> </ul>
	Springbot	<ul style="list-style-type: none"> <li>50 to 80 Form Leads Per Month</li> <li>Form Conversion Optimization</li> <li>CTA Optimization</li> <li>Snail Mail</li> <li>Website Visitor Tracking</li> <li>Cold Email Outreach</li> <li>Lead Scoring</li> <li>Segmentation</li> <li>Google My Business/Bing Pages</li> <li>CRM Management System*</li> <li>CRM Marketing Email Automation*</li> </ul>	Go PR		<ul style="list-style-type: none"> <li>Online Press Release Distribution (with backlinks)</li> <li>Expert Commentary in Industry Publications</li> <li>Bylined Articles on High-Authority Sites</li> <li>Speaking Engagement Coverage</li> <li>Podcast Guest Appearances</li> <li>Industry Report Citations</li> </ul>	Go PR		<ul style="list-style-type: none"> <li>24 email blasts per year</li> <li>Purchased list (Dallas, Austin, San Antonio)</li> <li>Older customer/partner list</li> <li>Direct Mail Eblasts</li> <li>Targeted Business Eblasts</li> <li>Prospect List Enrichment</li> </ul>			*Future	<ul style="list-style-type: none"> <li>CRM Management System*</li> <li>CRM Marketing Email Automation*</li> <li>Automated Lead Assignment &amp; Follow-Ups*</li> </ul>
Springbot	<ul style="list-style-type: none"> <li>Partnership/Sponsorship Opportunities</li> <li>Content Syndication</li> <li>Influencer Endorsements</li> <li>Showroom Events*</li> </ul>	Mindtap	<ul style="list-style-type: none"> <li>Online PR (Thought Leadership)</li> <li>SEO Keyword Optimization</li> <li>Ongoing Technical SEO</li> <li>Backlinking</li> <li>Negative Keyword Management</li> <li>SEO Localization</li> <li>New Furniture Keyword SEO</li> <li>Used Furniture Keyword SEO</li> <li>Content Optimization on Websites</li> <li>Site Speed Optimization</li> <li>Schema Markup Implementation</li> <li>Canonical Tag Management</li> <li>Crawl Error Resolution &amp; Indexation Monitoring</li> <li>Keyword Ranking Tracking &amp; Reporting</li> <li>Search Console Performance Analysis</li> </ul>	Springbot	<ul style="list-style-type: none"> <li>24 email blasts per year</li> <li>Purchased list (Dallas, Austin, San Antonio)</li> <li>Older customer/partner list</li> <li>Direct Mail Eblasts</li> <li>Targeted Business Eblasts</li> <li>Prospect List Enrichment</li> </ul>	Go PR	<ul style="list-style-type: none"> <li>PR/Event Lists</li> <li>Media Lists</li> <li>Webinar Registration Lists from Speaking Events</li> <li>Event Attendee Capture</li> <li>Press Release Subscriber Lists</li> <li>Partnership/Co-marketing Email Lists</li> <li>Trade Show/Conference Lead Capture</li> <li>Influencer Collaboration List Sharing</li> </ul>	*Future	<ul style="list-style-type: none"> <li>Automated Customer Emails*</li> <li>Gold Star Reviews*</li> <li>Automated Post-Service Follow-Up*</li> <li>Customer Satisfaction Survey Distribution*</li> </ul>			
Go PR	<ul style="list-style-type: none"> <li>SEO Localization</li> <li>Product-Specific Lead Capture Forms</li> <li>Retargeting Pixel Tracking</li> <li>Brand &amp; Category Quote Request Pages</li> </ul>	Springbot	<ul style="list-style-type: none"> <li>Direct Call Center Sales</li> <li>Direct Calls Per Day</li> <li>Direct Emails Per Day</li> <li>Rounds/Year</li> <li>Touches/Round</li> <li>Quarterly Follow-Up</li> </ul>	Springbot	<ul style="list-style-type: none"> <li>Traditional Cold Calling</li> <li>Traditional Prospecting</li> <li>Repeat Customers</li> <li>Property Manager Networking</li> <li>Facilities Manager Outreach</li> <li>Outreach to Lease Administration Companies</li> </ul>	Springbot	<ul style="list-style-type: none"> <li>Consultants</li> <li>Brokers</li> <li>Economic Development</li> <li>Architects</li> <li>Engineering Firms</li> <li>Other</li> </ul>	TOS Driven	<ul style="list-style-type: none"> <li>Automated Customer Emails*</li> <li>Gold Star Reviews*</li> <li>Automated Post-Service Follow-Up*</li> <li>Customer Satisfaction Survey Distribution*</li> </ul>			



Total Office Solutions Lead Generation Poster

# Dimensions



Total Office Solutions Opportunity Metrics Infographic

# Google Gold Star Reviews

## The Value of Gold Stars From You!



move solutions®

A Total Office Solutions "Anywhere" Company

SCHEDULE • PURGE • TECH • MOVE • DECOM

## The Value of Gold Stars From You!



office furniture plus

A Total Office Solutions "Anywhere" Company

SPECIFY • FURNISH • START-UP / MI

## The Value of Gold Stars From You!



corporate source

A Total Office Solutions "Anywhere" Company

CREATE • SPECIFY • FURNISH • CONTRACT MARKET

## The Value of Gold Stars From You!



techteam solutions

A Total Office Solutions "Anywhere" Company

SCHEDULE • PREP • PROTECT/MOVE • TECH SERVICES

- 1 Hand client your business card with this backer.
- 2 Ask client to scan QR code to provide a Google Review.
- 3 Earn rewards for every review you generate.



- 1 Hand client your business card with this backer.
- 2 Ask client to scan QR code to provide a Google Review.
- 3 Earn rewards for every review you generate.



- 1 Hand client your business card with this backer.
- 2 Ask client to scan QR code to provide a Google Review.
- 3 Earn rewards for every review you generate.



- 1 Hand client your business card with this backer.
- 2 Ask client to scan QR code to provide a Google Review.
- 3 Earn rewards for every review you generate.



# E-Signature

Our e-signature is a digital representation of each employee's professional identity and reflects the company's brand. By consistently using our branded e-signature, we create a cohesive and professional image that strengthens brand recognition and builds trust with every email sent.

**Your Name,** (Add Credentials, academic degrees, certifications, honors, or professional designations)

*Your Job Title*

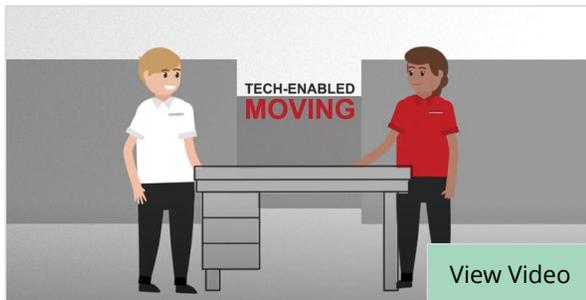
w: 000-000-0000 | c: 000-000-0000 | [youremailname@businessunit.com](mailto:youremailname@businessunit.com)

The diagram illustrates the components of an e-signature. It features the 'move solutions' logo with the tagline 'A Total Office Solutions "Anywhere" Company' and a red banner listing services: 'SCHEDULE • PURGE • TECH • MOVE • DECOMMISSION'. Below this is a Google review button with the text 'Click here to leave us a review on Google!' and five stars. To the right, a dashed box represents the 'Your business unit logo' placeholder, with a 'Download Logo' button. Below that, another dashed box represents the 'Your business Google Review unit logo' placeholder, with a 'Download Asset' button.

The information contained in this email may be confidential and/or legally privileged. It has been sent for the sole use of the intended recipient(s). If the reader of this message is not an intended recipient, you are hereby notified that any unauthorized review, use, disclosure, dissemination, distribution, or copying of this communication, or any of its contents, is strictly prohibited. If you have received this communication in error, please reply to the sender and destroy all copies of the message. Thank you.

# Explainer Videos

The Total Office Solutions library of explainer videos communicate our information in a visually engaging and easily understandable format. These videos play an important role in educating and informing our audience, enhancing their understanding of our products and services, and ultimately helping drive engagement with our brand.



Total Office Solutions Three Minute Overview



Total Office Solutions One Minute Overview



Furniture Solutions Now Furniture Liquidation



TechTeam Solutions Prep/Move/Tech



Move Solutions Client Pack Meeting



Move Solutions What to Expect From Your Move Solutions Experience

# Manufacturers: Furniture Collections

Corporate Source and Office Furniture Plus represent over 200 manufacturers, bringing the most recognized names in the office furniture industry to our clients. We're also industry leaders when it comes to understanding the nuances of various manufacturers.



**Kimball®**

[View Collection →](#)



**AIS** WE'RE ON IT.™

[View Collection →](#)



**NATIONAL**®

[View Collection →](#)



[View Collection →](#)



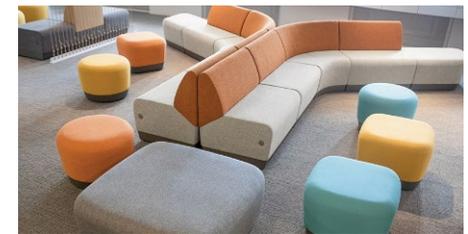
[View Collection →](#)



[View Collection →](#)



[View Collection →](#)



[View Collection →](#)

# Manufacturers: Furniture Collections



**Etc.**

[View Collection →](#)



**OfficestoGo**

[View Collection →](#)



**via**  
SEATING

[View Collection →](#)



**KI**

[View Collection →](#)



**go.**

[View Collection →](#)



**it.**

[View Collection →](#)

# Manufacturers: Open Lines

9to5 Seating	Cape Furniture	Ergo Solutions	Indiance Furniture	Martin Bratrud	Sitmatic
Abco	Cartwright	Etc	Inscape	Mayline	Sit On It
Affordable Interior Systems (AIS)	Charles Alan	Eurotech Seating	Integra Seating	The Modern Fan Company	Smith Metal Arts
Alle	Cherryman	Evolve Systems	Janus Et Cie	Montel	Source International
Allermuir	Chief Manufacturing	Falcon	Jsi – Jasper Group Brands	Montisa	Southern Aluminum
Allseating	Claridge	Fireking	Keilhauer	National Office Furniture	Sparkeology
Amq Solutions	Clarus	Friant	Ki (Kreuger International)	Nemschoff	Special T
Andreu World America	Clear Design	Fulbright & Co.	Kimball Office	Nessen Light	Spec Furniture
Appenx	Councill	Furniturelab	Kisabeth	Nevers	Speech Privacy
Arcadia	Cramer	Global Furniture Group	Kron Usa	Nevins	Stance Healthcare
Architectural Supplements	Creative Wood	Globalcare	Krug	Neinkamper	Style Seating
Arconas	Cumberland Furniture	Great Openings	Kusch + Co	Nightingale	Symmetry Office
Ark	Dakota Jackson	Gressco	Kwik-File	Nova	System 2/90
Artemide	Danko	Halcon	Group Lacasse	Novioff Furniture, Ltd.	Tayco
Bega	Dar/Ran	Hale	Landscape Forms	Nucraft	Tennesco
Benchmark Contract Furniture	Datum	Hamilton Sorter	Lassiter Industries	Oci-Sitwell	Teka
Bernhardt Contract	Dauphin	Harden Contract	La-Z-Boy Contract Furniture	Office Master	Theatre Solutions
Berco	David Edwards	Hardrox	Leathercraft Contract	Paragon Inc.	Thonet
Bodybilt	Davis	Haskell	Legacy Classic Furniture	Paul Brayton Designs	Times 2 Speed Files
Boyd	Decca Contract	Hbf	Leland International	Peter Pepper Products	Tuohy
Borroughs	Deskmakers	Hekman Contract	Light Corp	Rosenbaum	United Chair
Bretford	Donghia	Hickory Chair	Loftwall	Contemporaty	Versteel
Bright	Egan Visual And Teamboard	Hightower	Luce Plan	Rouillard	Via
Brueton	Emeco	Hlc	Lui Corp	Safeco Products	Virco
Buzzispace	Encore Seating	Howe Tables	Magnuson Group	Sandler Seating	Workrite Ergonomics
Cabot Wrenn	Enwork	Humanscale	Malik	Shelby Williams	
	Erg	Icf	Marquis	Sis Ergo	
		Idesk			

## SWAG (Stuff We All Get)

Total Office Solutions SWAG offers a memorable way to promote our brand and create a lasting impression. These promotional items not only serve as a desirable giveaway but also a way to reinforce our brand identity.



# SWAG Continued



# total office solutions®

And Its Family of “Anywhere” Companies

**FURNISH • TECH • MOVE • LIQUIDATE • DECOM**

Our marketplace is the world. Our brick and mortar locations are shown below.

## Dallas – Fort Worth

2201 Chemsearch Blvd  
Irving, Texas 75062

## Austin

8136 Industry Way, Suite 100  
Austin, Texas 78744

## San Antonio

5308 Distribution Drive  
San Antonio, Texas 78218

Ninety Two Contracted Partners; United States, Canada, Europe, Misc.

1

Contract  
Furniture

Corporate Source

1

Mid-Market  
Furniture

Office Furniture Plus

2

Technology

TechTeam Solutions

3

Office Move

Move Solutions

4

Furniture  
Liquidation

Furniture Services Now

5

Paint and  
Carpet.com

Fresh Paint / New Carpet

If you have any inquiries about our brand, feel free to contact our dedicated brand team for further clarification and assistance.

**Marketing Email:** [marketing@tospartners.com](mailto:marketing@tospartners.com)

**Sales Email:** [sales@tospartners.com](mailto:sales@tospartners.com)